

OVER ALDERLEY PARISH COUNCIL

AGENDA

PARISH COUNCIL MEETING

DATE: MONDAY 16TH JANUARY, 2017.
TIME: 7:45p.m.
VENUE: OVER ALDERLEY & BIRTLES READING ROOM, BIRTLES LANE, OVER ALDERLEY.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST** - To receive declarations of interest in any item on the Agenda.
3. **MINUTES** -
 - i) To approve the Minutes of the Parish Council Meeting held 21st November, 2016 as a correct record and authorise signing by the Chairman.
4. **PUBLIC FORUM FOR QUESTIONS** (15 Mins.) -
5. **REPORTS FROM EXTERNAL ORGANISATIONS** -
 - i) Macclesfield North & Poynton Policing Team.
 - ii) Cheshire East Ward Member Councillor P. Findlow.
6. **FINANCE** -
 - i) **To receive and consider the Financial Statement 2016/17 as at 16th January, 2017** - Appendix A.
 - ii) **To authorise the following payment:**
 - a) Cheque No. 000275 Over Alderley & Birtles Reading Room £1,000.00 Grant towards upkeep & maintenance.
 - iii) **To note the following receipts since 01/10/16:**
 - a) Allotment Rental £15.04 Plot 5.
 - b) Allotment Rental £30.00 Plots 1 & 2.
 - c) Allotment Rental £16.37 Plot 6.
 - d) Allotment Rental £14.58 Plots 3 & 3B.
 - e) Allotment Rental £8.06 Plot 8A.
7. **CORRESPONDENCE** - To note correspondence received since the date of the last ordinary meeting - Appendix B.
8. **PLANNING APPLICATIONS** -
 - i) To receive the latest planning schedule and discuss new applications - Appendix C.
 - ii) Ashbrook Road Development update.
9. **MEMBER REPORTS** -
 - i) Over Alderley Primary School Charity.
 - ii) Provision of superfast broadband.
10. **ASHBROOK ROAD ALLOTMENTS UPDATE**
11. **HIGHWAY MAINTENANCE & ENHANCEMENTS** -
 - i) B5087 Route Review.
 - ii) To receive an update on outstanding highway matters and to receive matters for attention from Members.
12. **MATTERS FOR INCLUSION ON NEXT MEETING AGENDA**
13. **DATE OF NEXT MEETING** -
 - i) Annual Parish Meeting - 20th March, 2017 at 7:45p.m. at Over Alderley & Birtles Reading Room.
 - ii) Parish Council Meeting - 20th March, 2017 immediately following Annual Parish Meeting.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.
14. **MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS** - (as required)

E.M.Maddock

Dr. E. M. Maddock CiLCA (Dist.),
Clerk and Responsible Financial Officer.

Dated 8th January, 2017.

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APPENDIX A

Financial Statement - 2016/17 as at 16 January 2017					
Actual 2015/16 £.	Details	2016/17 Budget £.	Actual to Nov. 16 £.	Agenda Jan. 17 £.	Budget Balance £.
Receipts					
2,000.00	Precept	2,500.00	2,500.00		0.00
0.00	Balances	0.00	0.00		0.00
1.27	Investment Interest	0.00	0.62		0.00
0.00	Sale of Assets	0.00	0.00		0.00
61.00	Grants, Donations & Refunds	0.00	31.00		0.00
879.46	Transparency Code Compliance Grant	0.00	0.00		0.00
128.01	Allotment Fees	0.00	10.00	84.05	0.00
0.00	V.A.T. Refund	0.00	136.73		34.32
3,069.74	Total Receipts	2,500.00	2,678.35	84.05	34.32
Payments					
377.09	Salary (Clerk)	570.00	0.00		570.00
0.00	National Insurance (Employer)	0.00	0.00		0.00
72.00	Allowances (Clerk)	105.00	0.00		105.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
12.96	Administration	30.00	0.00		30.00
119.00	Audit Fees (internal & external)	90.00	95.00		-5.00
251.85	Insurance	275.00	0.00		275.00
1,000.00	Grant - Over Alderley & Birtles Reading Room	1,000.00	0.00	1,000.00	0.00
0.00	s.137 Donations	0.00	192.55		-192.55
50.56	Allotments - Water Charges	100.00	76.53		23.47
35.00	Data Protection Registration	35.00	0.00		35.00
80.96	Subscriptions/Affiliation Fees	90.00	88.55		1.45
0.00	Room Hire	100.00	0.00		100.00
0.00	Notice Board Maintenance	50.00	0.00		50.00
873.23	Transparency Code Compliance	0.00	0.00		0.00
0.00	Contingency	55.00	0.00		55.00
107.74	V.A.T.		34.32		
2,980.39	Total Payments	2,500.00	486.95	1,000.00	1,047.37

