

# OVER ALDERLEY PARISH COUNCIL

## AGENDA

### PARISH COUNCIL MEETING

**DATE: MONDAY 17<sup>TH</sup> SEPTEMBER, 2018**  
**TIME: 7:45 p.m.**  
**VENUE: OVER ALDERLEY & BIRTLES READING ROOM, BIRTLES LANE, OVER ALDERLEY.**

To Members of Over Alderley Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. APOLOGIES FOR ABSENCE -**
- 2. DECLARATIONS OF INTEREST -**
  - i) To receive Declarations of Interest on any item on the agenda.
- 3. MINUTES -**
  - i) To approve the Minutes of the Parish Council meeting held 16<sup>th</sup> July, 2018 as a correct record and authorise signing by the Chairman.
- 4. PUBLIC FORUM FOR QUESTIONS -**
- 5. REPORTS FROM EXTERNAL ORGANISATIONS -**
  - i) Macclesfield Local Policing Team - Report on matters of interest / concern within the Parish.
  - ii) Cheshire East Ward Member Cllr. P. Findlow - Report on items of interest to the Parish Council.
  - iii) Manchester Airport - Meeting with Town & Parish Councillors - 18<sup>th</sup> September, 2018. (Clerk)
- 6. FINANCE -**
  - i) To receive and consider the Financial Statement 2018/19 as at 17<sup>th</sup> September, 2018. (Appendix A)
  - ii) To authorise the following payments -
    - a) Direct Debit United Utilities £107.41 Water charges: 06/04/18 - 18/07/18.
  - iii) To note the following receipts since the last meeting -
    - a) NatWest Bank plc. £0.11 Gross Interest - April, 2018.
    - b) NatWest Bank plc. £0.11 Gross Interest - May, 2018.
    - c) NatWest Bank plc. £0.10 Gross Interest - June, 2018.
    - d) H.M. Revenue & Customs £33.71 VAT Reclaim 2017/18.
    - e) Cheshire East Borough Council £1,575.00 Precept 2018/19 (50%).
- 7. CORRESPONDENCE -**
  - i) To consider the specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate thereto:
    - a) Cheshire East Council - Site Allocations and Development Policies Document - Consultation.
    - b) ChALC - New Homes Bonus Community Fund.
    - c) ChALC - Annual Meeting - 25<sup>th</sup> October, 2018.
    - d) Cheshire East Council - Town & Parish Council Conference - 26<sup>th</sup> September, 2018.
  - ii) To note other correspondence received since the date of the last ordinary meeting. (Appendix B)
- 8. PLANNING -**
  - i) To receive the latest planning schedule and discuss new applications. (Appendix C)
  - ii) Ashbrook Road Development update.
  - iii) Activities on Macclesfield Road update.
- 9. HIGHWAY MAINTENANCE & ENHANCEMENTS -**
  - i) Highway defects and repairs - To receive an update relating to highway defects and repairs.
  - ii) To receive highway matters for attention from Members.
  - iii) Macclesfield Road (B5087) - Speed Review.
- 10. COMMUNITY -**
  - i) Over Alderley Primary School Charity.
  - ii) Provision of superfast broadband.
  - iii) Ashbrook Road Allotments.

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- iv) Red Telephone Kiosk.
- v) Alderley Park Liaison Committee.

**11. INFORMATION HANDLING POLICIES -**

- i) To receive guidance information relating to Personal Data Breaches and Data Protection Impact Assessments.
- ii) To receive, for submission at the next meeting, Personal Data Audit Questionnaires.
- iii) To approve the deposition of archive Parish Council documents to the Cheshire Record Office.

**12. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA -**

**13. DATE OF NEXT MEETING -** Monday 19<sup>th</sup> November, 2018 at 7:45p.m. at Over Alderley & Birtles Reading Room.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

**14. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS -**  
(as required)

*E.M.Maddock*

Dr. E. M. Maddock PSLCC,  
Clerk & Responsible Financial Officer.

Dated 11<sup>th</sup> September, 2018.

