

OVER ALDERLEY PARISH COUNCIL

AGENDA

PARISH COUNCIL MEETING

DATE: MONDAY 18TH NOVEMBER 2019

TIME: 7:45p.m.

VENUE: OVER ALDERLEY & BIRTLES READING ROOM, BIRTLES LANE, OVER ALDERLEY.

To Members of Over Alderley Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. APOLOGIES FOR ABSENCE -**
- 2. DECLARATIONS OF INTEREST -** To receive Declarations of Interest in any items on the agenda.
- 3. MINUTES -**
 - i) To approve the Minutes of the Parish Council meeting held 16th September, 2019 as a correct record and authorise signing by the Chairman.
- 4. PUBLIC FORUM FOR QUESTIONS -**
- 5. REPORTS FROM EXTERNAL ORGANISATIONS -**
 - i) Alderley Edge and Prestbury Wards Policing Team - Report on matters of interest / concern within the Parish.
 - ii) Cheshire East Ward Member Cllr. P. Findlow - Report on items of interest to the Parish Council.
 - iii) ChALC Annual Meeting - 24th October, 2019. (Clerk)
 - iv) Local Parish Cluster Meetings - 02/10/19 & 06/11/19. (SC)
- 6. FINANCE -**
 - i) To receive and consider the Financial Statement 2019/20 as at 18th November, 2019. (Appendix A)
 - ii) To authorise the following payments -
 - a) Direct Debit United Utilities £9.68 Water charges: 24/07/19 - 17/10/19.
 - iii) To note the following receipts since the last meeting -
 - a) NatWest Bank plc. - Business Reserve Account £0.45 Gross Interest - July, 2019.
 - b) NatWest Bank plc. - Business Reserve Account £0.41 Gross Interest - August, 2019.
 - c) NatWest Bank plc. - Business Reserve Account £0.42 Gross Interest - September, 2019.
 - iv) Internal Auditor 2019/20 - To appoint an Internal Auditor for the 2019/20 financial year.
 - v) Budget 2020/21. (Appendix B)
 - a) To consider and determine a revised budget in respect of 2019/20.
 - b) To consider and determine a budget in respect of 2020/21.
 - c) To consider precept requirements for 2020/21.
- 7. CORRESPONDENCE -**
 - i) To consider the specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate thereto -
 - a) Manchester Airport - Tickets for Musical Performances.
 - b) Cheshire East Council - Environmental Strategy 2019 - 2024 Consultation. (Closes: 24/11/19)
 - c) Cheshire East Council - Pre-Budget Consultation Report 2020-2024. (Closes: 06/01/20)
 - d) Cheshire East Council - Community Governance Review - Part 1 Consultation. (Closes: 31/01/20)
 - e) The Pensions Regulator - Notification of requirement to submit declaration of compliance with present pension regulations.
 - ii) To note correspondence received since the date of the last ordinary meeting. (Appendix C)
- 8. PLANNING -**
 - i) To receive the latest planning schedule and discuss new applications. (Appendix D)
 - ii) To receive update in respect of queries raised about development associated with planning application 17/4030M (Lower Yew Tree Farm, Birtles Lane).
- 9. HIGHWAY MAINTENANCE & ENHANCEMENTS -**
 - i) Highway defects and repairs - To receive an update relating to highway defects and repairs.
 - ii) To receive highway matters for attention from Members.

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10. COMMUNITY -

- i) Over Alderley Primary School Charity.
- ii) Update on Superfast Broadband Provision within Parish.
- iii) Ashbrook Road Allotments.
- iv) Red Telephone Kiosk.
 - a) To receive and consider offers submitted for the purchase of the red telephone kiosk.
 - b) To determine whether to proceed with the sale of the asset.
- v) Alderley Park Liaison Committee.
- vi) Monthly Messenger - To receive an update on progress to secure ongoing funding.
- vii) Parish Council Notice Boards -
 - a) To receive update on notice board at Festival Drive.
 - b) To consider arrangements for replacement notice board at St. Catherine's Church.

11. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA -

- i) Cheshire East Council Town & Parish Council Conference - 20th November, 2019.

12. DATE OF NEXT MEETING - Monday 20th January, 2020 at 7:45p.m. at Over Alderley & Birtles Reading Room.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

13. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - (as required)

E.M.Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 12th November, 2019.

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APPENDIX A

Financial Statement - 2019/20					
as at 18th November 2019					
Actual 2018/19 £.	Details	2019/20 Budget £.	Actual to Sep. 19 £.	Agenda Nov. 19 £.	Budget Balance £.
Receipts					
3,150.00	Precept	3,295.00	3,295.00		0.00
0.00	Balances	0.00	0.00		0.00
3.08	Investment Interest	0.00	1.24	1.28	0.00
0.00	Sale of Assets	0.00	0.00		0.00
0.00	Grants, Donations & Refunds	0.00	0.00		0.00
166.46	Allotment Fees	0.00	0.00		0.00
33.71	V.A.T. Refund	0.00	50.65		29.01
3,353.25	Total Receipts	3,295.00	3,346.89	1.28	29.01
Payments					
908.16	Salary (Clerk)	930.00	0.00		930.00
0.00	National Insurance (Employer)	0.00	0.00		0.00
128.70	Allowances (Clerk)	120.00	0.00		120.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
25.94	Administration	50.00	0.00		50.00
99.00	Audit Fees (internal & external)	110.00	102.00		8.00
257.60	Insurance	300.00	0.00		300.00
1,000.00	Grant - Over Alderley & Birtles Reading Room	1,000.00	0.00		1,000.00
0.00	s.137 Donations	200.00	0.00		200.00
118.42	Allotments - Water Charges	145.00	35.02	8.07	101.91
126.08	Subscriptions/Affiliation Fees	135.00	95.40		39.60
90.00	Room Hire	105.00	0.00		105.00
0.00	Notice Board Maintenance	100.00	0.00		100.00
34.20	Contingency	100.00	0.00		100.00
50.65	V.A.T.		27.40	1.61	
2,838.75	Total Payments	3,295.00	259.82	9.68	3,054.51

Cash/Bank Reconciliation	01/04/19	16/09/19	18/11/19	31/03/20
Balance B/Fwd.	4,500.51	4,500.51	7,587.58	7,579.18
Add Total Receipts	0.00	3,346.89	1.28	29.01
Less Total Payments	0.00	-259.82	-9.68	-3,054.51
Balance C/Fwd.	4,500.51	7,587.58	7,579.18	4,553.68
Cumulative Balances				
	Balance	Balance	Balance	Balance
	01/04/19	16/09/19	18/11/19	31/03/20
General Funds	3,500.51	6,587.58	6,579.18	3,553.68
Earmarked Reserves	1,000.00	1,000.00	1,000.00	1,000.00
	4,500.51	7,587.58	7,579.18	4,553.68

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CASH/BANK RECONCILIATION AS AT - 18th November, 2019

CASH

Balance Brought Forward 01/04/19	
Current Account	2,015.37
Business Reserve Account	2,485.14
Plus Receipts	3,348.17
	<u>7,848.68</u>
Less Payments	269.50
Balance Carried Forward 18/11/19	<u><u>7,579.18</u></u>

BANK (Natwest)

Business Reserve Account -	2,487.66	04/10/19
Add income/transfer received since above Statement		
	<u>0.00</u>	
Less unrepresented cheques		
	<u>0.00</u>	
		2,487.66 18/11/19
Current Account -	5,101.20	05/09/19
Add income received since above Statement		
	<u>0.00</u>	
		0.00
Less unrepresented cheques/ Transfer		
Approved	0.00	
For approval	<u>-9.68</u>	
		-9.68
		5,091.52 18/11/19
Total Bank Balances 18/11/19		<u><u>7,579.18</u></u>

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APPENDIX B

OVER ALDERLEY PARISH COUNCIL DRAFT BUDGET ANALYSIS 2019/20 and 2020/21

Clerk's Salary

2019/20 £928.98 p.a. (based upon 1.5 hrs. per week)
Contingency for NJC Salary Award.

