

Explanation of variances – pro forma

Name of smaller authority: **Over Alderley Parish Council**

County area (local councils and parish meetings only): **Cheshire**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	4,500	4,095				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	3,295	4,015	720	21.85%	YES		Increase in Clerk's salary budget - £95; Increase in general administration - £25; Increase in grants budget - £600; Increase in s137 donation budget - £55; Decrease in allotment costs - (£55)
3 Total Other Receipts	240	1,146	906	377.50%	YES		Increase in sale of asset receipts - £850; Increase in VAT reclaim - £78; Decrease in allotment rental - (£18); Decrease in interest receipts - (£4)
4 Staff Costs	929	955	26	2.80%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	3,011	872	-2,139	71.04%	YES		Decrease in notice board maintenance - (£46); Decrease in allotment clearance costs - (£444); Decrease in grant payments - (£1,600); Decrease in room hire - (£90); Decrease in VAT - (£77); Overall increase in General Administration - £34; Increase in water charges - £84
7 Balances Carried Forward	4,095	7,429			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	4,095	7,429				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	1,666	1,665	-1	0.06%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable