# MINUTES OF THE PARISH COUNCIL MEETING HELD

MONDAY 18<sup>TH</sup> JULY, 2016 at 7:45 p.m.

# at OVER ALDERLEY & BIRTLES READING ROOM, BIRTLES LANE, OVER ALDERLEY.

PRESENT -	Councillors: S. Clarke (Chairman), D. Burns, I. Beaumont, J. Venables.
	Members of Public (0).
	Cheshire East Borough Councillor P. Findlow
	Dr. E. M. Maddock - Clerk & Responsible Financial Officer.

1. APOLOGIES FOR ABSENCE - Councillor D. Caplin - Family illness. Councillor S. Wren. [Received: 19/07/16]

24/16 **Resolved a)** To receive and approve the apologies for absence as listed above. Proposed Councillor D. Burns Seconded Councillor S. Clarke

No apologies had been received from Councillor J. Potts who was absent from the meeting.

# 2. DECLARATIONS OF INTEREST -

- i) Dr. E. M. Maddock Item 7(i)(b) Clerk & Responsible Financial Officer.
- ii) The Clerk reported that the required Declaration of Acceptance of Office and Register of Interests forms had now been completed by Councillor I. Beaumont.

# 3. MINUTES -

 i) The Minutes of the Parish Council Meeting held 16<sup>th</sup> May, 2016 had been previously circulated to all Members.

# 25/16 Resolved a) That the Minutes of the Parish Council Meeting held 16<sup>th</sup> May, 2016 be confirmed as a correct record and signed by the Chairman.

Proposed Councillor D. Burns Seconded Councillor S. Clarke

All in favour

All in favour

# 4. PUBLIC FORUM FOR QUESTIONS -

i) No questions had been received from or were presented by members of the public.

# 5. REPORTS FROM EXTERNAL ORGANISATIONS -

- i) Macclesfield North & Poynton Policing Team No Police Officers were present at the meeting.
- ii) Cheshire East Ward Member Councillor P. Findlow had nothing to report.

## 6. FINANCE -

- i) Financial Statement 2016/17 as at 18<sup>th</sup> July, 2016 Appendix A.
  - The Clerk presented the financial statement 2016/17 which was unanimously accepted.
- ii) To ratify the following payment the Clerk outlined the basis of the following payment:
  - a) Cheque No. 000273 JDH Business Services £114.00 Internal Audit 2015/16.
- iii) To authorise the following payment the Clerk outlined the basis of the following payment:
  - a) Cheque No. 000274 Over Alderley & Birtles Reading Room £192.55 Donation - Queen's 90<sup>th</sup> Birthday Celebrations.

# iv) **Receipts** - the Clerk reported that the following receipts had been received since 1<sup>st</sup> April, 2016:

- a) NatWest Bank plc. Business Reserve Account
  b) NatWest Bank plc. Business Reserve Account
  c) NatWest Bank plc. Business Reserve Account
  d) NatWest Bank plc. Business Reserve Account
  f) HM, Parama & C. Annue and C. Annue annue and C. Annue annue annue annue annue
- d) H.M. Revenue & Customs £136.73 VAT Repayment 2014/15/16.

26/16 Resolved a) That the Statement of Account, as at 18<sup>th</sup> July, 2016 be received and the Clerk's observations duly noted.

- b) That the schedule of 2 payments be approved and duly authorised.
- c) That the report on receipts since 1<sup>st</sup> April, 2016 be received and duly noted.
- Proposed Councillor D. Burns Seconded Councillor I. Beaumont

All in favour

## 7. CORRESPONDENCE -

- i) To consider correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate in relation thereto:
  - a) **Cheshire East Council Tour of Britain Arrangements**. Members noted that the event would be taking place on Tuesday 6<sup>th</sup> September, 2016.
  - b) **NALC 2016 2018 National Salary Award** The Clerk reported that the 2014 NALC salary scales had been updated in response to national negotiation. The financial impact upon the Parish Council was within 2016/17 budget provisions.