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### APPENDIX A

<b>Financial Statement - 2018/19 as at 17 September 2018</b>					
<b>Actual 2017/18 £.</b>	<b>Details</b>	<b>2018/19 Budget £.</b>	<b>Actual to Jul. 18 £.</b>	<b>Agenda Sep. 18 £.</b>	<b>Budget Balance £.</b>
	<b>Receipts</b>				
2,750.00	Precept	3,150.00	1,575.00	1,575.00	0.00
0.00	Balances	0.00	0.00		0.00
0.64	Investment Interest	0.00	0.00	0.32	0.00
0.00	Sale of Assets	0.00	0.00		0.00
410.94	Grants, Donations & Refunds	0.00	0.00		0.00
195.00	Allotment Fees	0.00	0.00		0.00
38.02	V.A.T. Refund	0.00	0.00	33.71	38.92
<b>3,394.60</b>	<b>Total Receipts</b>	<b>3,150.00</b>	<b>1,575.00</b>	<b>1,609.03</b>	<b>38.92</b>
	<b>Payments</b>				
797.87	Salary (Clerk)	900.00	0.00		900.00
0.00	National Insurance (Employer)	0.00	0.00		0.00
110.70	Allowances (Clerk)	115.00	0.00		115.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
13.44	Administration	35.00	0.00		35.00
98.00	Audit Fees (internal & external)	110.00	99.00		11.00
257.60	Insurance	290.00	0.00		290.00
1,000.00	Grant - Over Alderley & Birtles Reading Room	1,000.00	0.00		1,000.00
0.00	s.137 Donations	200.00	0.00		200.00
70.54	Allotments - Water Charges	100.00	6.11	89.51	4.38
123.55	Subscriptions/Affiliation Fees	155.00	91.08		63.92
90.00	Room Hire	100.00	0.00		100.00
0.00	Notice Board Maintenance	50.00	0.00		50.00
1.00	Contingency	95.00	0.00		95.00
33.71	V.A.T.		21.02	17.90	
<b>2,596.41</b>	<b>Total Payments</b>	<b>3,150.00</b>	<b>217.21</b>	<b>107.41</b>	<b>2,864.30</b>

<b>Cash/Bank Reconciliation</b>	<b>01/04/18</b>	<b>16/07/18</b>	<b>17/09/18</b>	<b>31/03/19</b>
Balance B/Fwd.	3,986.01	3,986.01	5,343.80	6,845.42
Add Total Receipts	0.00	1,575.00	1,609.03	38.92
Less Total Payments	0.00	-217.21	-107.41	-2,864.30
<b>Balance C/Fwd.</b>	<b>3,986.01</b>	<b>5,343.80</b>	<b>6,845.42</b>	<b>4,020.04</b>
<b>Cumulative Balances</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/18</b>	<b>16/07/18</b>	<b>17/09/18</b>	<b>31/03/19</b>
General Funds	2,986.01	4,343.80	5,845.42	3,020.04
Earmarked Reserves	1,000.00	1,000.00	1,000.00	1,000.00
	<b>3,986.01</b>	<b>5,343.80</b>	<b>6,845.42</b>	<b>4,020.04</b>

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### CASH/BANK RECONCILIATION AS AT - 17 September 2018

#### CASH

Balance Brought Forward 01/04/18	
Current Account	1,503.95
Business Reserve Account	2,482.06
Plus Receipts	3,184.03
	<u>7,170.04</u>
Less Payments	324.62
Balance Carried Forward 17/09/18	<u><u>6,845.42</u></u>

#### BANK (Natwest)

<b>Business Reserve Account -</b>	2,482.38	05/07/18
Add income/transfer received since above Statement		
	<u>0.00</u>	
Less unrepresented cheques		
	<u>0.00</u>	
		2,482.38 17/09/18
<b>Current Account -</b>	2,895.45	03/08/18
Add income received since above Statement		
	<u>1,575.00</u>	
	1,575.00	
Less unrepresented cheques/ Transfer		
For approval	<u>-107.41</u>	
	<u>-107.41</u>	
		4,363.04 17/09/18
<b>Total Bank Balances 17/09/18</b>	<u><u>6,845.42</u></u>	

#### APPENDIX B

#### CORRESPONDENCE

##### **Cheshire Association of Local Councils (ChALC)**

- ChALC Weekly Bulletin - 12, 19, 26 July 2018; 3, 16, 23, 30 August 2018; 6 September 2018.
- Employment Survey.
- Vacancy - Temporary Finance Officer at Alsager Town Council.
- Information request to Local Council schemes supporting vulnerable residents.
- Cheshire West & Chester Council - Code of Conduct Training.

##### **Cheshire East Council**

- Traffic Management LAP Reports - 19, 26 July 2018; 2, 16, 23, 30 August 2018; 6 September 2018.
- Connected Communities Newsletter - July/August 2018; Call for articles September/October 2018.
- Neighbourhood Planning Fortnightly Update - 13, 27 July 2018; 10, 24 August 2018; 7 September 2018.
- Spatial Planning Update - June 2018.