2020/21 £928.98 p.a. (based upon 1.5 hrs. per week)
Contingency for NJC Salary Award.

National Insurance (Employer)

2019/20 Based on basic salary

2020/21 Based on basic salary

Allowances (Clerk)

2019/20 Employment Expenses

2020/21 Employment Expenses

Chairman/Member Allowances

2019/20 Member Allowances - Dec 19 - Mar 20

2020/21 Member Allowances

Administration

2019/20 Stationary & General Office Supplies

2020/21 Stationary & General Office Supplies

Audit Fees

2019/20 External Audit Fees 2018/19

Internal Audit Fees 2018/19

2020/21 External Audit Fees 2019/20

Internal Audit Fees 2019/20

Insurance

2019/20 Premium due 22/03/20

2020/21 Premium due 22/03/21

Grants

2019/20 Over Alderley & Birtles Reading Room
St. Catherine's Church - Monthly Messenger

2020/21 Over Alderley & Birtles Reading Room
St. Catherine's Church - Monthly Messenger

s.137 Donations

2019/20 Contingency

2020/21 Contingency

	Projected 19/20 & Budget 2020/21	Variances 19/20	Balance as at 18/11/19
	929	-38	
	0	39	
	929	1	930
	929		
	96		
	1,025		
	0	0	0
	0		
	120	0	120
	125		
	0	0	0
	0		
	50	0	50
	60		
	0	0	
	0	8	
	0	8	8
	0		
	120		
	120		
	300	0	300
	300		
	1,000	0	
	600	-600	
	1,600	-600	1,000
	1,000		
	600		
	1,600		
	200	0	200
	200		

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OVER ALDERLEY PARISH COUNCIL DRAFT BUDGET ANALYSIS 2019/20 and 2020/21

		Projected 19/20 & Budget 2020/21	Variances 19/20	Balance as at 18/11/19
Allotments - Water Charges				
2019/20	Standing Charge	15	-3	
	Water Charges	16	59	
	Contingency	444	-429	
		475	-373	102
2020/21				
	Standing Charge	35		
	Water Charges	100		
	Contingency	10		
		145		
Subscriptions/Affiliation Fees				
2019/20	Data Protection Registration	35	0	
	ChALC	0	4	
		35	4	39
2020/21				
	Data Protection Registration	35		
	ChALC	100		
		135		
Room Hire				
2019/20	Ordinary Parish Council Meetings	72	0	
	Extra Ordinary Parish Council Meetings	12	0	
	Contingency	21	0	
		105	0	105
2020/21				
	Ordinary Parish Council Meetings	72		
	Extra Ordinary Parish Council Meetings	12		
	Contingency	21		
		105		
Notice Board - Maintenance				
2019/20	Notice Board Repairs	100	0	100
2020/21				
	Notice Board Repairs	100		
Other				
2019/20	Contingency provision	100	0	100
2020/21				
	Contingency provision	100		
	2019/20 Sub Totals	4,014	-960	3,054
	2019/20 Income - Grants	0	0	
	2019/20 Expenditure Projection and Variance Totals	4,014	-960	
	2020/21 Draft Budget Expenditure Total	4,015		
	Less Grants	0		
	Gross Precept Requirement 2020/21	4,015		

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OVER ALDERLEY PARISH COUNCIL DRAFT BUDGET ANALYSIS 2019/20 and 2020/21

Analysis of funds

01/04/19	Balance brought forward	4,500.51	
	Plus receipts (actual)	3,348.17	
	Less payments (actual)	-269.50	
	Plus receipts (projected)	29.01	
	Less payments (projected)	<u>-3,580.00</u>	4,028.19
	Less Earmarked Reserves:		
	Asset Maintenance Fund	<u>-1,500.00</u>	-1,500.00
31/03/20	General funds carried forward		<u>2,528.19</u>

Tax Base 2020/21 (Band D) and Precept impact on Property Bands

2019/20				2020/21			
Band	Ratio	Tax Base	£	Band	Ratio	Tax Base	£
A	6/9		10.17	A	6/9		12.43
B	7/9		11.87	B	7/9		14.51
C	8/9		13.56	C	8/9		16.58
D	9/9	215.95	15.26	D	9/9	215.27	18.65
E	11/9		18.65	E	11/9		22.80
F	13/9		22.04	F	13/9		26.94
G	15/9		25.43	G	15/9		31.08
H	18/9		30.52	H	18/9		37.30
	Precept	£3,295			Precept	£4,015	

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APPENDIX C

CORRESPONDENCE

Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 12, 19, 26 September 2019; 3, 10, 17, 25 October 2019; 8 November 2019.
- Further reminder for Healthy Living Half Day Workshop - October 2019.
- Reminder for ChALC Annual Meeting.
- Additional ChALC - Introduction to Local Councils Training session - 26/11/19.
- Northwich Town Council - Traffic Management Chapter 8 Training.
- Further information regarding Northwich Town Council - Traffic Management Chapter 8 Training.
- Reminder for Chairmanship Training - 06/11/19.
- Further reminder for Healthy Living Half Day Workshop - October 2019.
- Letter from Police & Crime Commissioner regarding Policing of Remembrance events.

Cheshire East Council

- Traffic Management LAP Reports - 19, 26 September 2019; 3, 10, 17, 24, 31 October 2019; 7 November 2019.
- Partnership Working With Communities Survey.
- Invitation to Town & Parish Council Conference - 20th November, 2019.
- Economic Strategy for Cheshire East Consultation - consultation closes 13/10/19.
- Waste Strategy five yearly review. (Survey closes: 03/11/19)
- Connected Communities Newsletter.
- Reminder for Town & Parish Council Conference - 20th November, 2019.
- Community Governance Review Information.

Cheshire East Council - Temporary Road Closures / Restrictions

- Cocks Moss Lane, Marton from the junction with Fords Lane to the junction with Sandy Lane - 23-25/10/19.
- Priest Lane / Cornfield Road, Kettleshulme for its full extent - 09-30/09/19.
- Dickens Lane, Poynton for approximately 10m either side of Ward Ends Bridge - 14/09/19 - 31/03/20.
- Hocker Lane, Over Alderley - 02-09/12/19.
- Chelford Road, Siddington from the junction with Salters Lane to the junction with Woodside - 02/12/19.
- Church Street, Macclesfield from the junction with Back Wall Gate to outside number 29 - 01-04/10/19.
- Smithy Lane, Macclesfield Forest for its full extent - 24/09/19.
- Well Lane, Hurdsfield from junction with Swanscoe Lane to junction with private road to Doncasterhill Farm - 25/09/19.
- Kerridge Road, Rainow - 22/11/19 - 31/12/19.
- Lidgetts Lane, Rainow - 22/11/19 - 31/12/19.
- Fallibroome Road, Macclesfield (Northbound) from Broken Cross Roundabout to outside number 27 - 17-21/02/20.
- B5470 Rainow Road, Hurdsfield from the junction Well Lane to the junction with Hulley Road - 10-11/10/19.
- Market Place, Macclesfield (for its full extent); Chestergate, Macclesfield (from the junction Market Place to the junction with Churchill Way) - 26/10/19.
- Ingersley Road, Bollington from the junction with Blaze Hill to the junction with Shrigley Road - 24/09/19 - 31/03/20.
- Market Place, Macclesfield (for its full extent); Chestergate, Macclesfield (from the junction Market Place to the junction with Churchill Way) - 05/12/19.
- High Street, Bollington from the junction with Palmerston Street to the junction with Water Street - 13/10/19.
- Priest Lane, Kettleshulme - 28/10/19 - 08/11/19.
- Oak Lane, Marton from the junction with Oak View to outside the entrance to Oak Farm - 26/10/19.
- Birtles Road, Macclesfield - 09-20/12/19.
- Penningtons Lane, Gawsworth from outside Tansy Moss Farm to outside Big Bailey Riddings Farm - 04-06/11/19.
- Lower Greenshall Lane, Disley for approximately 20m either side of the railway bridge - 07-11/10/19.
- Sugar Lane, Adlington from the junction with Brookledge Lane to outside The Barn - 07-08/10/19.
- Flash Lane, Bollington from the junction with Bollington Road to outside the car park entrance to the Cock and Pheasant public house - 29/10/19 - 11/11/19.
- Aylesbury Close, Macclesfield from outside number 20 to entrance to garages - 09-13/12/19.
- B5470 Rainow Road, Higher Hurdsfield from the junction Well Lane to the junction with Hulley Road - 17-21/10/19.
- Sugar Lane, Adlington from the junction with Brookledge Lane to outside Svedala - 15-18/10/19.
- Suspension of One Way - Bollin Grove, Prestbury from outside Prestbury Village Club to outside number 20 - 19/10/19.
- A34 Congleton Road, Siddington from the junction with Chelford Road to the junction with Macclesfield Road - 26-27/10/19.
- Hocker Lane, Over Alderley from outside Rosner to approximately 100m from Birtles Farm - 11-13/11/19.
- High Street, Bollington from the junction with Chancery Lane to outside number 95 - 25-29/11/19.
- Market Place, Macclesfield (for its full extent); Chestergate, Macclesfield (from the junction Market Place to the junction

