

OVER ALDERLEY PARISH COUNCIL

AGENDA

PARISH COUNCIL MEETING

DATE: MONDAY 20TH NOVEMBER, 2017.

TIME: 7:45p.m.

VENUE: OVER ALDERLEY & BIRTLES READING ROOM, BIRTLES LANE, OVER ALDERLEY.

To Members of Over Alderley Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. APOLOGIES FOR ABSENCE -

2. DECLARATIONS OF INTEREST - To receive declarations of interest in any item on the Agenda.

3. MINUTES -

- i) To approve the Minutes of the Meeting held 18th September, 2017 as a correct record and authorise signing by the Chairman.

4. PUBLIC FORUM FOR QUESTIONS (15 Mins) -

5. REPORTS FROM EXTERNAL ORGANISATIONS -

- i) Macclesfield North & Poynton Policing Team.
- ii) Cheshire East Ward Member Councillor P. Findlow.
- iii) Alderley Park Liaison Committee. (IB)

6. FINANCE -

- i) **To receive and consider the Financial Statement 2017/18 as at 20th November, 2017 - Appendix A.**

- ii) **To authorise the following payment:**

- a) Direct Debit United Utilities £10.56 Water Charges 18/07/17 - 25/10/17.

- iii) **To note the following receipts since last meeting:**

- a) NatWest Bank plc. - Bank Interest (Business Reserve Account) £0.02 July, 2017.
- b) NatWest Bank plc. - Bank Interest (Business Reserve Account) £0.02 August, 2017
- c) NatWest Bank plc. - Bank Interest (Business Reserve Account) £0.02 September, 2017
- d) Allotment Rental £14.03 Plot 8B.

- iv) **Bank Signatories:** To review authorised signatories.

- v) **Budget 2018/19:** (Appendix B)

- a) To consider and determine a revised budget in respect of 2017/18.
- b) To consider and determine a budget in respect of 2018/19.
- c) To consider precept requirements for 2018/19.

- vi) **Transparency Code:** To consider submission of a further application for funding.

7. CORRESPONDENCE -

- i) **To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate in relation thereto:**

- a) ChALC - Invitation to meeting with Police & Crime Commissioner - 5th December, 2017.

- ii) **To note other correspondence received since the date of the last ordinary meeting - Appendix C.**

8. PLANNING APPLICATIONS -

- i) To receive the latest planning schedule and discuss new applications - Appendix D.
- ii) Ashbrook Road Development update.
- iii) Activities on land at Macclesfield Road update.

9. MEMBER REPORTS -

- i) Over Alderley Primary School Charity.
- ii) Provision of superfast broadband.
- iii) Adoption of Red Telephone Kiosks within Parish.

10. ASHBROOK ROAD ALLOTMENTS UPDATE -

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11. HIGHWAY MAINTENANCE & ENHANCEMENTS -

- i) To receive an update on outstanding highway matters and to receive matters for attention from Members.
- ii) Macclesfield Road (B5087) - Speed Review.

12. CO-OPTION OF PARISH COUNCILLOR -

- i) To receive an update on progress for the filling of the vacancy.

13. MATTERS FOR INCLUSION ON NEXT MEETING AGENDA -

14. DATE OF NEXT MEETING - 15th January, 2018 at 7:45p.m. at Over Alderley & Birtles Reading Room.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

15. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - (as required)

E.M.Maddock

Dr. E. M. Maddock CiLCA (Dist.),
Clerk and Responsible Financial Officer.

Dated 13th November, 2017.

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APPENDIX A

Financial Statement - 2017/18 as at 20 November 2017					
Actual 2016/17 £.	Details	2017/18 Budget £.	Actual to Sep. 17 £.	Agenda Nov. 17 £.	Budget Balance £.
Receipts					
2,500.00	Precept	2,750.00	2,750.00		0.00
0.00	Balances	0.00	0.00		0.00
0.85	Investment Interest	0.00	0.06	0.06	0.00
0.00	Sale of Assets	0.00	0.00		0.00
31.00	Grants, Donations & Refunds	0.00	0.00		0.00
123.68	Allotment Fees	0.00	30.70	14.03	0.00
136.73	V.A.T. Refund	0.00	38.02		32.19
2,792.26	Total Receipts	2,750.00	2,818.78	14.09	32.19
Payments					
569.09	Salary (Clerk)	581.00	0.00		581.00
0.00	National Insurance (Employer)	0.00	0.00		0.00
110.70	Allowances (Clerk)	105.00	0.00		105.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
24.04	Administration	30.00	0.00		30.00
95.00	Audit Fees (internal & external)	110.00	98.00		12.00
253.00	Insurance	285.00	0.00		285.00
1,000.00	Grant - Over Alderley & Birtles Reading Room	1,000.00	0.00		1,000.00
192.55	s.137 Donations	200.00	0.00		200.00
84.21	Allotments - Water Charges	100.00	54.12	8.80	37.08
123.55	Subscriptions/Affiliation Fees	130.00	88.55		41.45
60.00	Room Hire	100.00	0.00		100.00
0.00	Notice Board Maintenance	50.00	0.00		50.00
0.00	Contingency	59.00	1.00		58.00
38.02	V.A.T.		30.43	1.76	
2,550.16	Total Payments	2,750.00	272.10	10.56	2,499.53

Cash/Bank Reconciliation	01/04/17	18/09/17	20/11/17	31/03/18
Balance B/Fwd.	3,187.82	3,187.82	5,734.50	5,738.03
Add Total Receipts	0.00	2,818.78	14.09	32.19
Less Total Payments	0.00	-272.10	-10.56	-2,499.53
Balance C/Fwd.	3,187.82	5,734.50	5,738.03	3,270.69
Cumulative Balances				
	Balance	Balance	Balance	Balance
	01/04/17	18/09/17	20/11/17	31/03/18
General Funds	3,187.82	5,734.50	5,738.03	3,270.69
Earmarked Reserves	0.00	0.00	0.00	0.00
	3,187.82	5,734.50	5,738.03	3,270.69

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CASH/BANK RECONCILIATION AS AT - 20 November, 2017

CASH

Balance Brought Forward 01/04/17	
Current Account	706.40
Business Reserve Account	2,481.42
Plus Receipts	2,832.87
	<hr/>
	6,020.69
Less Payments	282.66
	<hr/>
Balance Carried Forward 20/11/17	<u>5,738.03</u>

BANK (Natwest)

Business Reserve Account -	2,481.54		05/10/17
Add income/transfer received since above Statement			
	<hr/>	0.00	
Less unrepresented cheques			
	<hr/>	0.00	
		2,481.54	20/11/17
Current Account -	3,268.05		03/11/17
Add income received since above Statement			
	<hr/>	0.00	
		0.00	
Less unrepresented cheques/ Transfer			
For Approval	-10.56		
Approved	<hr/>	-1.00	
		-11.56	
		3,256.49	20/11/17
Total Bank Balances 20/11/17		<u>5,738.03</u>	

