

# OVER ALDERLEY PARISH COUNCIL

## Minutes of the Parish Council meeting held

Tuesday 2<sup>nd</sup> November, 2021 at 7:30p.m.

at Over Alderley & Birtles Reading Room, Birtles Lane, Over Alderley

Present - Councillors D. Burns (Chairman), J. Wilson, F. Douglas, S. Pett, I. Beaumont.

Members of the public (0).

Cheshire East Ward Member: Cllr. P. Findlow.

Dr. E. M. Maddock - Clerk & Responsible Financial Officer.

### 1. Apologies for absence

Councillor S. Clarke - Personal commitment.

Councillor D. Caplin - Personal commitment.

**037/21 RESOLVED (a) That the above apologies for absence be received and approved.**

Proposed Councillor J. Wilson Seconded Councillor S. Pett All in favour

### 2. Declarations of interest - None.

### 3. Public forum for questions - No questions had been received from or were presented by members of the public.

### 4. Reports from external organisations

(a) **Alderley Edge & Prestbury Wards Policing Team** - The Local Policing Team had provided a written report advising that there had been one incident within the Parish during the last month relating to suspicious activity at Hocker Lane. It was noted that in the wider area, there had been a recent increase in thefts of golf clubs from motor vehicles and also vandalism to vehicles parked at Prestbury Railway Station.

(b) **Cheshire East Ward Member Cllr. P. Findlow** - Borough Councillor P. Findlow reported that he had updates relating to several agenda items and would present them at the relevant points in the meeting.

(c) **ChALC - Annual Meeting 2021** - The Clerk reported that she had attended the meeting at which all motions presented were approved. A link to the recording of the meeting had been circulated within the agenda.

### 5. Minutes

(a) Minutes of the meeting held 7<sup>th</sup> September, 2021 had been previously circulated to all Members.

**038/21 RESOLVED (a) That the minutes of the meeting held 7<sup>th</sup> September, 2021 be approved as a correct record and signed by the Chairman.**

Proposed Councillor F. Douglas Seconded Councillor S. Pett All in favour

### 6. Finance

(a) **Financial Statement 2021/22 as at 2<sup>nd</sup> November, 2021** - Members considered the financial statement 2021/22 which was unanimously accepted. (Appendix A)

(b) **Receipts** - The Chairman noted the receipts listed at Appendix B.

(c) **Payments** - The Chairman outlined the payments listed at Appendix C.

**039/21 RESOLVED (a) That the Statement of Account as at 2<sup>nd</sup> November, 2021 be received and the Chairman's observations duly noted. (Appendix A)**

**(b) That the report on receipts since the last meeting be received and duly noted. (Appendix B)**

**(c) That the schedule of three payments listed at Appendix C**

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be approved.

Proposed Councillor J. Wilson Seconded Councillor I. Beaumont All in favour

- (d) **Internal Auditor 2021/22** - The Clerk reported that it was necessary to appoint an Internal Auditor for the 2021/22 financial year. Members considered the service provided during the 2020/21 audit and considered that it was satisfactory.

**040/21 RESOLVED (a) That JDH Business Services Ltd. be appointed as Internal Auditor for the 2021/22 financial year.**

Proposed Councillor I. Beaumont Seconded Councillor J. Wilson All in favour

- (e) **Bank Signatories** - The Clerk reported that it was necessary to review the bank signatories.

**041/21 RESOLVED (a) That no changes be made to the existing bank signatories.**

Proposed Councillor J. Wilson Seconded Councillor F. Douglas All in favour

- (f) **Financial Risk Assessment** - Members considered the Financial Risk Assessment 2021/22. (Appendix D)

**042/21 RESOLVED (a) That the Financial Risk Assessment 2021/22 be approved as presented at Appendix D.**

Proposed: Councillor J. Wilson Seconded: Councillor I. Beaumont All in favour

- (g) **Budget 2022/23**

- i. **Revised budget 2021/22** - Members considered the revised budget 2021/22.
- ii. **Draft budget 2022/23** - Members considered the draft budget 2022/23.
- iii. **Precept requirements for 2022/23** - Members considered the precept requirements for 2022/23.

