

# OVER ALDERLEY PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD

MONDAY 14<sup>TH</sup> MARCH, 2016 at 7:45 p.m.

at OVER ALDERLEY & BIRTLES READING ROOM, BIRTLES LANE, OVER ALDERLEY.

PRESENT - Councillors: D. Burns (Chairman), J. Venables, S. Clarke.  
Members of Public (2).  
Dr. E. M. Maddock - Clerk & Responsible Financial Officer.

1. **APOLOGIES FOR ABSENCE** - Councillor S. Wren - Currently out of the country.  
Councillor D. Caplin - Ill health.  
Councillor J. Potts - Work emergency.  
Councillor I. Beaumont - Work commitments.  
Cheshire East Borough Councillor P. Findlow.

**Decision** a) To receive and approve the apologies for absence as listed above.

2. **DECLARATIONS OF INTEREST** - None.

3. **MINUTES** -

- i) The Minutes of the Parish Council Meeting held 18<sup>th</sup> January, 2016 had been previously circulated to all Members.

- 06/16 **Resolved** a) **That the Minutes of the Parish Council Meeting held 18<sup>th</sup> January, 2016 be confirmed as a correct record and signed by the Chairman.**

Proposed Councillor J. Venables

Seconded Councillor S. Clarke

All in favour

4. **PUBLIC FORUM FOR QUESTIONS** -

- i) A resident asked whether the Parish Council were planning to give a donation towards the provision of an event to celebrate the Queen's 90<sup>th</sup> Birthday. The Clerk advised that the Parish Council had agreed, in principle, to provide a donation, however, further details had been requested to allow the request to be formally considered and for payment to be authorised.

5. **REPORTS FROM EXTERNAL ORGANISATIONS** -

- i) **Macclesfield North & Poynton Policing Team** - (Item moved to after Item 6) Sergeant P. Brazendale reported that speed monitoring within the parish had taken place on three occasions. During these periods the fastest speed recorded was 43mph. Unfortunately, this evidence did not give priority to Over Alderley for the deployment of Speed Indicator Devices, however, efforts would be made to increase the presence of speed monitoring activity. Councillor S. Clarke expressed concern that existing traffic issues may be exacerbated if Kings School moved to Prestbury. Sergeant P. Brazendale advised that, at present, there was unlikely to be sufficient evidence to support the installation of traffic management measures e.g. sleeping policemen, however, parishes are able to fund and operate community speed watches. It was agreed that the situation would continue to be monitored.
- ii) **Cheshire East Ward Member** - Councillor P. Findlow was not present at the meeting.
- iii) **Manchester University - Launch of The Alderley Edge Landscape Project book** - No Members present had been available to attend the event.
- iv) **Manchester Airport Meeting with Town/Parish Councillors - 8<sup>th</sup> March, 2016** - The Clerk reported that she had attended the meeting at which details of proposed development at the airport were discussed. A major expansion of Terminal 2 is planned along with changes to the access and car parking facilities. These changes will allow the annual passenger capacity to double without the need to extend the curtilage of the operational site. Advance notice was given of a likely consultation regarding a national review of airspace.

6. **FINANCE** -

- i) **Financial Statement 2015/16 as at 14<sup>th</sup> March, 2016 - Appendix A.**

The Clerk presented the financial statement 2015/16 which was unanimously accepted.

- ii) **To authorise the following payments** - the Clerk outlined the basis of the following payments:

- |                      |                                   |               |  |
|----------------------|-----------------------------------|---------------|--|
| a) Direct Debit      | United Utilities                  | £11.29        | Water charges: 13/10/15 - 19/01/16.        |
| b) Cheque No. 000268 | Zurich Municipal                  | £251.85       | Insurance Premium 2016/17.                 |
| c) Cheque No. 000269 | E. M. Maddock                     | £301.69       | Salary: 01/08/15 - 31/03/16.               |
|                      | Cheque No. 000269                 | E. M. Maddock | £84.96 Reimbursement of Expenses.          |
|                      | Cheque No. 000269                 | E. M. Maddock | £849.66 Reimbursement - Transparency Code. |
| d) Cheque No. 000270 | H. M. Revenue & Customs           | £172.80       | Employee Income Tax.                       |
| e) Direct Debit      | Information Commissioner's Office | £35.00        | Data Protection Registration.              |