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with Churchill Way) - 16/05/20.

- Alderley Road, Prestbury (from the junction with Macclesfield Road to the junction with Sandy Lane); Macclesfield Road, Prestbury (from the junction with Alderley Road for approximately 50m); Prestbury Road, Prestbury (from the junction with Priory Lane to outside The Red House); Priory Lane, Prestbury (from the junction with Prestbury Lane to outside Spindle Hey) - 12/10/19 - 15/12/19.
- Bull Gate Lane, Macclesfield from the junction with Shellow Lane to the junction with Station Road - 14/10/19 - 09/11/19.
- Ryle Street, Macclesfield from the junction with Peel Street to the junction with Hobson Street - 23/10/19 - 13/11/19.
- Priest Lane, Kettleshulme from the junction with Kishfield Lane to the junction with Cornfield Road - 28/10/19 - 09/11/19.
- B5091 Flash Lane, Bollington for its full extent - 01-02/11/19.
- Coare Street, Macclesfield from the junction with Pownall Street to the junction with Brock Street - 12/01/20.
- Well Lane, Hurdsfield for its full extent - 04/11/19.
- Macclesfield Road, Prestbury from the junction with Ashbrook Drive to the junction with Broad Walk - 12/11/19.
- Buxton Old Road, Macclesfield from the junction with Longden Lane to outside number 20 - 04-08/11/19.
- Andertons Lane, Henbury for approximately 50m either side of the entrance to Moss Cottage - 02-04/12/19.
- Waterloo Street West, Macclesfield from the junction with Bridge Street to outside number 12 - 14-15/11/19.
- B5091 Flash Lane, Bollington for its full extent - 07-08/11/19.
- Bull Gate Lane, Macclesfield from the junction with Shellow Lane to the junction with Station Road - extended to 11/11/19.

Other Correspondence

- Manchester Airport - 20/09/19 - Community Newsletter; 01/10/19 - Reminder of Manchester Airport Airspace Questionnaire; 02/10/19 - Further reminder re: Airspace Questionnaire; 09/10/19 - Employment Opportunities; 17/10/19 - Employment Opportunities; 31/10/19 - Arts tickets.
- Community & Voluntary Services - e-Bulletin - 13, 27 September 2019; 11, 25 October 2019; 8 November 2019.
- Information Commissioner's Office - Newsletter - September 2019; October 2019; November 2019.
- Healthwatch Cheshire - Employment opportunities.
- Healthwatch Cheshire - People's Views on the Cheshire East Partnership Five-Year Plan Report.
- Northwich Town Council - Traffic Management Chapter 8 course.
- Age UK - Newsletter.
- FCC Communities Foundation Ltd. - Extension of FCC Communities Foundation Operational Area in Cheshire.
- NatWest Bank - Boost your marketing knowledge.
- Alderley Edge Parish Council - Notice of the Institute Trust funding opportunity.