**043/21 RESOLVED (a) That the revised budget 2021/22 be approved as presented. (Appendix E)**  
**(b) That the draft budget 2022/23 be approved as presented. (Appendix E)**  
**(c) That a precept demand in the sum of £5,266 be submitted to Cheshire East Council.**  
**(d) That the Clerk's salary be increased by one salary increment with effect from 1<sup>st</sup> April, 2022.**  
**(e) That the Clerk's working hours be increased to three hours per week with effect from 1<sup>st</sup> April, 2022.**

Proposed: Councillor I. Beaumont Seconded: Councillor J. Wilson All in favour

## 7. Planning

- (a) **Recent Planning Decisions** - Members noted the appeal decision that had been issued in respect of development within the Parish. (Appendix F)

(b) **Planning applications for consideration**

- i. **21/4617M** - Adders Wood, Prestbury Road, Over Alderley. SK10 4SL Replacement dwelling.

**DECISION (a) That the following comments be submitted to Cheshire East Council in respect of planning application 21/4617M: Over Alderley Parish Council considers that developments within the Parish should be of the highest design quality. The Parish Council considers, however, that an informed comment in respect of the proposed development is not possible at this time due to a lack of detail within the application.**

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- ii. **21/5106M** - Birtles Farm, Hocker Lane, Over Alderley, Macclesfield. SK10 4SB  
Change of use of barn for the purposes of storage (B8).

**DECISION (a) That no comments be submitted to Cheshire East Council in respect of planning application 21/5106M.**

- iii. **21/5416M** - Birtles Mill, Birtles Lane, Over Alderley. SK10 4RX  
Certificate of lawful existing development for site entrance and access track, hardstanding to front and side of dwelling, linked garage and workshop/store, shed and timber store and erection of fountain feature in side/rear garden.

**DECISION (a) That no comments be submitted to Cheshire East Council in respect of planning application 21/5416M.**

- (c) **Planning enforcement at land south of Dunge Farm** - It was noted that there had been recent activity at the site.

**DECISION (a) That the Clerk contact Cheshire East Council regarding the current situation.**

- (d) **Environment Agency Update** - It was reported that an update had been received from the Environment Agency advising of waste licence exemptions which were operative within parts of the Parish.

**DECISION (a) That the Clerk establish whether there is any opportunity for the Parish Council to input into the decision making process relating to waste licences.**

8. **Neighbourhood Plan** - It was reported that the Neighbourhood Plan Steering Group is continuing to meet to progress the initial stages of the project. A vision and aims document is being prepared for distribution within the Parish. Collation of the information to support the funding application is ongoing.

## 9. Community Governance Review

- (a) **Local survey** - It was reported that responses were being received relating to the local survey asking for views about the proposed merger with Mottram St. Andrew parish. Members would continue to encourage as many residents as possible to respond to the survey.
- (b) **Response to Cheshire East Council consultation** - Members considered possible points for inclusion within the response to the consultation.

**044/21 RESOLVED (a) That the Clerk draft a response to the Community Governance Review consultation setting out the Parish Council's objection to the draft recommendations.**

Proposed: Councillor J. Wilson Seconded: Councillor I. Beaumont All in favour

## 10. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto -

- i. Manchester Airport - Update re Manchester Airport Future Airspace project.

**DECISION (a) To receive and note the information.**

- ii. Manchester Airport - Manchester Airport Future Airspace project - Stage 2 'Develop & Assess' - Phase 1 - Stakeholder event.

**DECISION (a) That anyone interested in attending contact the Clerk.**

- iii. Manchester Airport - Updates relating to ground based navigational aid failures. It was reported that the equipment had now been repaired.

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**DECISION (a) To receive and note the information.**

- iv. ChALC - Local Nature Recovery Strategies consultation.

**DECISION (a) That no response be submitted to the above consultation.**

- v. Cheshire East Council - New draft Code of Conduct consultation.

**DECISION (a) That no response be submitted to the above consultation.**

- vi. Cheshire East Council - Draft Recovery of Forward Funded Infrastructure Costs Supplementary Planning Document (RoFFI Costs SPD) consultation.

