

# OVER ALDERLEY PARISH COUNCIL

## AGENDA

### PARISH COUNCIL MEETING

**DATE:** MONDAY 21<sup>ST</sup> NOVEMBER, 2016.

**TIME:** 7:45p.m.

**VENUE:** OVER ALDERLEY & BIRTLES READING ROOM, BIRTLES LANE, OVER ALDERLEY.

To Members of Over Alderley Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. **APOLOGIES FOR ABSENCE** -
2. **DECLARATIONS OF INTEREST** - To receive declarations of interest in any item on the Agenda.
3. **MINUTES** -
  - i) To approve the Minutes of the Parish Council Meeting held 19<sup>th</sup> September, 2016 as a correct record and authorise signing by the Chairman.
4. **PUBLIC FORUM FOR QUESTIONS** (15 Mins.) -
5. **REPORTS FROM EXTERNAL ORGANISATIONS** -
  - i) Macclesfield North & Poynton Policing Team.
  - ii) Cheshire East Ward Member Councillor P. Findlow.
  - iii) Manchester Airport Meeting with Town & Parish Councillors - 20<sup>th</sup> September, 2016. (Clerk)
  - iv) ChALC Annual Meeting - 20<sup>th</sup> October, 2016. (Clerk)
6. **FINANCE** -
  - i) **To receive and consider the Financial Statement 2016/17 as at 21<sup>st</sup> November, 2016** - Appendix A.
  - ii) **To authorise the following payment:**
    - a) Direct Debit United Utilities £26.03 Water Charges: 16/07/16 - 27/10/16.
  - iii) **To note the following receipts since 01/07/16:**
    - a) NatWest Bank plc. (Business Reserve Account) £0.10 Gross Interest - July 2016.
    - b) NatWest Bank plc. (Business Reserve Account) £0.11 Gross Interest - August 2016.
    - c) NatWest Bank plc. (Business Reserve Account) £0.10 Gross Interest - September 2016.
  - iv) **Internal Auditor 2016/17** - To appoint an Internal Auditor for the 2016/17 financial year.
  - v) **Budget 2017/18:** (Appendix B)
    - a) To note that the provisional Council Tax Base for 2017/18 has not yet been made available.
    - b) To consider and determine a revised budget in respect of 2016/17.
    - c) To consider and determine a budget in respect of 2017/18.
    - d) To consider provisional precept requirements for 2017/18.
7. **CORRESPONDENCE** -
  - i) **To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate in relation thereto:**
    - a) ChALC - Parliamentary Constituency Boundary Review consultation.
    - b) ChALC - Government Consultation to Cap Local Council Precepts.
    - c) The Pensions Regulator - Notification of Staging Date.
    - d) Cheshire East Council - Decommissioning of Telephone kiosks.
  - ii) **To note other correspondence received since the date of the last ordinary meeting** - Appendix C.
8. **PLANNING APPLICATIONS** -
  - i) To receive the latest planning schedule and discuss new applications - Appendix D.
  - ii) Ashbrook Road Development update.
  - iii) Alderley Park Development update.
9. **MEMBER REPORTS** -
  - i) Over Alderley Primary School Charity.
  - ii) Provision of superfast broadband.
10. **ASHBROOK ROAD ALLOTMENTS UPDATE** -

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**11. HIGHWAY MAINTENANCE & ENHANCEMENTS -**

- i) B5087 Route Review - to receive an update on current review and potential impact from The Kings School development.
- ii) Parking in vicinity of Varden Town Cottages - to receive an update on current position.
- iii) To receive an update on outstanding highway matters and to receive matters for attention from Members.

**12. MATTERS FOR INCLUSION ON NEXT MEETING AGENDA -**

- i) Cheshire East Council Town & Parish Council Conference - 28<sup>th</sup> November, 2016. (SC)

**13. DATE OF NEXT MEETING -** 16<sup>th</sup> January, 2017 at 7:45p.m. at Over Alderley & Birtles Reading Room.

**To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.**

**14. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS -** (as required)

*E.M.Maddock*

Dr. E. M. Maddock CiLCA (Dist.),  
Clerk and Responsible Financial Officer.

Dated 14<sup>th</sup> November, 2016.

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APPENDIX A

<b>Financial Statement - 2016/17 as at 21 November 2016</b>					
Actual 2015/16 £.	Details	2016/17 Budget £.	Actual to Sept. 16 £.	Agenda Nov. 16 £.	Budget Balance £.
	<b>Receipts</b>				
2,000.00	Precept	2,500.00	2,500.00		0.00
0.00	Balances	0.00	0.00		0.00
1.27	Investment Interest	0.00	0.31	0.31	0.00
0.00	Sale of Assets	0.00	0.00		0.00
61.00	Grants, Donations & Refunds	0.00	31.00		0.00
879.46	Transparency Code Compliance Grant	0.00	0.00		0.00
128.01	Allotment Fees	0.00	10.00		0.00
0.00	V.A.T. Refund	0.00	136.73		34.32
<b>3,069.74</b>	<b>Total Receipts</b>	<b>2,500.00</b>	<b>2,678.04</b>	<b>0.31</b>	<b>34.32</b>
	<b>Payments</b>				
377.09	Salary (Clerk)	570.00	0.00		570.00
0.00	National Insurance (Employer)	0.00	0.00		0.00
72.00	Allowances (Clerk)	105.00	0.00		105.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
12.96	Administration	30.00	0.00		30.00
119.00	Audit Fees (internal & external)	90.00	95.00		-5.00
251.85	Insurance	275.00	0.00		275.00
1,000.00	Grant - Over Alderley & Birtles Reading Room	1,000.00	0.00		1,000.00
0.00	s.137 Donations	0.00	192.55		-192.55
50.56	Allotments - Water Charges	100.00	54.84	21.69	23.47
35.00	Data Protection Registration	35.00	0.00		35.00
80.96	Subscriptions/Affiliation Fees	90.00	88.55		1.45
0.00	Room Hire	100.00	0.00		100.00
0.00	Notice Board Maintenance	50.00	0.00		50.00
873.23	Transparency Code Compliance	0.00	0.00		0.00
0.00	Contingency	55.00	0.00		55.00
107.74	V.A.T.		29.98	4.34	
<b>2,980.39</b>	<b>Total Payments</b>	<b>2,500.00</b>	<b>460.92</b>	<b>26.03</b>	<b>2,047.37</b>

<b>Cash/Bank Reconciliation</b>	<b>01/04/16</b>	<b>19/09/16</b>	<b>21/11/16</b>	<b>31/03/17</b>
Balance B/Fwd.	2,945.72	2,945.72	5,162.84	5,137.12
Add Total Receipts	0.00	2,678.04	0.31	34.32
Less Total Payments	0.00	-460.92	-26.03	-2,047.37
<b>Balance C/Fwd.</b>	<b>2,945.72</b>	<b>5,162.84</b>	<b>5,137.12</b>	<b>3,124.07</b>
<b>Cumulative Balances</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/16</b>	<b>19/09/16</b>	<b>21/11/16</b>	<b>31/03/17</b>
General Funds	2,945.72	5,162.84	5,137.12	3,124.07
Earmarked Reserves	0.00	0.00	0.00	0.00
	<b>2,945.72</b>	<b>5,162.84</b>	<b>5,137.12</b>	<b>3,124.07</b>

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### CASH/BANK RECONCILIATION AS AT - 21 November, 2016

#### CASH

Balance Brought Forward 01/04/16	
Current Account	465.15
Business Reserve Account	2,480.57
Plus Receipts	2,678.35
	<u>5,624.07</u>
Less Payments	486.95
Balance Carried Forward 21/11/16	<u><u>5,137.12</u></u>

