

# OVER ALDERLEY PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD

MONDAY 16<sup>TH</sup> JANUARY, 2017 at 7:45 p.m.

at OVER ALDERLEY & BIRTLES READING ROOM, BIRTLES LANE, OVER ALDERLEY.

PRESENT - Councillors: D. Burns (Chairman), J. Potts, D. Caplin, I. Beaumont.  
Members of Public (1).  
Cheshire East Borough Councillor P. Findlow.  
Sergeant Pete Brazendale & Sergeant Helen Percival - Macclesfield North & Poynton Policing Unit.  
Dr. E. M. Maddock - Clerk & Responsible Financial Officer.

1. **APOLOGIES FOR ABSENCE** - Councillor S. Clarke - On holiday.  
Councillor S. Wren - Currently out of country.  
Councillor J. Venables - Prior commitment.

01/17 **Resolved a) To receive and approve the apologies for absence as listed above.**  
Proposed Councillor D. Burns                      Seconded Councillor J. Potts                      All in favour

2. **DECLARATIONS OF INTEREST** - None.

3. **MINUTES** -

- i) The Minutes of the Parish Council Meeting held 21<sup>st</sup> November, 2016 had been previously circulated to all Members.

02/17 **Resolved a) That the Minutes of the Parish Council Meeting held 21<sup>st</sup> November, 2016 be confirmed as a correct record and signed by the Chairman.**  
Proposed Councillor I. Beaumont                      Seconded Councillor D. Burns                      All in favour

4. **PUBLIC FORUM FOR QUESTIONS** -

- i) No questions had been received from or were presented by members of the public.

5. **REPORTS FROM EXTERNAL ORGANISATIONS** -

- i) **Macclesfield North & Poynton Policing Team** - Sergeant Pete Brazendale introduced Sergeant Helen Percival who will join the team, as his replacement, in February, 2017. During the period 20/11/16 - 11/01/17 there had been no reported burglaries, thefts or criminal damage within the Parish. There had been one report of suspicious activity involving an individual in a taxi taking photographs. One highway incident had occurred involving two horses found loose on the highway. It was noted that PCSO John Lee and PC Gary Thurgoland will continue to cover the Parish.

**Decision a)** To receive and note the report of Sergeant Pete Brazendale.

7:50p.m. - Councillor D. Caplin joined the meeting during Item 5(i).

7:52p.m. - Sergeant P. Brazendale & Sergeant H. Percival excused themselves from the meeting and left.

- ii) **Cheshire East Ward Member** - Councillor P. Findlow had nothing to report.

6. **FINANCE** -

- i) **Financial Statement 2016/17 as at 16<sup>th</sup> January, 2017 - Appendix A.**

The Clerk presented the financial statement 2016/17 which was unanimously accepted.

- ii) **To authorise the following payment** - the Clerk outlined the basis of the following payment:

- a) Cheque No. 000275 Over Alderley & Birtles      £1,000.00 Grant towards upkeep & maintenance.  
Reading Room

- iii) **Receipts** - the Clerk reported that the following receipts had been received since 1<sup>st</sup> October, 2016:

- |                     |                      |
|---------------------|----------------------|
| a) Allotment Rental | £15.04 Plot 5.       |
| b) Allotment Rental | £30.00 Plots 1 & 2.  |
| c) Allotment Rental | £16.37 Plot 6.       |
| d) Allotment Rental | £14.58 Plots 3 & 3B. |
| e) Allotment Rental | £8.06 Plot 8A.       |

03/17 **Resolved a) That the Statement of Account, as at 16<sup>th</sup> January, 2017 be received and the Clerk's observations duly noted.**

**b) That the schedule of 1 payment be approved and duly authorised.**

**c) That the report on receipts since 1<sup>st</sup> October, 2016 be received and duly noted.**

Proposed Councillor D. Caplin                      Seconded Councillor J. Potts                      All in favour

7. **CORRESPONDENCE** -

- i) **To receive and note correspondence received since the date of the last ordinary meeting:**  
(Appendix B)

**Decision a)** To receive and note the correspondence received.

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## 8. PLANNING APPLICATIONS -

- i) **To receive the latest planning schedule and discuss new applications - Appendix C.**

Members noted recent planning decisions and considered the new planning applications received.

16/5853M - No observations.

16/5917M - No observations.

16/6055M - No observations.

16/6131M - No observations.

**Decision a)** That no observations be submitted in respect of the new planning applications received (4).

17/0006M - Members discussed the application and considered that the following observations should be submitted to Cheshire East Council.