**DECISION (a) That no response be submitted to the above consultation.**

- vii. Cheshire East Council - Draft Environmental Protection Supplementary Planning Document (EP SPD) consultation.

**DECISION (a) That no response be submitted to the above consultation.**

- viii. DEFRA - Consultation on Amendments to the Environmental Permitting (England and Wales) Regulations 2016 as applied to Groundwater Activities and related Surface Water Discharge Activities.

**DECISION (a) That no response be submitted to the above consultation.**

## 11. Highway Maintenance and Enhancements

- (a) Updates relating to the following highway matters - No updates were available from Cheshire East Council relating to some of the following matters:

- i. Holes on Birtles Lane (near to access point to Highlees Farm)
- ii. Pothole on Prestbury Road (on bends between Hare Hill and Dunge Cottages)
- iii. Removal of surplus signs (change of priority) at School Lane. [Signs to be programmed for removal as soon as possible.]
- iv. Pothole on Prestbury Road (opposite entrance to Over Alderley FP7)
- v. Detached chevron sign at junction of Prestbury Road with Macclesfield Road. [Sign to be programmed for re-planting as soon as possible.]
- vi. Deterioration of highway surface on Slade Lane.
- vii. Issues caused by vehicles using on bridleways within Parish.
- viii. Concern about pedestrian safety when walking along Macclesfield Road between access points to Over Alderley FP21 and Over Alderley BR22.
- ix. Verge obstruction at Slade Lane. [Highways Officer will visit the site.]
- x. Grit bin position at Slade Lane. [Highways Officer will visit the site.]

**DECISION (a) That the Clerk continue to pursue updates relating outstanding matters.**

- (b) **Highway matters for attention from Members** - It was reported that the holes at the junction of Greyhound Road and Prestbury Road had returned. A pothole had also returned outside Smithy Cottage, Macclesfield Road. A query was raised as to whether Dirty Lane could be made one way to create a safer circular route with Greyhound Road.

**DECISION (a) That the Clerk report the above issues to Cheshire East Council for attention.**

- (c) **Macclesfield Road - Speed Limit Review** - It was reported that information was being collated by a resident to support an application to review the speed limit.

## 12. Community Issues

- (a) **Alderley Park** - It was reported that there will shortly be a meeting of the Alderley

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Park Liaison Group. A supplementary meeting was also being scheduled to assess the impact of lighting at the site on the surrounding rural landscape within Over Alderley.

- (b) **Over Alderley Primary School Charity** - Borough Councillor P. Findlow reported that some progress appears to be being made towards resolving some legal issues which have been delaying the disposal of the asset.
- (c) **The Queen's Platinum Jubilee** - There was nothing to report.

## 13. Assets

- (a) **Replacement notice board at St. Catherine's Church** - This item was deferred to the next meeting.

## 14. Matters for inclusion on next/future meeting agenda - None.

## 15. Dates of next meeting - Tuesday 4<sup>th</sup> January, 2022 at 7:30p.m.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

**DECISION**            (a) **That a resolution to exclude the Public and Press from the remainder of the Meeting was not necessary as no items were to be considered at Item 16.**

## 16. Matters for consideration including those transferred from above items - None.

The meeting was declared closed by the Chairman at 8:40p.m.

Signed:..... Approval date:

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## APPENDIX A

Financial Statement - 2021/22					
as at 2nd November, 2021					
Actual 2020/21 £.	Details	2021/22 Budget £.	Actual to Sep. 21 £.	Agenda Nov. 21 £.	Budget Balance £.
<b>Receipts</b>					
4,015.00	Precept	4,445.00	2,222.50	2,222.50	0.00
0.00	Balances	0.00	0.00		0.00
1.01	Investment Interest	0.00	0.06	0.06	0.00
850.00	Sale of Assets	0.00	0.00		0.00
0.00	Grants, Donations & Refunds	9,000.00	0.00		9,000.00
166.46	Allotment Fees	0.00	16.12		0.00
128.24	V.A.T. Refund	0.00	51.31		192.50
<b>5,160.71</b>	<b>Total Receipts</b>	<b>13,445.00</b>	<b>2,289.99</b>	<b>2,222.56</b>	<b>9,192.50</b>
<b>Payments</b>					
954.72	Salary (Clerk)	1,335.00	0.00		1,335.00
0.00	National Insurance (Employer)	0.00	0.00		0.00
125.00	Allowances (Clerk)	135.00	0.00		135.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
51.59	Administration	75.00	0.00		75.00
119.00	Audit Fees (internal & external)	130.00	132.30		-2.30
257.60	Insurance	300.00	0.00		300.00
0.00	Grants	1,600.00	0.00	1,000.00	600.00
0.00	s.137 Donations	200.00	0.00		200.00
137.53	Allotments - Water Charges	145.00	286.01	544.18	-685.19
130.40	Subscriptions/Affiliation Fees	165.00	95.40		69.60
0.00	Room Hire	160.00	0.00		160.00
0.00	Notice Board Maintenance	100.00	0.00		100.00
0.00	Neighbourhood Plan	9,000.00	0.00		9,000.00
0.00	Contingency	100.00	25.00	36.50	38.50
51.31	V.A.T.		83.66	108.84	
<b>1,827.15</b>	<b>Total Payments</b>	<b>13,445.00</b>	<b>622.37</b>	<b>1,689.52</b>	<b>11,325.61</b>

Cash/Bank Reconciliation	01/04/21	07/09/21	02/11/21	31/03/22
Balance B/Fwd.	7,428.75	7,428.75	9,096.37	9,629.41
Add Total Receipts	13,445.00	2,289.99	2,222.56	9,192.50
Less Total Payments	-13,445.00	-622.37	-1,689.52	-11,325.61
<b>Balance C/Fwd.</b>	<b>7,428.75</b>	<b>9,096.37</b>	<b>9,629.41</b>	<b>7,496.30</b>
<b>Cumulative Balances</b>				
	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/21</b>	<b>07/09/21</b>	<b>02/11/21</b>	<b>31/03/22</b>
General Funds	5,928.75	7,596.37	8,129.41	5,996.30
Earmarked Reserves	1,500.00	1,500.00	1,500.00	1,500.00
	<b>7,428.75</b>	<b>9,096.37</b>	<b>9,629.41</b>	<b>7,496.30</b>

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## CASH/BANK RECONCILIATION AS AT - 2<sup>nd</sup> November, 2021

### CASH

Balance Brought Forward 01/04/21	
Current Account	4,937.58
Business Reserve Account	2,491.17
Plus Receipts	4,512.55
	11,941.30
Less Payments	2,311.89
Balance Carried Forward 02/11/21	<b>9,629.41</b>

### BANK (Natwest)

<b>Business Reserve Account -</b>	2,491.29	05/10/21
Add income/transfer received since above Statement		
	0.00	
Less unrepresented cheques		
	0.00	
		2,491.29 02/11/21
<b>Current Account -</b>	8,827.64	05/10/21
Add income received since above Statement		
	0.00	
	0.00	
Less unrepresented cheques/ Transfer		
For approval	-1,689.52	
Less payments already issued	0.00	
	-1,689.52	
		7,138.12 02/11/21
<b>Total Bank Balances 02/11/21</b>	<b>9,629.41</b>	

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## APPENDIX B

### Receipts

a. NatWest Bank plc.	£0.02	Gross interest - July, 2021
b. NatWest Bank plc.	£0.02	Gross interest - August, 2021
c. NatWest Bank plc.	£0.02	Gross interest - September, 2021
d. Cheshire East Borough Council	£2,222.50	Precept 2021/22 (50%)

## APPENDIX C

### Payments for approval

a. Cheque No 000311	E. M. Maddock	£36.50	Printing of letters
b. Cheque No 000312	Over Alderley & Birtles Reading Rooms	£1,000.00	Grant towards upkeep and maintenance
c. Direct Debit	United Utilities	£653.02	Allotment water charges (April - October, 2021)