# 27/16 Resolved a) That the 2016 - 2018 NALC Salary Scales be adopted.

Proposed Councillor I. Beaumont Seconded Councillor D. Burns

All in favour

7:52p.m. - Councillor J. Venables & Borough Councillor P. Findlow joined the meeting.

### ii) To receive and note correspondence received since the date of the last ordinary meeting: (Appendix B)

**Decision** a) To receive and note the correspondence received.

## 8. PLANNING APPLICATIONS -

i) To receive the latest planning schedule and discuss new applications - Appendix C. It was noted that there were no new planning applications to consider.

# 9. MEMBER REPORTS -

- i) Over Alderley Primary School Charity Councillor D. Burns reported that there had recently been a break in at the school following which repairs had been made by Cheshire East Council. Borough Councillor P. Findlow reported that work is continuing at Cheshire East Council to bring the ongoing ownership/sale issues to a conclusion.
- ii) Mottram superfast broadband The Clerk reported that she had contacted ViSPA for more information about using satellite broadband providers. It was confirmed that the cost of the service does not include an initial contribution from residents towards provision of a mast. In order to make a scheme viable there needs to be a minimum of 25 registrations of interest. Repeater units can be installed to allow a greater geographical coverage, however, the topography of the area would need to be assessed prior to a project being progressed. Members considered that the service offered by ViSPA may be of interest to residents, therefore, it was suggested that a representative of ViSPA be invited to the next meeting to address residents.
- **Decision** a) That the Clerk invite a representative of ViSPA to attend the next meeting of the Parish Council.
  - **b**) That, subject to confirming a speaker to attend the next meeting, residents be invited to the next meeting of the Parish Council via the Parish Magazine, Notice Boards, Website and leaflets.

# 10. ASHBROOK ROAD ALLOTMENTS UPDATE -

i) The Clerk reported that no expressions of interest had been received in respect of the currently vacant plot.

28/16 Resolved a) That the Clerk contact Alderley Edge Allotments & Gardens Society with a view to inviting any interested individuals to apply for the vacant allotment plot.

Proposed Councillor S. Clarke

Seconded Councillor D. Burns

All in favour

# 11. HIGHWAY MAINTENANCE & ENHANCEMENTS -

- i) B5087 Route Review The Clerk reported that Cheshire East Council had advised that further speed monitoring undertaken along the B5087 had not revealed any speeding within the Parish. No indication had been given as to when the re-painting of white lines and renewing signage were to take place. Councillor D. Burns reported that there had been an accident along the B5087 between Prestbury Road and Finlow Hill Lane when a car hit a tree and rolled over.
- Decision a) That the Clerk write to Cheshire East Council to bring to their attention the recent accident on the B5087 and to request a timescale within which the re-painting of white lines and signage renewals will take place.
  - ii) Parking in vicinity of Varden Town Cottages There was nothing to report.
  - iii) To receive highway matters for attention from Members No defects were brought to the attention of Members. Borough Councillor P. Findlow reported that he had visited Birtles Lane with a Highways contractor to discuss the issue of flooding. It appears that the culvert is blocked by debris, therefore, work has been programmed to resolve this. The work is expected to be complete by the end of August 2016.

# 12. MATTERS FOR INCLUSION ON NEXT MEETING AGENDA - None.

13. DATE OF NEXT MEETING - 19<sup>th</sup> September, 2016 at 7:45p.m. at Over Alderley & Birtles Reading Room.

# To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

## **Decision** a) That the above resolution was not required as no items were to be discussed at Item 14.

# 14. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - None.

The meeting was declared closed by the Chairman at 8:13p.m.

Signed: .....