# OVER ALDERLEY PARISH COUNCIL

iii) **Receipts** - the Clerk reported that the following receipts had been received since 1<sup>st</sup> October, 2015:

- a) NatWest Bank plc. - Bank Interest (Business Reserve Account) £0.10 October, 2015.
- b) NatWest Bank plc. - Bank Interest (Business Reserve Account) £0.11 November, 2015.
- c) NatWest Bank plc. - Bank Interest (Business Reserve Account) £0.11 December, 2015.
- d) Allotment Rental - Plot 3 & 3B £14.58
- e) Allotment Rental - Plot 8A £8.06

- 07/16 Resolved** a) **That the Statement of Account, as at 14<sup>th</sup> March, 2016 be received and the Clerk's observations duly noted.**  
b) **That the schedule of 5 payments be approved and duly authorised.**  
c) **That the report on receipts since 1<sup>st</sup> October, 2015 be received and duly noted.**

Proposed Councillor S. Clarke

Seconded Councillor J. Venables

All in favour

8:17p.m. - Sergeant P. Brazendale joined the meeting.

8:36p.m. - Sergeant P. Brazendale excused himself from the meeting and left.

## 7. CORRESPONDENCE -

i) **To consider correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate in relation thereto:**

- a) **Mrs. M. Ross - Concern regarding the impact of the proposed Kings School development on B5087.** This matter had been discussed at the Annual Parish Meeting (preceding this meeting).

- 08/16 Resolved** a) **That the following response be submitted in respect of planning application 15/4286M.**

Over Alderley Parish Council have concerns that the relocation of Kings School to the proposed site will cause a significant increase in the volume of vehicles using the B5087 Alderley Road passing through Over Alderley.

The Travel Plan identifies that there are currently no coach routes which travel through Over Alderley, however, revised coach routes, designed to access the proposed site, identify two coach routes travelling along the B5087 to the school. The stretch of the B5087 which passes through Over Alderley has several narrow sections with bends for which regular use by coaches would be considered unsuitable.

Concern is raised regarding the amount of proposed onsite parking provision which does not appear to sufficiently correlate to the number of vehicles expected to drop off and collect pupils and to accommodate staff. It is noted that the B5087 is not currently designated as a highway with parking restrictions, therefore, could become abused by vehicles associated with the site that are unable to park onsite creating additional traffic disruption and hazard.

Whilst the Parish Council acknowledge the wish of the school to reduce the number of car journeys associated with the site, it is considered inappropriate to jeopardize highway safety on the assumption of realizing an uncertain aspiration. The Transport Assessment identifies that the potential traffic impact upon Alderley Road, due to the proposed development, will be an increase of 143.22%. This is not considered to be acceptable especially as no measures have been suggested to mitigate the impact of the traffic upon the Parish of Over Alderley. This stretch of highway has been the subject to many accidents and near miss incidents, which, should the proposed increases in traffic be permitted without the implementation of appropriate amelioration measures is likely to lead to an increase in the frequency and severity of future accidents.

Over Alderley Parish Council has already raised concerns regarding highway safety of the B5087 through the Parish with both Cheshire East Council and the Police. A highway review of this route has been prepared, however, confirmation is sought that the impact of the proposed development, including potential changes to traffic patterns, will be taken into consideration when drawing conclusions regarding appropriate measures to be implemented to improve highway safety to all user groups including pedestrians, cyclists and horse riders.

Proposed Councillor S. Clarke

Seconded Councillor J. Venables

All in favour

- b) **Cheshire East Council - Local Plan Consultation (04/03/16 - 19/04/16).** The Clerk advised that there was to be a meeting (23/03/16) to outline the main changes to the Local Plan document.