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## APPENDIX D

### OVER ALDERLEY PARISH COUNCIL FINANCIAL RISK ASSESSMENT - 2021/22

Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Business continuity	Risk of Council not being able to continue its business due to an unexpected or tragic circumstance.	L	In the event of the Clerk being indisposed the Chairman (or other nominated Member) may perform the necessary duties.	Existing procedure adequate. Review when necessary.
	Loss of paper/electronic records.	M	Files and records kept at the Clerk's home. Regular backup of electronic files is made. Paper documents stored in metal filing cabinets. Approved Minutes scanned and published on website.	Existing procedure adequate.
Precept	Adequacy of precept for Council to carry out its Statutory duties.	H	Budgetary Control statement presented to Council at each meeting.	Existing procedure adequate.
	Requirements not submitted to CEC.	L	Full Minute - RFO to follow up.	Existing procedure adequate.
	Amount not received from CEC.	L	RFO to confirm receipt and Minute at next Meeting of Council.	Existing procedure adequate.
Financial records	Inadequate records.	L	Financial Regulations specify requirements of Council.	Existing procedure adequate. Review Financial Regulations 2021/22.
	Financial irregularities.	L	Internal Audit of accounts by competent, independent person. Periodic financial reports are presented to Council. Cheque signatories are separate from person raising the cheque.	Existing procedure adequate. Review bank signatories when change of Councillors/circumstances.
	Inadequate checks.	L	Bank reconciliation produced at each meeting.	Existing procedure adequate. Review Financial Regulations 2021/22.
	Bank mistakes.	L	RFO check all bank statements against Council records and query errors immediately.	Existing procedure adequate.
Bank and banking	Loss.	L	RFO check all bank statements against Council records and query inconsistencies immediately.	Existing procedure adequate.
	Charges.	L	RFO check adequate funds prior to issuing cheques. RFO challenge charges where errors made by bank.	Existing procedure adequate.
	Loss through theft or dishonesty.	L	Cash handling is not encouraged but where cash received - banked within 7 days.	Existing procedure adequate.
Reserves - General	Adequacy.	L	Consider at Budget setting.	Existing procedure adequate.
Reserves - Earmarked	Adequacy.	L	Consider at Budget and review of final accounts.	Existing procedure adequate.

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Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Reporting and auditing	Information communication.	L	A monitoring statement is produced regularly before each Council meeting and approved at the meeting. This statement includes bank reconciliation and budget update.	Existing procedure adequate.
	Compliance.	L	An independent internal auditor has been appointed. Annual reports detailing compliance with audit regulations are presented to Council.	Existing procedure adequate.
Direct costs & overhead expenses	Goods not supplied but billed.	L	Procurement undertaken in accordance with best practice guidance. RFO to follow up on all orders.	Existing procedure adequate. Review Financial Regulations 2021/22.
	Invoice incorrectly calculated or recorded.	L	RFO to check arithmetic on all invoices and perform regular bank reconciliations.	Existing procedure adequate.
	Cheque payable incorrect (excessive or to wrong party).	L	Signatories initial Stub and Voucher to confirm accuracy.	Existing procedure adequate.
Salaries and associated costs.	Salary paid incorrectly.	M	Check salary to Minute, check hours and rate to contract. Salary analysis is detailed on the payment vouchers issued.	Existing procedure adequate.
	Wrong deduction of NI and Tax.	M	NI and Tax deductions are calculated using the HMRC PAYE RTI System which is regularly updated. Check PAYE calculations.	Existing procedure adequate.
Employees.	Unpaid Tax and NI contributions to Inland Revenue.	L	Payments are made to HMRC by cheque and detailed in the financial statements presented to Council.	Existing procedure adequate.
	Loss of clerk.	L	Hours, health, stress, training, long term sick, early departure - risk monitored and managed as appropriate.	Existing procedure adequate. Review annually.
	Fraud by employee.	L	Fidelity Guarantee value reviewed annually and insurance cover arranged.	Existing procedure adequate.
	Actions taken by staff.	L	Relevant training, resources and access to professional advice made available to Clerk.	Existing procedure adequate.
	VAT analysis.	L	All items analysed in cash book. Analysis presented to Council at each meeting.	Existing procedure adequate.
Legal powers	Claimed within time limits.	L	VAT reclaim submitted annually at year end.	Existing procedure adequate.
	Illegal activity or payments.	M	All activity and payments within the powers of the Parish Council to be resolved and minuted at Parish Council Meetings. Relevant procedures set out in Standing Orders and Financial Regulations.	Existing procedure adequate. Review Standing Orders and Financial Regulations 2021/22.