Cash/Bank Reconciliation	01/04/16	21/11/16	16/01/17	31/03/17
Balance B/Fwd.	2,945.72	2,945.72	5,137.12	4,221.17
Add Total Receipts	0.00	2,678.35	84.05	34.32
Less Total Payments	0.00	-486.95	-1,000.00	-1,047.37
Balance C/Fwd.	2,945.72	5,137.12	4,221.17	3,208.12
Cumulative Balances				
	Balance	Balance	Balance	Balance
	01/04/16	21/11/16	16/01/17	31/03/17
General Funds	2,945.72	5,137.12	4,221.17	3,208.12
Earmarked Reserves	0.00	0.00	0.00	0.00
	2,945.72	5,137.12	4,221.17	3,208.12

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CASH/BANK RECONCILIATION AS AT - 16 January 2017

CASH

Balance Brought Forward 01/04/16	
Current Account	465.15
Business Reserve Account	2,480.57
Plus Receipts	2,762.40
	<hr/>
	5,708.12
Less Payments	1,486.95
Balance Carried Forward 16/01/17	<hr/> <u>4,221.17</u>

BANK (Natwest)

Business Reserve Account -	2,481.19	05/10/16
Add income/transfer received since above Statement	<hr/>	
	0.00	
Less unrepresented cheques	<hr/>	
	<hr/> 0.00	
	2,481.19	16/01/17
 Current Account -	 2,655.93	 05/01/17
Add income received since above Statement	<hr/>	
	84.05	
	84.05	
Less unrepresented cheques/ Transfer		
For Approval	-1,000.00	
Less payments already issued	<hr/> 0.00	
	<hr/> -1,000.00	
	1,739.98	16/01/17
 Total Bank Balances 16/01/17	 <hr/> <u>4,221.17</u>	

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APPENDIX B

CORRESPONDENCE

Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 17, 23 November 2016, 1, 8, 15, 20 December 2016.
- Health & Safety Training.
- Clerks & Councillors Induction Training.
- Self-Presentation & Media Skills Training.
- Transparency Code Funding Reminder.
- Parish Conference - 23rd January, 2017.
- Post Office Consultation.
- Seasonal Greetings message.

Cheshire East Council -

- Traffic Management LAP Reports - 10, 17, 24 November 2016, 1, 8, 15, 22 December 2016, 5 January 2017.
- Partnerships Newsletter - November/December 2016, Request for articles January/February 2017 edition.
- Cheshire Homechoice Newsletter - 9, 16, 23 November 2016, 7, 14, 21 December 2016, 4 January 2017.
- Neighbourhood Planning drop-in sessions - 8, 14, 22, 30 November 2016, 13 December 2016.
- Winter Service Decisions - 14-30 November 2016, 1-31 December 2016, 1-7 January 2017.
- Maintenance of online Highway services.
- Regulation of the Shale Gas Industry.
- Decommissioning of Telephone Kiosks.
- Greater Manchester Spatial Framework consultation.
- Notification of provisional Taxbase 2017/18.
- Consultation on Household Waste Recycling Centre provision.
- Town & Parish Council Conference - Revision to start time.
- Notification of intended closure of the Cheshire East Council Neighbourhood Planning Grant Scheme.
- Intention to implement Four Day Free Parking initiatives in Cheshire East.
- Equality Objectives Consultation.
- Local Area Co-ordinator Newsletter.
- Confirmation of Provisional Council Taxbase 2017/18.

Cheshire East Council - Temporary Road Closures / Restrictions

- Alderley Road/Macclesfield Road, Prestbury from junction with Chapel Road to junction with Priory Lane - 10-12/11/16.
- Park Lane, Macclesfield from the entrance of Macclesfield college for approximately 50 metres - 29/01/17.
- Hightree Drive, Macclesfield from junction with Worthington Drive for approximately 150 metres - 09/12/16.
- Broken Cross/Chester Road, Macclesfield from junction with Fallibroome Road to junction with Ivy Road - 19-20/11/16.
- Congleton Lane, Macclesfield from junction with Whisterfield Lane to junction with Holmes Chapel Road - 12-15/12/16.
- Marton Hall Lane, Gawsworth from junction with Congleton Road to junction with Bunce Lane - 05-06/12/16.
- Park Lane, Macclesfield from the entrance of Macclesfield college for approximately 50 metres - 11/12/16.
- Oak Lane, Marton from the junction with Congleton Road to the junction with Oak View - 12-23/12/16.
- Smithy Lane, Bosley from the junction with Leek Road to the junction with Buxton Road - 16-20/01/17.
- Congleton Road, Siddington approximately 50 metres either side of Bagbrook Bridge - 09-20/01/17.
- Chatsworth Avenue, Macclesfield from junction with Beeston Terrace for approximately 50 metres - 24/02/17.
- Buxton Old Road, Macclesfield from junction with Longden Lane to junction with Blakelow Road - 20/03/17.

Other Correspondence

- Police & Crime Commissioner and Chief Constable's Roundup - October/November 2016.
- Cheshire Fire & Rescue Service - Christmas message.
- Police & Crime Commissioner and Chief Constable's Roundup - December 2016.
- Police & Crime Commissioner - Consultation re: Police funding 2017/18.
- HMRC - 08/11/16 - Webinar support; 25/11/16 - Expenses & Benefits webinar; 28/11/16 - PAYE Details support; 05/12/16 - PAYE webinar support; 06/12/16 - National Minimum Wage calculations; 08/12/16 - Growing your business; 09/12/16 - Getting employee information right; 12/12/16 - Minimum wage e-guide; 15/12/16 - Employer Bulletin 63; 16/12/16 - Using Basic PAYE Tools; 21/12/16 - Guidance for paying the minimum wage; 22/12/16 - Raw Tobacco Approval Scheme; 04/01/17 - Apprenticeship benefits.
- Manchester Airport - 10/11/16 - Feedback from Meetings with Town & Parish Councillors in September 2016; 16/12/16 - Christmas Greetings; 18/12/16 - e-Newsletter; 24/12/16 - Runway Closures 2017.
- Community & Voluntary Services - 18/11/16 - e-Bulletin; 02/12/16 - e-Bulletin; 15/12/16 - The Voice newsletter; 16/12/16 - e-Bulletin; 22/12/16 - e-Bulletin.
- Information Commissioner's Office - Newsletter - December 2016, January 2017.
- Zurich Insurance plc. - Local Council Advisory Service Seminar.
- Alderley Park Newsletter.

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APPENDIX C

OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
16/1420M (23/03/16)	Garage site at eastern end of Ashbrook Road, Over Alderley.	Demolition of existing garages and construction of 5 no. 2 bed 4 person houses within curtilage parking and additional parking for use by visitors.	
16/3663M (01/08/16)	Alderley Park, Congleton Road, Nether Alderley. SK10 4TF.	Full Planning Permission for the Change of Use of Land to a Junior Grass Football Pitch (Use Class D2).	25/11/16 - Approved with Conditions.
16/3907M (06/09/16)	Lower Yew Tree Farm, Birtles Lane, Over Alderley. SK10 4RY	Formation of a field pond.	
16/4137M (30/08/16)	Dickens Farm, Mottram Road, Alderley Edge. SK9 7JF	Erection of leisure building and conservatory.	09/12/16 - Appeal lodged.
16/5076M (19/10/16)	Barn 5, Dunge Farm, Macclesfield Road, Over Alderley. SK10 4SN	Demolition of existing double garage with replacement 2 storey extension.	30/11/16 - Approved with Conditions.
16/5339M (03/11/16)	The Cottage, Macclesfield Road, Over Alderley. SK10 4SW	Proposed detached garage.	14/12/16 - Approved with Conditions.

NEW PLANNING APPLICATIONS

Application Reference	Location	Proposed Development	Comments Deadline
16/5853M (07/12/16)	Alderley Park, Congleton Road, Nether Alderley. SK10 4TF	Reserved matters application including details of access, layout, landscaping, appearance and scale for a residential development comprising 74 new dwellings in addition to selective demolition and the renovation and extension of the Gardener's Cottage as a dwelling, new internal roads, boundary treatments and associated landscaping and infrastructure. An environmental statement was submitted with the outline application.	17/01/17
16/5917M (16/12/16)	Finlow Hill, Finlow Hill Lane, Over Alderley. SK10 4UG	The creation of a pond in order to attract wildlife.	17/01/17
16/6055M (19/12/16)	Lower Yew Tree Farm, Birtles Lane, Over Alderley. SK10 4RY	New farm entrance and track to farm building.	17/01/17
16/6131M (20/12/16)	Oak Lea, Birtles Lane, Over Alderley. SK10 4RY	Raise existing roof to form habitable space in existing loft with proposed roof dormers and single storey rear extension.	17/01/17
17/0006M (04/01/17)	Lower Yew Tree Farm, Birtles Lane, Over Alderley. SK10 4RY	Demolition of existing dwelling and outbuildings and replacement with new dwelling and outbuildings.	01/02/17