#### BANK (Natwest)

<b>Business Reserve Account -</b>	2,481.19	05/10/16
Add income/transfer received since above Statement	<u>0.00</u>	
Less unrepresented cheques	<u>0.00</u>	
	2,481.19	21/11/16
 <b>Current Account -</b>	 2,681.96	 04/11/16
Add income received since above Statement	<u>0.00</u>	
Less unrepresented cheques/ Transfer		
For Approval	-26.03	
Less payments already issued	<u>0.00</u>	
	<u>-26.03</u>	
	2,655.93	21/11/16
 <b>Total Bank Balances 21/11/16</b>	 <u><u>5,137.12</u></u>	

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### APPENDIX B

#### OVER ALDERLEY PARISH COUNCIL REVISED BUDGET 2016/17 & DRAFT BUDGET 2017/18

		Projected 16/17 & Budget 2017/18	Variations 16/17	Balance as at 21/11/16
<b>Clerk's Salary</b>				
2016/17	£569.09 p.a. (based upon 1 hr. per week)	569	1	
		569	1	570
<b>2017/18</b>				
	£574.81 p.a. (based upon 1 hr. per week)	575		
	Contingency for NJC Salary Award.	6		
		<b>581</b>		
<b>National Insurance (Employer)</b>				
2016/17	Based on salary of £569.09 p.a.	0	0	0
<b>2017/18</b>				
	Based on salary of £574.81 p.a.	<b>0</b>		
<b>Allowances (Clerk)</b>				
2016/17	Employment Expenses	105	0	105
<b>2017/18</b>				
	Employment Expenses	<b>105</b>		
<b>Chairman/Member Allowances</b>				
2016/17	Member Allowances - Dec 16 - Mar 17	0	0	0
<b>2017/18</b>				
	Member Allowances	<b>0</b>		
<b>Administration</b>				
2016/17	Stationary & General Office Supplies	30	0	30
<b>2017/18</b>				
	Stationary & General Office Supplies	<b>30</b>		
<b>Audit Fees</b>				
2016/17	External Audit Fees 2015/16	0	0	
	Internal Audit Fees 2015/16	0	-5	
		0	-5	-5
<b>2017/18</b>				
	External Audit Fees 2016/17	0		
	Internal Audit Fees 2016/17	110		
		<b>110</b>		
<b>Insurance</b>				
2016/17	Premium due 22/03/17	275	0	275
<b>2017/18</b>				
	Premium due 22/03/18	<b>285</b>		
<b>Grants</b>				
2016/17	Over Alderley & Birtles Reading Room	1,000	0	1,000
<b>2017/18</b>				
	Over Alderley & Birtles Reading Room	<b>1,000</b>		
<b>s.137 Donations</b>				
2016/17	Queen's Birthday Celebrations	0	-192	-192
<b>2017/18</b>				
	Contingency	<b>200</b>		

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## AGENDA

### Allotments - Water Charges

2016/17 Standing Charge  
Water Charges  
Contingency

**2017/18** Standing Charge  
Water Charges  
Contingency

### Subscriptions/Affiliation Fees

2016/17 Data Protection Registration  
ChALC

**2017/18** Data Protection Registration  
ChALC

### Room Hire

2016/17 Ordinary Parish Council Meetings  
Extra Ordinary Parish Council Meetings  
Contingency

**2017/18** Ordinary Parish Council Meetings  
Extra Ordinary Parish Council Meetings  
Contingency

### Notice Board - Maintenance

2016/17 Notice Board Repairs

**2017/18** Notice Board Repairs

### Other

2016/17 Contingency provision

**2017/18** Contingency provision

2016/17 Sub Totals

2016/17 Income - Grants

2016/17 Expenditure Projection and Variance Totals

2017/18 Draft Budget Expenditure Total

Less Council Tax Support Grant 2017/18  
(Cheshire East Council propose not to pay this during 2017/18)

Gross Council Tax Requirement 2017/18

Projected 16/17 & Budget 2017/18	Variances 16/17	Balance as at 21/11/16
14	1	
9	-13	
0	12	
23	0	23
35		
53		
12		
<b>100</b>		
35	0	
0	1	
35	1	36
35		
95		
<b>130</b>		
72	0	
12	0	
0	16	
84	16	100
72		
12		
16		
<b>100</b>		
0	50	50
<b>50</b>		
0	55	55
<b>59</b>		
2,121	-74	2,047
0	0	
2,121	-74	2,047
<b>2,750</b>		
<b>0</b>		
<b>2,750</b>		

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### Tax Base 2017/18 (Band D) and Precept impact on Property Bands

2016/17				2017/18 (0% increase in tax base)			
Band	Ratio	Tax Base	£	Band	Ratio	Tax Base	£
A	6/9		7.91	A	6/9		8.70
B	7/9		9.23	B	7/9		10.15
C	8/9		10.55	C	8/9		11.60
D	9/9	210.72	11.86	D	9/9	210.72	13.05
E	11/9		14.50	E	11/9		15.95
F	13/9		17.14	F	13/9		18.85
G	15/9		19.77	G	15/9		21.75
H	18/9		23.73	H	18/9		26.10
Precept		£2,500		Precept		£2,750	

### APPENDIX C

#### CORRESPONDENCE

##### Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 15, 22, 29 September 2016, 6, 13, 20, 27 October 2016, 2, 10 November 2016.
- Reminder - Council & The Community Training - 06/10/16.
- ChALC Annual Meeting - Motions for discussion.
- Freedom of Information & Data Registration Training. [27/10/16 - Reminder for event.]
- Invitation to meeting with Police & Crime Commissioner - 08/11/16. [25/10/16 - Reminder for event.]

##### Cheshire East Council -

- Traffic Management LAP Reports - 15, 22, 29 September 2016, 6, 13, 20, 27 October 2016, 3 November 2016.
- Partnerships Newsletter - September/October 2016; Call for articles November/December 2016 edition.
- Cheshire Homechoice Newsletter - 14, 21 September 2016, 5, 12, 19, 26 October 2016, 3 November 2016.
- Winter Service Decisions - 28-31 October 2016, 1-13 November 2016.
- Cheshire East Council Highways Engagement Events.
- Town & Parish Council Conference Invitation - 28<sup>th</sup> November, 2016.
- Arrival of Syrian refugee families in Cheshire East.
- Cheshire East Council Pre-Budget Consultation 2017-2020.

##### Cheshire East Council - Temporary Road Closures / Restrictions

- The Village / New Road / Heybridge Lane, Prestbury from junction with Chelford Road to junction with London Road - 10-12/10/16.
- Andertons Lane, Henbury from junction with Hightree Drive to junction with Whirley Road - 31/10/16 - 04/11/16.
- Coalpit Lane, Langley from the junction with Langley Road to outside Hillside Bungalow - 07/12/16.
- Windmill Street, Macclesfield from the junction with Saville Street for approximately 100 metres - 07/10/16.
- Butley Lanes, Prestbury from the junction with Bonis Hall Lane for approximately 500 metres - 11-13/01/17.
- The Village / New Road / Heybridge Lane, Prestbury from junction with Chelford Road to junction with London Road - 04/11/16.
- Hurst Lane, Bollington from junction with Highfield Road to junction with Greenbank Drive - 7-11/11/16.
- Wardle Crescent, Macclesfield from house number 11 to house number 14 - 19/12/16.