- 04/17 **Resolved a) To raise an objection on the ground that the Parish Council is concerned that the height, scale, massing and visual appearance of the proposed development will be out of context with the rural setting. A more sensitive conversion of the existing buildings may be given a more sympathetic consideration.**

**The Parish Council consider that any work undertaken at the property should be conditioned to improve the access visibility to Birtles Lane.**

Proposed Councillor I. Beaumont

Seconded Councillor D. Burns

All in favour

- ii) **Ashbrook Road Development Update** - The Clerk reported that the Rural Housing Needs Survey recently undertaken had identified the need for 12 additional homes within the Parish. The survey, which achieved a 37% response rate, identified that there was a mixed opinion towards an affordable housing development within the Parish.

## 9. MEMBER REPORTS -

- i) **Over Alderley Primary School Charity** - Borough Councillor P. Findlow reported that consideration of the future of the school building had been added to a schedule within the Cheshire East Council Assets Department for progression.

- ii) **Mottram superfast broadband** - The Clerk reported that the ViSPA service, available in Mottram St. Andrew, has been successful for many residents. Borough Councillor P. Findlow reported that consideration was being given to rural broadband provision by Cheshire East Council at the Cabinet meeting tomorrow (17/01/17).

## 10. ASHBROOK ROAD ALLOTMENTS UPDATE -

- i) The Clerk reported that a complaint had been received from a Plot holder about the condition of the vacant plot. Members considered that this plot should be advertised again in order that a new tenant can be found.

**Decision a)** That the available allotment plot be advertised on the notice boards and through the Alderley Edge Allotment Society.

- b) That consideration be given, at the next meeting, to possible maintenance requirements on the vacant plot.

## 11. HIGHWAY MAINTENANCE & ENHANCEMENTS -

- i) **B5087 Route Review** - It was reported that the white lining work had now been completed, however, the improved signage works were yet to be undertaken.

- ii) **To receive highway matters for attention from Members** - It was reported that a field access had recently been widened and an area of hardcore laid.

**Decision a)** That the Clerk make enquiries to Cheshire East Council as to whether this work has received appropriate authority.

## 12. MATTERS FOR INCLUSION ON NEXT MEETING AGENDA - None.

## 13. DATE OF NEXT MEETING -

- i) Annual Parish Meeting - 20<sup>th</sup> March, 2017 at 7:45p.m. at Over Alderley & Birtles Reading Room.

- ii) Parish Council Meeting - 20<sup>th</sup> March, 2017 immediately following Annual Parish Meeting.

**To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.**

**Decision a)** That the above resolution was not required as no items were to be discussed at Item 14.

## 14. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - None.

The meeting was declared closed by the Chairman at 8:37p.m.

Signed: .....

Approval Date - 20<sup>th</sup> March, 2017

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APPENDIX A

## Financial Statement - 2016/17 as at 16 January 2017

Actual 2015/16 £.	Details	2016/17 Budget £.	Actual to Nov. 16 £.	Agenda Jan. 17 £.	Budget Balance £.
<b>Receipts</b>					
2,000.00	Precept	2,500.00	2,500.00		0.00
0.00	Balances	0.00	0.00		0.00
1.27	Investment Interest	0.00	0.62		0.00
0.00	Sale of Assets	0.00	0.00		0.00
61.00	Grants, Donations & Refunds	0.00	31.00		0.00
879.46	Transparency Code Compliance Grant	0.00	0.00		0.00
128.01	Allotment Fees	0.00	10.00	84.05	0.00
0.00	V.A.T. Refund	0.00	136.73		34.32
<b>3,069.74</b>	<b>Total Receipts</b>	<b>2,500.00</b>	<b>2,678.35</b>	<b>84.05</b>	<b>34.32</b>
<b>Payments</b>					
377.09	Salary (Clerk)	570.00	0.00		570.00
0.00	National Insurance (Employer)	0.00	0.00		0.00
72.00	Allowances (Clerk)	105.00	0.00		105.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
12.96	Administration	30.00	0.00		30.00
119.00	Audit Fees (internal & external)	90.00	95.00		-5.00
251.85	Insurance	275.00	0.00		275.00
1,000.00	Grant - Over Alderley & Birtles Reading Room	1,000.00	0.00	1,000.00	0.00
0.00	s.137 Donations	0.00	192.55		-192.55
50.56	Allotments - Water Charges	100.00	76.53		23.47
35.00	Data Protection Registration	35.00	0.00		35.00
80.96	Subscriptions/Affiliation Fees	90.00	88.55		1.45
0.00	Room Hire	100.00	0.00		100.00
0.00	Notice Board Maintenance	50.00	0.00		50.00
873.23	Transparency Code Compliance	0.00	0.00		0.00
0.00	Contingency	55.00	0.00		55.00
107.74	V.A.T.		34.32		
<b>2,980.39</b>	<b>Total Payments</b>	<b>2,500.00</b>	<b>486.95</b>	<b>1,000.00</b>	<b>1,047.37</b>

Cash/Bank Reconciliation	01/04/16	21/11/16	16/01/17	31/03/17
Balance B/Fwd.	2,945.72	2,945.72	5,137.12	4,221.17
Add Total Receipts	0.00	2,678.35	84.05	34.32
Less Total Payments	0.00	-486.95	-1,000.00	-1,047.37
<b>Balance C/Fwd.</b>	<b>2,945.72</b>	<b>5,137.12</b>	<b>4,221.17</b>	<b>3,208.12</b>
<b>Cumulative Balances</b>				
	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/16</b>	<b>21/11/16</b>	<b>16/01/17</b>	<b>31/03/17</b>
General Funds	2,945.72	5,137.12	4,221.17	3,208.12
Earmarked Reserves	0.00	0.00	0.00	0.00
	<b>2,945.72</b>	<b>5,137.12</b>	<b>4,221.17</b>	<b>3,208.12</b>

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## CASH/BANK RECONCILIATION AS AT - 16 January 2017

### CASH

Balance Brought Forward 01/04/16		
Current Account	465.15	
Business Reserve Account	2,480.57	
Plus Receipts	2,762.40	
	5,708.12	
Less Payments	1,486.95	
Balance Carried Forward 16/01/17	4,221.17	

### BANK (Natwest)

<b>Business Reserve Account -</b>	2,481.19		05/10/16
Add income/transfer received since above Statement	0.00		
Less unrepresented cheques	0.00		
	2,481.19		16/01/17
 <b>Current Account -</b>	 2,655.93		 05/01/17
Add income received since above Statement	84.05		
	84.05		
Less unrepresented cheques/ Transfer			
For Approval	-1,000.00		
Less payments already issued	0.00		
	-1,000.00		
	1,739.98		16/01/17
 <b>Total Bank Balances 16/01/17</b>	 <b>4,221.17</b>		

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APPENDIX B

## CORRESPONDENCE

### Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 17, 23 November 2016, 1, 8, 15, 20 December 2016.
- Health & Safety Training.
- Clerks & Councillors Induction Training.
- Self-Presentation & Media Skills Training.
- Transparency Code Funding Reminder.
- Parish Conference - 23<sup>rd</sup> January, 2017.
- Post Office Consultation.
- Seasonal Greetings message.

### Cheshire East Council -

- Traffic Management LAP Reports - 10, 17, 24 November 2016, 1, 8, 15, 22 December 2016, 5 January 2017.
- Partnerships Newsletter - November/December 2016, Request for articles January/February 2017 edition.
- Cheshire Homechoice Newsletter - 9, 16, 23 November 2016, 7, 14, 21 December 2016, 4 January 2017.
- Neighbourhood Planning drop-in sessions - 8, 14, 22, 30 November 2016, 13 December 2016.
- Winter Service Decisions - 14-30 November 2016, 1-31 December 2016, 1-7 January 2017.
- Maintenance of online Highway services.
- Regulation of the Shale Gas Industry.
- Decommissioning of Telephone Kiosks.
- Greater Manchester Spatial Framework consultation.
- Notification of provisional Taxbase 2017/18.
- Consultation on Household Waste Recycling Centre provision.
- Town & Parish Council Conference - Revision to start time.
- Notification of intended closure of the Cheshire East Council Neighbourhood Planning Grant Scheme.
- Intention to implement Four Day Free Parking initiatives in Cheshire East.
- Equality Objectives Consultation.
- Local Area Co-ordinator Newsletter.
- Confirmation of Provisional Council Taxbase 2017/18.

### Cheshire East Council - Temporary Road Closures / Restrictions

- Alderley Road/Macclesfield Road, Prestbury from junction with Chapel Road to junction with Priory Lane - 10-12/11/16.
- Park Lane, Macclesfield from the entrance of Macclesfield college for approximately 50 metres - 29/01/17.
- Hightree Drive, Macclesfield from junction with Worthington Drive for approximately 150 metres - 09/12/16.
- Broken Cross/Chester Road, Macclesfield from junction with Fallibroome Road to junction with Ivy Road - 19-20/11/16.
- Congleton Lane, Macclesfield from junction with Whisterfield Lane to junction with Holmes Chapel Road - 12-15/12/16.
- Marton Hall Lane, Gawsworth from junction with Congleton Road to junction with Bunce Lane - 05-06/12/16.
- Park Lane, Macclesfield from the entrance of Macclesfield college for approximately 50 metres - 11/12/16.
- Oak Lane, Marton from the junction with Congleton Road to the junction with Oak View - 12-23/12/16.
- Smithy Lane, Bosley from the junction with Leek Road to the junction with Buxton Road - 16-20/01/17.
- Congleton Road, Siddington approximately 50 metres either side of Bagbrook Bridge - 09-20/01/17.
- Chatsworth Avenue, Macclesfield from junction with Beeston Terrace for approximately 50 metres - 24/02/17.
- Buxton Old Road, Macclesfield from junction with Longden Lane to junction with Blakelow Road - 20/03/17.