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Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Supplier (procurement) fraud	Loss through supplier fraud	L	<p>Training for staff to alert them to potential risks of providing sensitive company information, by telephone or other means, especially contract and account information.</p> <p>All supplier detail changes to be verified using contact details held by Parish Council.</p> <p>Periodic review of supplier accounts to remove any dormant accounts.</p> <p>Periodic review of supplier address and financial health details with Companies House.</p> <p>Review insurance provision.</p>	<p>Review training needs 2021/22.</p> <p>Existing procedure adequate.</p> <p>Existing procedure adequate.</p> <p>Existing procedure adequate.</p> <p>Review 2021/22.</p>

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## APPENDIX E

### REVISED BUDGET 2021/22 & BUDGET 2022/23

		Projected 21/22 & Budget 2022/23	Variances 21/22	Balance as at 02/11/21
<b>Clerk's Salary</b>				
2021/22	£1,297.92 p.a. (based upon 2 hrs. per week) NJC Salary Award	1,298	0	
		37	0	
		<b>1,335</b>	<b>0</b>	<b>1,335</b>
<b>2022/23</b>				
	£1,297.92 p.a. (based upon 2 hrs. per week)	1,298		
	Contingency for salary review	26		
	Contingency for working hours review	662		
	Contingency for NJC Salary Award.	125		
		<b>2,111</b>		
<b>National Insurance (Employer)</b>				
2021/22	Based on basic salary	0	0	0
<b>2022/23</b>	Based on basic salary	<b>0</b>		
<b>Allowances (Clerk)</b>				
2021/22	Employment Expenses	135	0	135
<b>2022/23</b>	Employment Expenses	<b>150</b>		
<b>Chairman/Member Allowances</b>				
2021/22	Member Allowances - Nov. 21 - Mar. 22	0	0	0
<b>2022/23</b>	Member Allowances	<b>0</b>		
<b>Administration</b>				
2021/22	Stationery & General Office Supplies	75	0	75
<b>2022/23</b>	Stationery & General Office Supplies	<b>95</b>		
<b>Audit Fees</b>				
2021/22	External Audit Fees 2020/21	0	0	
	Internal Audit Fees 2020/21	0	-2	
		0	-2	-2
<b>2022/23</b>	External Audit Fees 2021/22	0		
	Internal Audit Fees 2021/22	140		
		<b>140</b>		
<b>Insurance</b>				
2021/22	Premium due 22/03/22	300	0	300
<b>2022/23</b>	Premium due 22/03/23	<b>300</b>		
<b>Grants</b>				
2021/22	Over Alderley & Birtles Reading Room	0	0	
	St. Catherine's Church - Monthly Messenger	600	0	
		600	0	600
<b>2022/23</b>	Over Alderley & Birtles Reading Room	1,000		
	St. Catherine's Church - Monthly Messenger	600		
		<b>1,600</b>		
<b>s.137 Donations</b>				
2021/22	Contingency	200	0	200
<b>2022/23</b>	Contingency	<b>200</b>		