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APPENDIX B

OVER ALDERLEY PARISH COUNCIL BUDGET ANALYSIS 2017/18 and 2018/19

		Projected 17/18 & Budget 2018/19	Variances 17/18	Balance as at 20/11/17
Clerk's Salary				
2017/18	£574.81 p.a. (based upon 1 hr. per week) Additional time & salary award	575	6	
		225	-225	
		800	-219	581
2018/19				
	£890.37 p.a. (based upon 1.5 hrs. per week) Contingency for NJC Salary Award.	891		
		9		
		900		
National Insurance (Employer)				
2017/18	Based on basic salary	0	0	0
2018/19				
	Based on basic salary	0		
Allowances (Clerk)				
2017/18	Employment Expenses	105	0	105
2018/19				
	Employment Expenses	115		
Chairman/Member Allowances				
2017/18	Member Allowances - Dec 17 - Mar 18	0	0	0
2018/19				
	Member Allowances	0		
Administration				
2017/18	Stationary & General Office Supplies	30	0	30
2018/19				
	Stationary & General Office Supplies	35		
Audit Fees				
2017/18	External Audit Fees 2016/17	0	0	
	Internal Audit Fees 2016/17	0	12	
		0	12	12
2018/19				
	External Audit Fees 2017/18	0		
	Internal Audit Fees 2017/18	110		
		110		
Insurance				
2017/18	Premium due 22/03/18	285	0	285
2018/19				
	Premium due 22/03/19	290		
Grants				
2017/18	Over Alderley & Birtles Reading Room	1,000	0	1,000
2018/19				
	Over Alderley & Birtles Reading Room	1,000		
s.137 Donations				
2017/18	Contingency	200	0	200
2018/19				
	Contingency	200		

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	Projected 17/18 & Budget 2018/19	Variances 17/18	Balance as at 20/11/17
Allotments - Water Charges			
2017/18 Standing Charge	9	3	
Water Charges	4	4	
Contingency	0	17	
	13	24	37
2018/19 Standing Charge	35		
Water Charges	54		
Contingency	11		
	100		
Subscriptions/Affiliation Fees			
2017/18 Data Protection Registration	35	0	
ChALC	0	6	
	35	6	41
2018/19 Data Protection Registration	55		
ChALC	100		
	155		
Room Hire			
2017/18 Ordinary Parish Council Meetings	72	0	
Extra Ordinary Parish Council Meetings	12	0	
Contingency	0	16	
	84	16	100
2018/19 Ordinary Parish Council Meetings	72		
Extra Ordinary Parish Council Meetings	12		
Contingency	16		
	100		
Notice Board - Maintenance			
2017/18 Notice Board Repairs	0	50	50
2018/19 Notice Board Repairs	50		
Other			
2017/18 Contingency provision	58	0	58
2018/19 Contingency provision	95		
2017/18 Sub Totals	2,610	-111	2,499
2017/18 Income - Grants	0	0	
2017/18 Expenditure Projection and Variance Totals	2,610	-111	
2018/19 Draft Budget Expenditure Total	3,150		
Less Grants	0		
Gross Precept Requirement 2018/19	3,150		

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Analysis of funds

01/04/17	Balance brought forward	3,187.82
	Less payments (actual)	-282.66
	Plus receipts (actual)	2,832.87
	Less payments (projected)	-2,610.00
	Plus receipts (projected)	32.19
		<u>3,160.22</u>
	Less Earmarked Reserves:	0.00
	Less Telephone Kiosk Repair Fund	-1,000.00
31/03/18	General funds carried forward	<u>2,160.22</u>

Tax Base 2018/19 (Band D) and Precept impact on Property Bands

2017/18				2018/19 (0% increase in tax base)			
Band	Ratio	Tax Base	£	Band	Ratio	Tax Base	£
A	6/9		8.50	A	6/9		9.73
B	7/9		9.91	B	7/9		11.35
C	8/9		11.33	C	8/9		12.98
D	9/9	215.77	12.75	D	9/9	215.77	14.60
E	11/9		15.58	E	11/9		17.84
F	13/9		18.41	F	13/9		21.09
G	15/9		21.24	G	15/9		24.33
H	18/9		25.49	H	18/9		29.20
	Precept	£2,750			Precept	£3,150	

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APPENDIX C

CORRESPONDENCE

Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 14, 21, 28 September; 5, 12, 19, 26 October 2017; 2, 9 November 2017.
- Finance for Councillors and Introduction to VAT Training - 06/11/17.
- Reminder: Chairmanship Basic Training - 25/09/17.
- Reminder: Clerks & Councillors Induction Training - 05/10/17.
- Reminder: Advanced Chairmanship Training - 08/11/17.

Cheshire East Council

- Traffic Management LAP Reports - 14, 21, 28 September 2017; 5, 12, 19, 26 October 2017; 2 November 2017.
- Connected Communities Newsletter - September 2017.
- Neighbourhood Planning Fortnightly Update - 15, 29 September 2017; 13, 27 October 2017.
- Spatial Planning Update - August 2017; September/October 2017.
- Winter Service Decisions - 27-31 October 2017; 1-11 November 2017.
- Legal challenge to Local Plan Strategy.
- Proposed Public Spaces Protection Order re: Dog fouling and dog control.
- Information relating to sites submitted during Site Allocations Call for Sites.
- Community Infrastructure Levy Draft Charging Schedule Consultation. (25/09/17 - 06/11/17)
- Miscellaneous seed packs available for schools.
- Somerford Neighbourhood Plan Regulation 16 Consultation. [17/10/17 - Consultation extended.]
- Deadline dates for articles for Connected Communities Newsletter.
- Revised Education Travel Policies Consultation. (18/10/17 - 06/12/17)
- Bollington Neighbourhood Plan Regulation 16 Consultation.
- Multi faith conference - 'Partnership working to support local communities' - 18 November 2017.
- Loan Shark Awareness Training.
- Pre-Budget Consultation 2018 - 2021.

Cheshire East Council - Temporary Road Closures / Restrictions -

- Church Lane, Gawsworth from the junction with Buxton Road to the junction with Manor Park Road - 06-07/11/17.
- Shellow Lane, Gawsworth from the junction of Congleton Road to outside Foxbrook Farm - 09-13/10/17.
- Station Road, Gawsworth from the junction with A54 for approximately 350m - 20/11/17.
- Church Lane, Rainow from the junction with Chapel Lane to Smith Lane - 23-25/10/17. (05/10/17 - Cancelled)
- Cock Hall Lane, Sutton from the junction with Bollinhead Lane for approximately 300 metres - 06-10/11/17.
- Shrigley Road, Bollington from the junction with Beeston Road to the junction with Nab Lane - 07-09/11/17.
- Church Lane, Sutton from the junction with Chapel Lane to Smith Lane - 04-05/11/17.
- Sandpit Farm Lane, Marton from the junction with Mill Lane for approximately 350 metres - 12/12/17.
- Victoria Road, Macclesfield from junction with Prestbury Road to entrance to Macclesfield District General Hospital - 29/10/17.
- Garden Street, Macclesfield from the junction with Garden Close for approximately 50 metres - 01/11/17.
- Queen Street, Bollington from the junction with Palmerston Street for approximately 50 metres - 15-17/11/17.
- Roundy Lane, Adlington from junction with Cawley Lane to junction with Brookledge Lane - 23/10/17 - 09/11/17.
- Church Lane, Rainow from the junction with Chapel Lane to Smith Lane - 18-19/11/17.
- Leek Road, Bosley from the junction with Smithy Lane to the County boundary - 18/11/17.
- Buxton New Road, Sutton from the junction with Ankers Knowl Lane to Stake Farm - 12/11/17.
- Sugar Lane, Adlington from the junction with Wellington Road to the junction with Brookledge Lane - 06-17/11/17.

Cheshire Emergency Services

- Cheshire Fire Authority Draft Integrated Risk Management Plan 2018/19 Consultation.