### Other Correspondence

- Police & Crime Commissioner and Chief Constable's Roundup - October/November 2016.
- Cheshire Fire & Rescue Service - Christmas message.
- Police & Crime Commissioner and Chief Constable's Roundup - December 2016.
- Police & Crime Commissioner - Consultation re: Police funding 2017/18.
- HMRC - 08/11/16 - Webinar support; 25/11/16 - Expenses & Benefits webinar; 28/11/16 - PAYE Details support; 05/12/16 - PAYE webinar support; 06/12/16 - National Minimum Wage calculations; 08/12/16 - Growing your business; 09/12/16 - Getting employee information right; 12/12/16 - Minimum wage e-guide; 15/12/16 - Employer Bulletin 63; 16/12/16 - Using Basic PAYE Tools; 21/12/16 - Guidance for paying the minimum wage; 22/12/16 - Raw Tobacco Approval Scheme; 04/01/17 - Apprenticeship benefits.
- Manchester Airport - 10/11/16 - Feedback from Meetings with Town & Parish Councillors in September 2016; 16/12/16 - Christmas Greetings; 18/12/16 - e-Newsletter; 24/12/16 - Runway Closures 2017.
- Community & Voluntary Services - 18/11/16 - e-Bulletin; 02/12/16 - e-Bulletin; 15/12/16 - The Voice newsletter; 16/12/16 - e-Bulletin; 22/12/16 - e-Bulletin.
- Information Commissioner's Office - Newsletter - December 2016, January 2017.
- Zurich Insurance plc. - Local Council Advisory Service Seminar.
- Alderley Park Newsletter.

# OVER ALDERLEY PARISH COUNCIL

## APPENDIX C

### OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
16/1420M (23/03/16)	Garage site at eastern end of Ashbrook Road, Over Alderley.	Demolition of existing garages and construction of 5 no. 2 bed 4 person houses within curtilage parking and additional parking for use by visitors.	
16/3663M (01/08/16)	Alderley Park, Congleton Road, Nether Alderley. SK10 4TF.	Full Planning Permission for the Change of Use of Land to a Junior Grass Football Pitch (Use Class D2).	25/11/16 - Approved with Conditions.
16/3907M (06/09/16)	Lower Yew Tree Farm, Birtles Lane, Over Alderley. SK10 4RY	Formation of a field pond.	09/01/17 - Approved with Conditions.
16/4137M (30/08/16)	Dickens Farm, Mottram Road, Alderley Edge. SK9 7JF	Erection of leisure building and conservatory.	09/12/16 - Appeal lodged.
16/5076M (19/10/16)	Barn 5, Dunge Farm, Macclesfield Road, Over Alderley. SK10 4SN	Demolition of existing double garage with replacement 2 storey extension.	30/11/16 - Approved with Conditions.
16/5339M (03/11/16)	The Cottage, Macclesfield Road, Over Alderley. SK10 4SW	Proposed detached garage.	14/12/16 - Approved with Conditions.

### NEW PLANNING APPLICATIONS

Application Reference	Location	Proposed Development	Comments Deadline
16/5853M (07/12/16)	Alderley Park, Congleton Road, Nether Alderley. SK10 4TF	Reserved matters application including details of access, layout, landscaping, appearance and scale for a residential development comprising 74 new dwellings in addition to selective demolition and the renovation and extension of the Gardener's Cottage as a dwelling, new internal roads, boundary treatments and associated landscaping and infrastructure. An environmental statement was submitted with the outline application.	17/01/17
16/5917M (16/12/16)	Finlow Hill, Finlow Hill Lane, Over Alderley. SK10 4UG	The creation of a pond in order to attract wildlife.	17/01/17
16/6055M (19/12/16)	Lower Yew Tree Farm, Birtles Lane, Over Alderley. SK10 4RY	New farm entrance and track to farm building.	17/01/17
16/6131M (20/12/16)	Oak Lea, Birtles Lane, Over Alderley. SK10 4RY	Raise existing roof to form habitable space in existing loft with proposed roof dormers and single storey rear extension.	17/01/17
17/0006M (04/01/17)	Lower Yew Tree Farm, Birtles Lane, Over Alderley. SK10 4RY	Demolition of existing dwelling and outbuildings and replacement with new dwelling and outbuildings.	01/02/17