**Decision** a) That Councillor S. Clarke attend the meeting and advise if any representations are required.

ii) **To receive and note correspondence received since the date of the last ordinary meeting:** (Appendix B)

**Decision** a) To receive and note the correspondence received.

## 8. PLANNING APPLICATIONS -

i) **To receive the latest planning schedule and discuss new applications - Appendix C.**

## 9. PARISH COUNCIL POLICIES & PROCEDURES -

i) **To approve the submission of a Data Protection Registration to the Information Commissioner's**

# OVER ALDERLEY PARISH COUNCIL

**Office and the implementation of a Direct Debit payment arrangement.** The Clerk reported that it was necessary to register as a Data Controller with the Information Commissioner's Office.

- 09/16 Resolved a) **That the Clerk be authorised to submit a Data Protection Registration form to the Information Commissioner's Office.**  
b) **That authorisation be given for the implementation of a Direct Debit payment arrangement in respect of the above registration.**

Proposed Councillor S. Clarke

Seconded Councillor J. Venables

All in favour

ii) **To review Standing Orders & Financial Regulations.**

- 11/16 Resolved a) **That the existing Standing Orders and Financial Regulations be re-approved.**  
Proposed Councillor J. Venables Seconded Councillor S. Clarke All in favour  
iii) **Website - Implementation (www.overalderleypc.weebly.com) and future development.** The Clerk reported that the website was now live and that work will continue to publish Parish Council documents.

## 10. MEMBER REPORTS -

- i) **Over Alderley Primary School Charity** - Councillor D. Burns advised there was nothing to report.
- ii) **Mottram superfast broadband** - There was nothing to report.
- iii) **Her Majesty The Queen - 90<sup>th</sup> Birthday Celebrations** - This item had been dealt with at Item 4.

## 11. LOCAL SERVICE DELIVERY -

- i) **Ashbrook Road Allotments** - The Clerk advised that there were still two rents outstanding which would be pursued. There had been one applicant in respect of the vacant plot.

- 11/16 Resolved a) **That the Clerk be authorised to arrange for the applicant to enter into a tenancy agreement in respect of Allotment Plot 6.**

Proposed Councillor S. Clarke

Seconded Councillor D. Burns

All in favour

## 12. HIGHWAY MAINTENANCE & ENHANCEMENTS -

- i) **B5087 Route Review** - This had been discussed at item 5(i) above.
- ii) **Parking in vicinity of Varden Town Cottages** - A local resident was invited to update Members on the current position. It appears that progress has been made with adjoining landowners to establish access to the septic tank. It was currently unclear whether any land was available for parking.
- iii) **To receive highway matters for attention from Members** - Councillor J. Venables noted that the flooding on Birtles Lane was still ongoing.

## 13. MATTERS FOR INCLUSION ON NEXT MEETING AGENDA - None.

## 14. DATE OF NEXT MEETING - Monday 16<sup>th</sup> May, 2016 at 7:45 p.m. at Over Alderley & Birtles Reading Room.

**To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.**

**Decision** a) That the above resolution was not required as no items were to be discussed at Item 15.

## 15. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - None.

The meeting was declared closed by the Chairman at 8:45p.m.

Signed: .....