APPENDIX D

OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
16/1420M (23/03/16)	Garage site at eastern end of Ashbrook Road, Over Alderley.	Demolition of existing garages and construction of 5 no. 2 bed 4 person houses within curtilage parking and additional parking for use by visitors.	06/10/17 - Recommendation of approval subject to legal agreement and conditions.
17/0530M (07/02/17)	Alderley Park, Congleton Road, Nether Alderley. SK10 4TJ	Reserved matters application for demolition of existing waste transfer station and redevelopment for a Full-Sized Sports Pitch (Use Class D2) including ground engineering works, erection of site boundaries and landscaping.	
18/0868M (28/02/18)	Land to north and south of Lower Courtyard Buildings, Alderley Park, Congleton Road, Nether Alderley. SK10 4TF	Application for approval of reserved matters (access, appearance, landscaping, layout and scale) (following the grant of planning permission reference 15/5401M) to secure approval for different house types to the south of the lower courtyard buildings without podium car parking and for alternative car parking layout to land north of the lower courtyard buildings.	
18/2585M (30/05/18)	Land South of Dunge Farm, Macclesfield Road, Over Alderley. SK10 4SN	Proposed erection of agricultural building and track, alteration of site levels (part retrospective) and associated landscaping works.	Currently scheduled for Strategic Planning Board.

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Application Reference	Location	Proposed Development	Cheshire East Council Decision
18/4728M 18/4729M (25/09/18)	Birtles Farm, Hocker Lane, Over Alderley. SK10 4SB	Restoration and refurbishment of listed building, demolition of brick lean-to and steel portal frame building, with extension and conversion of listed building to residential dwelling as enabling works (resubmission of application reference 18/0831M).	
19/2200M (14/05/19)	Alderley House and Car Park Sites, Alderley Park, Congleton Road, Nether Alderley. SK10 4TF	Reserved matters application including details of access, layout, landscaping, appearance and scale for a residential development comprising 12 new dwellings, new internal roads, boundary treatments and associated landscaping and infrastructure.	
19/2428M (12/06/19)	Higher Park Farm, Birtles Lane, Over Alderley. SK10 4RX	Conversion of existing barn to form new dwelling.	Revised plans submitted 10/10/19.
19/3217M (09/07/19)	Adders Wood, Prestbury Road, Over Alderley. SK10 4SL	Erection of one dwelling.	24/10/19 - Withdrawn.
19/3286M (12/08/19)	Heatherley Woods, Alderley Park, Congleton Road, Nether Alderley.	Outline application with all matters reserved except for access for a residential development of up to 25 dwellings with associated landscaping and infrastructure.	
19/3576M 19/3577M (12/08/19)	Birtles Farm, Hocker Lane, Over Alderley. SK10 4SB	Restoration and conversion of brick barns to create one residential unit, including some demolition of lean-to structures and extensions.	
19/4080M (29/08/19)	Adders Wood, Prestbury Road, Over Alderley. SK10 4SL	Certificate of lawful proposed use for construction of single storey extensions, a domestic outbuilding and associated hard standing.	15/10/19 - Positive Certificate.
19/4280M (19/09/19)	Birtles Farm, Hocker Lane, Over Alderley. SK10 4SB	Engineering works, change in levels of land and removal of hedgerow.	
19/4291M (19/09/19)	Birtles Farm, Hocker Lane, Over Alderley. SK10 4SB	Variation of condition 2 of 17/4607M - Extension to the farm house.	

NEW PLANNING APPLICATIONS

(Any Planning Applications received prior to the date of the meeting will be included for consideration)

Application Reference	Location	Proposed Development	Comments deadline
19/4757M (25/10/19)	Cobbles End, Hocker Lane, Over Alderley. SK10 4SD	Demolish a conservatory and two detached double garages, construct a garden room extension and a triple garage with room above.	27/11/19
19/4899M (28/10/19)	Hare Hill Hall, Prestbury Road, Over Alderley. SK10 4PY	Proposed stables, menage and gazebo. [19/4900M - Listed Building Consent application]	27/11/19