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		Projected 21/22 & Budget 2022/23	Variances 21/22	Balance as at 02/11/21
<b>Allotments - Water Charges</b>				
2021/22	Standing Charge	12	10	
	Water Charges	100	-817	
	Contingency	10	0	
		<b>122</b>	<b>-807</b>	<b>-685</b>
<b>2022/23</b>				
	Standing Charge	35		
	Water Charges	100		
	Contingency	10		
		<b>145</b>		
<b>Subscriptions/Affiliation Fees</b>				
2021/22	Data Protection Registration	35	0	
	ChALC	0	14	
	Cheshire Community Action	20	0	
		<b>55</b>	<b>14</b>	<b>69</b>
<b>2022/23</b>				
	Data Protection Registration	35		
	ChALC	110		
	Cheshire Community Action	20		
		<b>165</b>		
<b>Room Hire</b>				
2021/22	Ordinary Parish Council Meetings	90	0	
	Extra Ordinary Parish Council Meetings	30	0	
	Contingency	40	0	
		<b>160</b>	<b>0</b>	<b>160</b>
<b>2022/23</b>				
	Ordinary Parish Council Meetings	90		
	Extra Ordinary Parish Council Meetings	30		
	Contingency	40		
		<b>160</b>		
<b>Notice Board - Maintenance</b>				
2021/22	Notice Board Repairs	100	0	100
<b>2022/23</b>				
	Notice Board Repairs	<b>100</b>		
<b>Neighbourhood Plan</b>				
2021/22	Grant funding from Locality	5,000	4,000	9,000
<b>2022/23</b>				
	Grant funding from Locality	<b>13,000</b>		
<b>The Queen's Platinum Jubilee</b>				
2021/22	No budget	0	0	0
<b>2022/23</b>				
	Provision	<b>1,000</b>		
<b>Other</b>				
2021/22	Contingency provision	38	0	38
<b>2022/23</b>				
	Contingency provision	<b>100</b>		
	2021/22 Sub Totals	<b>8,120</b>	<b>3,205</b>	<b>11,325</b>
	2021/22 Income - Grants	0	0	
	2021/22 Expenditure Projection and Variance Totals	<b>8,120</b>	<b>3,205</b>	

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2022/23 Draft Budget Expenditure Total	<b>19,266</b>		
Less Grants:			
Neighbourhood Plan Grant (Basic)	-5,000		
Neighbourhood Plan Grant (Technical grant)	-8,000		
Less Funds already held:			
The Queen's Platinum Jubilee (from reserves)	-1,000		
Gross Precept Requirement 2022/23	<b>5,266</b>		

## Analysis of funds

01/04/21	Balance brought forward	7,428.75	
	Plus receipts (actual)	4,512.55	
	Less payments (actual)	-2,311.89	
	Plus receipts (projected)	5,192.50	
	Less payments (projected)	-8,120.00	
			6,701.91
	Less Earmarked Reserves:		
	Asset Maintenance Fund	-1,500.00	
	The Queen's Platinum Jubilee Fund	-1,000.00	
			-2,500.00
31/03/22	General funds carried forward		4,201.91

### Tax Base 2022/23 (Band D) and Precept impact on Property Bands

2021/22				2022/23			
Band	Ratio	Tax Base	£	Band	Ratio	Tax Base	£
A	6/9		12.89	A	6/9		12.94
B	7/9		15.04	B	7/9		15.10
C	8/9		17.19	C	8/9		17.25
D	9/9	229.88	19.34	D	9/9	271.31	19.41
E	11/9		23.63	E	11/9		23.72
F	13/9		27.93	F	13/9		28.04
G	15/9		32.23	G	15/9		32.35
H	18/9		38.67	H	18/9		38.82
	Precept	£4,445			Precept	£5,266	