Approval Date - 19th September, 2016

**APPENDIX A** 

Financial Statement - 2016/17 as at 18 July 2016					
Actual 2015/16 £.	Details	2016/17 Budget £.	Actual to May 16 £.	Agenda July 16 £.	Budget Balance £.
	Receipts				
2,000.00	Precept	2,500.00	1,250.00		1,250.00
0.00	Balances	0.00	0.00		0.00
1.27	Investment Interest	0.00	0.00	0.31	0.00
0.00	Sale of Assets	0.00	0.00		0.00
61.00	Grants, Donations & Refunds	0.00	31.00		0.00
879.46	Transparency Code Compliance Grant	0.00	0.00		0.00
128.01	Allotment Fees	0.00	10.00		0.00
0.00	V.A.T. Refund	0.00	0.00	136.73	21.11
3,069.74	Total Receipts	2,500.00	1,291.00	137.04	1,271.11
	Payments				
377.09	Salary (Clerk)	570.00	0.00		570.00
0.00	National Insurance (Employer)	0.00	0.00		0.00
72.00	Allowances (Clerk)	105.00	0.00		105.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
12.96	Administration	30.00	0.00		30.00
119.00	Audit Fees (internal & external)	90.00	0.00	95.00	-5.00
251.85	Insurance	275.00	0.00		275.00
1,000.00	Grant - Over Alderley & Birtles Reading Room	1,000.00	0.00		1,000.00
0.00	s.137 Donations	0.00	0.00	192.55	-192.55
50.56	Allotments - Water Charges	100.00	10.51		89.49
35.00	Data Protection Registration	35.00	0.00		35.00
80.96	Subscriptions/Affiliation Fees	90.00	88.55		1.45
0.00	Room Hire	100.00	0.00		100.00
0.00	Notice Board Maintenance	50.00	0.00		50.00
873.23	Transparency Code Compliance	0.00	0.00		0.00
0.00	Contingency	55.00	0.00		55.00
107.74	V.A.T.		2.11	19.00	
2,980.39	Total Payments	2,500.00	101.17	306.55	2,113.39
	Cash/Bank Reconciliation	01/04/16	16/05/16	18/07/16	31/03/17

Cash/Bank Reconciliation	01/04/16	16/05/16	18/07/16	31/03/17
Balance B/Fwd.	2,945.72	2,945.72	4,135.55	3,966.04
Add Total Receipts	0.00	1,291.00	137.04	1,271.11
Less Total Payments	0.00	-101.17	-306.55	-2,113.39
Balance C/Fwd.	2,945.72	4,135.55	3,966.04	3,123.76
Cumulative Balances	Balance	Balance	Balance	Balance
Cumulative Balances	Balance 01/04/16	Balance 16/05/16	Balance 18/07/16	Balance 31/03/17
Cumulative Balances General Funds				
	01/04/16	16/05/16	18/07/16	31/03/17

E.M.M. - 19/07/16 - Meeting 19/09/16

# CASH/BANK RECONCILIATION AS AT - 18 July, 2016

# <u>CASH</u>

Balance Brought Forward 01/04/16 Current Account - Parish Council Business Reserve Account		465.15 2,480.57		
Plus Receipts		1,428.04		
		4,373.76		
Less Payments		407.72		
Balance Carried Forward 18/07/16		3,966.04		
BANK (Natwest)				
Business Reserve Account -		2,480.88		05/07/16
Add income/transfer received since above Statement				
		0.00		
Less unpresented cheques				
		0.00	2 400 00	19/07/16
			2,480.88	18/07/16
Current Account -		1,677.71		05/07/16
Add income received since above Statement				
	0.00	0.00		
Less unpresented cheques/ Transfer		0.00		
For Approval Less payments already issued	306.55 -114.00			
		-192.55	1,485.16	18/07/16
Total Bank Balances 18/07/16			3,966.04	

APPENDIX B

# CORRESPONDENCE

### Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin 19, 26 May 2016, 2, 9, 17, 23, 30 June 2016, 7 July 2016.
- ChALC Newsletter May 2016.
- Advance notice of Macclesfield Area Meeting date: 5<sup>th</sup> July, 2016 at Mottram St. Andrew Village Hall.
- Training Reminders: Planning; Power, Duties & Precept Training Session 15th June, 2016; Clerks & Councillors Induction
- Training Session 30<sup>th</sup> June, 2016; Management & Meetings Training Session 13<sup>th</sup> July, 2016.
- ChALC Annual Meeting 2016 Call for Motions.