Other Correspondence

- Manchester Airport - 10/10/17 - Runway Use Information.
- CPRE - 07/09/17 - Taking action for the environment; 13/09/17 - Campaigns Update; 12/10/17 - Campaigns Update; 30/10/17 - Cheshire Viewpoint Newsletter.
- Community & Voluntary Services - e-Bulletin - 15, 22, 29 September 2017; 6, 13 October 2017; 26/09/17 - The Voice Newsletter; 20/10/17 - The Voice Newsletter; 27/10/17 - e-Bulletin; 27/10/17 - Social Investments.
- Information Commissioner's Office - Newsletter - September 2017; October 2017; November 2017.
- NatWest Bank - Information re: Unarranged Overdraft Fees.
- Congleton Neighbourhood Plan Regulation 14 Consultation.
- Zurich Insurance plc - 13/10/17 - Changes to contact telephone numbers; 30/10/17 - Local Council Advisory Service.
- Knutsford Town Council - Planning Training Course. [25/10/17 - Training Course fully booked]

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APPENDIX D

OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
16/1420M (23/03/16)	Garage site at eastern end of Ashbrook Road, Over Alderley.	Demolition of existing garages and construction of 5 no. 2 bed 4 person houses within curtilage parking and additional parking for use by visitors.	06/10/17 - Recommendation of approval subject to legal agreement and conditions
16/6131M (20/12/16)	Oak Lea, Birtles Lane, Over Alderley. SK10 4RY	Raise existing roof to form habitable space in existing loft with proposed roof dormers and single storey rear extension.	
17/0530M (07/02/17)	Alderley Park, Congleton Road, Nether Alderley. SK10 4TJ	Reserved matters application for demolition of existing waste transfer station and redevelopment for a Full-Sized Sports Pitch (Use Class D2) including ground engineering works, erection of site boundaries and landscaping.	
17/3730M (24/07/17)	The Wall House, Chelford Road, Henbury. SK10 4RS	Proposed conversion of an attached barn into living accommodation; extensions and alterations to the existing dwelling; formation of dependent relatives living accommodation; reinstatement of tennis court and the construction of a tennis pavillion.	20/09/17 - Approved with Conditions.
17/3869M (31/07/17)	Rosner, Hocker Lane, Over Alderley. SK10 4SB	Extensive eco renovation and roof extension.	06/11/17 - Approved with Conditions.
17/3987M (07/08/17)	Birtles Farm, Hocker Lane, Over Alderley. SK10 4SB	Certificate of lawful proposed development and extensions.	20/10/17 - Positive Certificate.
17/4030M (09/08/17)	Lower Yew Tree Farm, Birtles Lane, Over Alderley. SK10 4RY	Demolition of existing dwelling and outbuildings and replacement with new dwelling and outbuildings (resubmission).	
17/4607M (13/09/17)	Birtles Farm, Hocker Lane, Over Alderley. SK10 4SB	Extension to the farm house.	
17/4659D (18/09/17)	Higher Yew Tree Farm, Birtles Lane, Over Alderley. SK10 4RY	Discharge of Conditions 6 & 8 on approved application 17/2954M.	19/09/17 - Conditions Discharged.
17/4716M 17/4717M (15/09/17)	Prospect Barn, Higher House Farm, Hocker Lane, Over Alderley, SK10 4SD	Proposed kitchen extension and interior alterations.	08/11/17 - Approved with Conditions.
17/4812M (22/09/17)	Birtles Farm, Hocker Lane, Over Alderley. SK10 4SB	Restoration and conversion of brick barns to create one residential unit, including demolition of lean-to structures and extensions.	
17/4666M (29/09/17)	Adders Moss, Macclesfield Road, Over Alderley. SK10 4UD	Extension and alteration of barn and conversion to dwelling, demolition of stable block and erection of garage.	

NEW PLANNING APPLICATIONS

Application Reference	Location	Proposed Development	Consultation Deadline
17/5557M (03/11/17)	Dickens Farm, Mottram Road, Alderley Edge. SK9 7JF	Demolition of existing dwelling and leisure building and erection of replacement dwelling with basement and associated works (re-submission of application 17/1058M).	29/11/17
17/5630M (07/11/17)	White Barn Farm, Slade Lane, Over Alderley. SK10 4SF	Conversion of existing integral garage to living accommodation, two storey extension to the east side of the property and erection of a detached garage.	06/12/17