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## APPENDIX F

### Outstanding planning applications & recent planning decisions

- 16/1420M - Garage site at eastern end of Ashbrook Road, Over Alderley  
Demolition of existing garages and construction of 5 no. 2 bed 4 person houses within curtilage parking and additional parking for use by visitors.  
DECISION STATUS - 06/10/17 Recommended for approval subject to legal agreement and conditions
- 18/2585M - Land south of Dunge Farm, Macclesfield Road, Over Alderley. SK10 4SN  
Proposed erection of agricultural building and track, alteration of site levels (part retrospective) and associated landscaping works.  
DECISION STATUS - Currently scheduled for Strategic Planning Board
- 20/4241M - Beech Cottage, Birtles Hall, Birtles Lane, Over Alderley. SK10 4RU  
Orangery and patio.  
[Also application 20/4242M - Listed Building Consent]  
DECISION STATUS - Appeal dismissed. (24/09/21)
- 20/3112M - Yew Tree, Hocker Lane, Over Alderley. SK10 4SB  
Two storey rear extension and internal remodelling.  
DECISION STATUS - Undecided
- 21/0111M - Higher Park Farm, Birtles Lane, Over Alderley. SK10 4ZB  
Conversion of existing barn to form new dwelling further to approval 19/2428M.  
DECISION STATUS - Undecided
- 21/0630M - Land north-west of Mereside, Alderley Park, Congleton Road, Nether Alderley. SK10 4TF  
Full planning application for the formation of a senior football pitch, associated ancillary building, access road, landscaping and other associated infrastructure.  
DECISION STATUS - Undecided
- 21/1815M - Birtles Farm, Hocker Lane, Over Alderley. SK10 4SB  
Construction of garage.  
DECISION STATUS - Undecided
- 21/1848M - Broadheath Farm, Macclesfield Road, Over Alderley. SK10 4SN  
Extensions to existing farmhouse, conversion of existing brick built barn to a dwelling and erection of a new dwelling, repositioning of the existing northern access and demolition of all other existing buildings and structures (c.1,000m<sup>2</sup>).  
DECISION STATUS - Undecided
- 21/1852M - Finlow Hill, Finlow Hill Lane, Over Alderley. SK10 4UG  
First floor annex over existing triple garage  
DECISION STATUS - Undecided
- 21/1900M - Higher Park Farm, Birtles Lane, Over Alderley. SK10 4ZB  
Erection of new garage.  
DECISION STATUS - Undecided
- 21/1945M - Birtles Farm, Hocker Lane, Over Alderley. SK10 4SB  
Retrospective application for conservatory and boundary wall.  
DECISION STATUS - Undecided

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- 21/2052M - Finlows Villa, Mottram Road, Alderley Edge. SK9 7JF  
Demolition of existing dwelling and construction of a replacement dwelling with basement and associated landscaping works.  
DECISION STATUS - Undecided
- 21/2158M - Birtles Old Hall, Chelford Road, Henbury. SK10 4RS  
Enlargement of existing garage with housekeepers accommodation above.  
Demolishing existing utility and stores and covering existing courtyard with roof and lantern light above. Outbuildings converted to store, boot room, pantry and laundry.  
DECISION STATUS - Undecided
- 21/2960M - Land west of Springhill, Chelford Road, Prestbury. SK10 4PT  
Retrospective application for hardstanding, chicken coop and shed.  
DECISION STATUS - Undecided
- 21/2998M - New Church House, Birtles Lane, Over Alderley. SK10 4SN  
Change of use of land from agricultural to residential garden.  
DECISION STATUS - Undecided
- 21/3188M - Land off Hocker Lane, Over Alderley.  
Certificate of lawful existing use existing buildings have been operating for stables, domestic vehicular storage, and an associated hobby workshop for more than 10 years.  
DECISION STATUS - Undecided
- 21/3961M - 2 Birtles Hall Cottage, Birtles Hall, Birtles Lane, Over Alderley.  
Existing single storey detached shed within curtilage of listed buildings.  
(21/4081M - Listed Building Consent application)  
DECISION STATUS - Undecided
- 21/3986M - Birtles Farm, Hocker Lane, Over Alderley, Macclesfield. SK10 4SB  
Variation of condition 4 to planning application 19/4291M - Variation of condition 2 of 17/4607M - Extension to the farm house.  
DECISION STATUS - Undecided
- 21/4098M - Trugs Farm House, Macclesfield Road, Over Alderley. SK10 4SW  
Install an air source heat pump to replace the existing oil boiler. Both the existing boiler and the new heat pump are external to the property.  
DECISION STATUS - Undecided
- 21/4180M - The Great Barn, Higher House Farm, Hocker Lane, Over Alderley.  
Replacement of French windows on barn, external alterations to roof lantern, French windows and 3 no. windows on C21st side extension.  
(21/4181M - Listed Building Consent application)  
DECISION STATUS - Undecided
- 21/4291M - Land at The Old Vicarage, Birtles Lane, Over Alderley. SK10 4RX  
Retrospective application for construction of a pond and associated rewilding and landscaping, proposed gate and hedgerow planting.  
DECISION STATUS - Undecided