### Cheshire East Council -

- Traffic Management LAP Reports 12, 19, 26 May 2016, 2, 9, 16, 23, 30 June.
- Partnerships Newsletter May/June 2016; Call for articles July/August 2016 edition.
- Notice of Referendum.
- Support available for Queen's Birthday Celebration events.
- Invitation to Town & Parish Council Conference 19th July, 2016.
- Grants available for Central Heating for fuel poor households in your community.
- Transport Services Solutions Competition at Royal Cheshire County Show.
- Section 106 Fact Sheet.
- Surplus Vehicle Scheme.
- Call for volunteer stewards for Tour of Britain.
- Tour of Britain Peloton Convoy outline.
- National Scams Awareness Month.

### Cheshire East Council - Temporary Road Closures / Restrictions

- Byrons Lane, Macclesfield outside house numbers 110 & 112 10/08/16.
- Cuckstoolpit Hill/Davenport Street, Macclesfield from outside no. 3 Davenport Street to outside no. 1 Cuckstoolpit Hill 25-27/07/16.
- Cliff Lane, Bollington from outside number 1 Cliff Lane for approximately 30 metres South 20-24/06/16.
- School lane, Henbury from the junction with Chelford Road to outside Home Farm 04-13/07/16. (Proposed)
- Hurst Lane, Bollington from the junction with Ward Avenue to the junction with Highfield Road 23/06/16.
- Chelford Road, Siddington from the junction with Salters Lane to the junction with Nursery Lane 20-22/06/16.
- Flash Lane, Bollington from the junction with Bollington Road for approximately 200 metres 25-27/0716.
- Tunstall Road, Bosley from the junction with Penn Bridge to the County Boundary 20-24/06/16.
- Blaze Hill, Rainow from the junction with Smithy Brow to the junction with Macclesfield Road 14/06/16 05/08/16.
- Bull Hill Lane, Rainow from outside Higher Bull Hill Farm 20-24/06/16.

#### **Other Correspondence**

- Manchester Airport Arts tickets; Overnight runway closure 14-15/06/16; Bloodhound Supersonic Car Event.
- Age UK Cheshire East Men in Sheds.

### APPENDIX C

## **OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS**

Application Reference	Location	Proposed Development	Cheshire East Council Decision
16/0650M (17/02/16)	Lower Yew Tree Farm, Birtles Lane, Over Alderley. SK10 4RY	Lawful Development Certificate for a proposed use or development - Construction of extensions and incidental outbuildings under Classes A and E of the Town and Country Planning (General Permitted Development) Order 2015 respectively.	
16/0804M (17/02/16) 16/1420M (23/03/16)	Oak Lea, Birtles Lane, Over Alderley. SK10 4RY Garage site at eastern end of Ashbrook Road, Over Alderley.	Raise existing roof to form habitable space in existing loft with proposed roof dormers and single storey rear extension. Demolition of existing garages and construction of 5 no. 2 bed 4 person houses within curtilage parking and additional parking for use by visitors.	28/06/16 - Refused
16/2147M (17/05/16)	Alderley Park, Congleton Road, Nether Alderley. SK10 4TJ	The demolition of all exiting buildings and erection of combined Waste and Logistics Facility (sui generis use) and associated infrastructure, including the provision of new car parking space.	
16/2751M (03/06/16)	Hare Hill Gardens, Prestbury Road, Over Alderley.	Listed building consent for re-positioning of timber doors from flank (west) elevation of the back sheds to the north elevation.	

### NEW PLANNING APPLICATIONS - None.