Approval Date - 16<sup>th</sup> May, 2016

# OVER ALDERLEY PARISH COUNCIL

APPENDIX A

## Financial Statement - 2015/16 as at 14 March 2016

Actual 2014/15 £.	Details	2015/16 Budget £.	Actual to Jan. 16 £.	Revised Budget Adjustments	Agenda Mar. 16 £.	Budget Balance £.
<b>Receipts</b>						
2,000.00	Precept	2,000.00	2,000.00			0.00
0.00	Balances	221.00	0.00			0.00
1.24	Investment Interest	0.00	0.63		0.32	0.00
0.00	Sale of Assets	0.00	0.00			0.00
80.00	Grants, Donations & Refunds	61.00	61.00			0.00
0.00	Transparency Code Compliance Grant (c)	0.00	879.46			0.00
143.00	Allotment Fees	0.00	74.67		22.64	0.00
0.00	V.A.T. Refund	0.00	0.00			107.74
<b>2,224.24</b>	<b>Total Receipts</b>	<b>2,282.00</b>	<b>3,015.76</b>		<b>22.96</b>	<b>107.74</b>
<b>Payments</b>						
0.00	Salary (Clerk)	500.00	0.00	123.00	377.09	-0.09
0.00	National Insurance (Employer)	0.00	0.00	0.00		0.00
0.00	Allowances (Clerk)	105.00	0.00	0.00	72.00	33.00
0.00	Chairman/Member Allowances	0.00	0.00	0.00		0.00
0.00	Publications & Stationery	25.00	0.00	0.00	12.96	12.04
81.00	Audit Fees (internal & external)	85.00	119.00	-34.00		0.00
243.80	Insurance	260.00	0.00	0.00	251.85	8.15
1,000.00	Grant - Over Alderley & Birtles Reading Room	1,000.00	1,000.00	0.00		0.00
84.63	Allotments - Water Charges	100.00	41.15	23.00	9.41	26.44
0.00	Data Protection Registration	0.00	0.00	-35.00	35.00	0.00
75.90	Subscriptions/Affiliation Fees	85.00	80.96	4.00		0.04
0.00	Room Hire	72.00	0.00	0.00		72.00
0.00	Notice Board Maintenance	50.00	0.00	50.00		0.00
0.00	Transparency Code Compliance (c)	0.00	0.00	0.00	873.23	0.00
0.00	Contingency	0.00	0.00	0.00		0.00
28.99	V.A.T.		32.03		75.71	
<b>1,514.32</b>	<b>Total Payments</b>	<b>2,282.00</b>	<b>1,273.14</b>	<b>131.00</b>	<b>1,707.25</b>	<b>151.58</b>

Cash/Bank Reconciliation	01/04/15	18/01/16	14/03/16	31/03/16
Balance B/Fwd.	2,856.37	2,856.37	4,598.99	2,914.70
Add Total Receipts	0.00	3,015.76	22.96	107.74
Less Total Payments	0.00	-1,273.14	-1,707.25	-151.58
<b>Balance C/Fwd.</b>	<b>2,856.37</b>	<b>4,598.99</b>	<b>2,914.70</b>	<b>2,870.86</b>
<b>Cumulative Balances</b>				
	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/15</b>	<b>18/01/16</b>	<b>14/03/16</b>	<b>31/03/16</b>
General Funds	2,856.37	4,598.99	2,914.70	2,870.86
Earmarked Reserves	0.00	0.00	0.00	0.00
	<b>2,856.37</b>	<b>4,598.99</b>	<b>2,914.70</b>	<b>2,870.86</b>

# OVER ALDERLEY PARISH COUNCIL

## CASH/BANK RECONCILIATION AS AT - 14th March, 2016

### CASH

Balance Brought Forward 01/04/15		
Current Account - Parish Council	377.07	
Business Reserve Account	2,479.30	
Plus Receipts	3,038.72	
	5,895.09	
Less Payments	2,980.39	
Balance Carried Forward 14/03/16	2,914.70	

### BANK (Natwest)

<b>Business Reserve Account -</b>	2,480.25		08/01/16
Add income/transfer received since above Statement			
	0.00		
Less unrepresented cheques			
	0.00	2,480.25	14/03/16
 <b>Current Account -</b>	 2,089.06		 29/01/16
Add income received since above Statement			
	52.64	52.64	
Less unrepresented cheques/ Transfer			
For approval	1,707.25	-1,707.25	434.45
			14/03/16
<b>Total Bank Balances 14/03/16</b>		<b>2,914.70</b>	

# OVER ALDERLEY PARISH COUNCIL

## APPENDIX B

### CORRESPONDENCE

#### Cheshire East Council

- Audlem & Sandbach Neighbourhood Plans - Examiner Reports.
- Cheshire East Local Plan - current position notification.
- Clean for the Queen campaign.
- Rural Summit 7 - Rural Tourism and Connectivity - 16<sup>th</sup> March, 2016.
- Marton Neighbourhood Plan Consultation.

#### Cheshire East Council - Road Closures

- Bennetts Lane, Macclesfield from the junction with Smithy Lane to the junction with Chelford Road - 08-10/02/16.
- Smithy Lane, Bosley from the junction with Leek Road to the junction with Buxton Road - 08-12/02/16.
- Henshaw Lane, Macclesfield from the junction with Pexhill Road for the full extent - 08/02/16.
- Meg Lane, Sutton from the junction with Wetton Way to the junction with Red Lane - 19/02/16.
- Bull Hill Lane, Sutton Ward from the junction with Buxton New Road to the junction with Penny Lane - 11-12/02/16.
- Trap Street, Lower Withington from the junction with Long Lane to the junction with Salters Lane - 19/02/16.
- Hollin Lane, Sutton from the junction with Withenshaw Lane to outside Ryles Arms Public House - 01-17/04/16.
- Standing Stone Road, Macclesfield from the junction with Clough Road for approximately 320 metres - 21/03/16 - 29/04/16 (Proposed).
- Strines Road, Disley from the junction with Station Road to outside Hague Bar Primary School - 21/02/16 - 06/03/16.
- Ivy Lane, Macclesfield from the junction with Ivy Road to the junction with Oxford Road - 06/03/16.
- Mill Lane, Gawsforth from the junction with Congleton Lane to the junction with Congleton Road - 26-29/02/16.

#### Other Correspondence:

- ChALC Weekly Bulletin - 14, 21, 29 January 2016, 4, 12, 18, 25 February, 2016.
- United Utilities - Winter Wise and Leakline.

## APPENDIX C

### OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
15/3971M (01/09/15)	Dickens Farm, Mottram Road, Alderley Edge. SK9 7JF	Replacement leisure building, replacement conservatory and flat roofed link between leisure building and house.	08/03/16 - Appeal withdrawn
15/5058M (13/11/15)	Hurlbutts, Prestbury Road, Over Alderley. SK10 4UQ	Erection of Timber Stable Block	25/01/16 - Approved with Conditions
15/5401M (30/11/15)	Alderley Park, Congleton Road, Nether Alderley. SK10 4TF	Full planning permission for the demolition of a number of specified buildings; and outline planning permission with all matters reserved for a mixed-use development. (See Cheshire East Council website for full details)	24/02/16 - Approved with Conditions (Strategic Planning Board)
15/5856M (06/01/16)	Highlees, Birtles Lane, Over Alderley. SK10 4RY	Replacement mobile caravan/cabin used in connection with and ancillary to established use of Highlees Wood for mixed forestry and leisure (non-commercial).	09/03/16 - Positive Certificate

### NEW PLANNING APPLICATIONS

Application Reference	Location	Proposed Development	Comments deadline
16/0650M (17/02/16)	Lower Yew Tree Farm, Birtles Lane, Over Alderley, SK10 4RY	Lawful Development Certificate for a proposed use or development - Construction of extensions and incidental outbuildings under Classes A and E of the Town and Country Planning (General Permitted Development) Order 2015 respectively.	(Parish Council not consultees)
16/0715M (19/02/16)	Dickens Farm, Mottram Road, Alderley Edge. SK9 7JF	New conservatory.	30/03/16
16/0786M (17/02/16)	Lower Yew Tree Farm, Birtles Lane, Over Alderley, SK10 4RY	Prior Notification of agricultural building - General purpose agricultural building.	(Parish Council not consultees)
16/0804M (17/02/16)	Oak Lea, Birtles Lane, Over Alderley, Macclesfield, Cheshire, SK10 4RY	Raise existing roof to form habitable space in existing loft with proposed roof dormers and single storey rear extension.	16/03/16