##### Other Correspondence

- Cheshire Police & Crime Commissioner - Draft Police & Crime Plan 2016-21.
- Goostrey Neighbourhood Plan - Pre-Submission Version - Regulation 14 Consultation.
- Poynton Town Council - Pre-Submission Neighbourhood Plan Consultation.
- Manchester Airport - Community Outreach Events Autumn 2016; Concert Tickets; Manchester Airport Community Review 2015/16.
- Alderley Park Newsletter - September 2016; October, 2016.
- Rural Watch Meeting Invitation - 02/11/16.
- HOW Planning - Alderley Park residential development presentation.
- Cheshire Fire Authority - Draft Integrated Risk Management Plan 2017/18 Consultation.

# OVER ALDERLEY PARISH COUNCIL

## AGENDA

### APPENDIX D

#### OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
16/0650M (17/02/16)	Lower Yew Tree Farm, Birtles Lane, Over Alderley. SK10 4RY	Lawful Development Certificate for a proposed use or development - Construction of extensions and incidental outbuildings under Classes A and E of the Town and Country Planning (General Permitted Development) Order 2015 respectively.	10/11/16 - Positive Certificate.
16/1420M (23/03/16)	Garage site at eastern end of Ashbrook Road, Over Alderley.	Demolition of existing garages and construction of 5 no. 2 bed 4 person houses within curtilage parking and additional parking for use by visitors.	
16/3534M (27/07/16)	Broad Heath House, Slade Lane, Over Alderley. SK10 4SF	Demolition of existing dwelling and construction of replacement dwelling (revision to application 14/2997M).	03/10/16 - Approved with Conditions.
16/3576M (10/08/16)	Alderley Lodge, Prestbury Road, Over Alderley. SK10 4PY	Listed building consent to upgrade the metal frame single glazed windows by installing powder coated aluminium secondary glazing and temporarily remove the fire surround to install a 200mm stainless steel flue liner with a catchment tray.	23/09/16 - Approved with Conditions.
16/3661M (28/07/16)	Jarmans Barn, Hocker Lane, Over Alderley. SK10 4SB	Construct chimney breast and stack to existing gable.	12/09/16 - Approved with Conditions.
16/3663M (01/08/16)	Alderley Park, Congleton Road, Nether Alderley. SK10 4TF.	Full Planning Permission for the Change of Use of Land to a Junior Grass Football Pitch (Use Class D2).	
16/3804M 16/3805M (05/08/16)	Prospect Barn, Higher House Farm, Hocker Lane, Over Alderley. SK10 4SD	Proposed single storey rear extension and internal alterations. (16/3805M - Listed Building Consent application.)	23/09/16 - Approved with Conditions.
16/3907M (06/09/16)	Lower Yew Tree Farm, Birtles Lane, Over Alderley. SK10 4RY	Formation of a field pond.	
16/4137M (30/08/16)	Dickens Farm, Mottram Road, Alderley Edge. SK9 7JF	Erection of leisure building and conservatory.	25/10/16 - Refused.
16/4226M 16/4228M (30/08/16)	Hare Hill Hall, Prestbury Road, Over Alderley. SK10 4PY	Alterations to existing swimming pool complex and garaging. (16/4228M - Listed Building Consent application.)	19/10/16 - Approved with Conditions.
16/4255M (31/08/16)	Alderley Park, Congleton Road, Nether Alderley. SK10 4TF	Non-material amendment to boundary of existing permission 15/5401M.	13/10/16 - Approved.
16/4326M (05/09/16)	Springhill, Chelford Road, Prestbury. SK10 4PT	Renewal of previous approval on planning application 13/1486M - Alterations and extensions and new garage.	31/10/16 - Approved with Conditions.

#### NEW PLANNING APPLICATIONS

Application Reference	Location	Proposed Development	Comments Deadline
16/5076M (19/10/16)	Barn 5, Dunge Farm, Macclesfield Road, Over Alderley. SK10 4SN	Demolition of existing double garage with replacement 2 storey extension.	22/11/16
16/5339M (03/11/16)	The Cottage, Macclesfield Road, Over Alderley. SK10 4SW	Proposed detached garage.	30/11/16