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- Calveley Regulation 16 Neighbourhood Plan Consultation - 09/07/18 - 24/08/18.
- Proposed Changes to Highways' Maintenance Priorities - Well Managed Highways Infrastructure Consultation - 05/07/18 - 27/08/18.
- Cheshire East to host first LGBT+ event in September.
- Invite to Afternoon Tea with the Mayor of Cheshire East Borough Council.
- Wrenbury Regulation 16 Neighbourhood Planning Consultation - 20/07/18 - 31/08/18.
- Cheshire East Cemeteries Strategy Consultation - 20/07/18 - 14/09/18.
- Moston Regulation 16 Neighbourhood Planning Consultation - 31/07/18 - 14/09/18.
- New Homes Bonus Community Fund.
- Know Your Numbers Week - Blood Pressure Testing.
- Road naming within Alderley Park Development.

### **Cheshire East Council - Temporary Road Closures / Restrictions**

- B5090 Palmerston Street, Bollington from the junction with Clarence Road to the junction with Church Street - 23-25/07/18.
- Buxton Old Road, Disley from the junction with Mudhurst Lane for approximately 250 metres - 19/09/18.
- Chelford Road, Prestbury from the junction with Collar House Lane for approximately 200 metres - 24-28/09/18.
- Woodhouse Lane, Macclesfield from junction with Wardle Crescent for approximately 150 metres - 15-19/10/18.
- Shellow Lane, Gawsworth approximately 10m north of Shellow Farm - 15/10/18.
- Butley Lanes, Prestbury from the junction with Bonis Hall Lane for approximately 300 metres - 22-23/10/18.
- Church Street, Macclesfield from junction with Back Wallgate to junction with Church Street - 08/08/18 - 18/09/18.
- Temporary Speed Restriction: Holehouse Lane, Adlington for its full extent - 30mph - 03-24/08/18.
- Ecton Avenue, Macclesfield from the junction with Buxton Road to the junction with Roewood Lane - 10-11/09/18.
- Lark Hall Road, Macclesfield for its full extent - 06-07/09/18.
- Andrew Grove, Macclesfield for its full extent - 05-06/09/18.
- Bonis Hall Lane, Prestbury from the junction with London Road for approximately 500 metres - 14/09/18.
- Lees Lane/Wilmslow Road/Bonis Hall Lane, Prestbury - Lees Lane with the junction of Wilmslow Road to the Junction of Bonis Hall road with the A523 - 08-09/09/18.
- A536 Macclesfield Road, Macclesfield from junction with School Lane to junction with Moss Lane - 01-05/09/18.
- Street Lane, Adlington from the junction with the A523 to the junction with Cawley Lane - 05-07/09/18.
- Weight Restriction Suspension - Hulley Road, Macclesfield from the junction with Queens Avenue to the junction with Hurdsfield Road - 02/10/18.
- Queens Avenue, Macclesfield from the junction with Hulley Road to the junction with Hurdsfield Road - 02/10/18.
- Bunce Lane, Gawsworth from the junction with Congleton Road to the junction with Marton Hall Lane - 01/11/18.
- Andrew Grove, Macclesfield for its full extent - 05-07/09/18.
- Lark Hall Road, Macclesfield for its full extent - 05-07/09/18.
- Kishfield Lane, Kettleshulme - 08-26/10/18.
- Hurst Lane, Bollington - 08-21/10/18.
- Wood Lane South, Adlington - 30/10/18 - 05/11/18.
- Moss Lane, Gawsworth - 05-16/11/18.

### **Other Correspondence**

- Community & Voluntary Services - 06/07/18 - e-Bulletin; 20/07/18 - e-Bulletin; 07/08/18 - Spotlight e-Bulletin; 17/08/18 - e-Bulletin; 31/08/18 - e-Bulletin.
- Information Commissioner's Office - Newsletter - August 2018; September 2018.
- Age UK - Newsletter - July 2018; August 2018.
- United Utilities - Hosepipe ban starts 5th August, 2018.
- Ester McVey MP - Drop-in Event.
- United Utilities - Hosepipe ban cancelled.
- Healthwatch Cheshire East - Employment opportunity.
- Middlewich Neighbourhood Plan: Regulation 14 Consultation. (Closes 19/09/18)
- Healthwatch Cheshire East - Newsletter.
- North West Air Ambulance Charity - Brew with the Crew for North West Air Ambulance Charity.
- Healthwatch Cheshire East - Macmillan Coffee Morning - 28<sup>th</sup> September, 2018.

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### APPENDIX C

#### OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
16/1420M (23/03/16)	Garage site at eastern end of Ashbrook Road, Over Alderley.	Demolition of existing garages and construction of 5 no. 2 bed 4 person houses within curtilage parking and additional parking for use by visitors.	06/10/17 - Recommendation of approval subject to legal agreement and conditions.
17/0530M (07/02/17)	Alderley Park, Congleton Road, Nether Alderley. SK10 4TJ	Reserved matters application for demolition of existing waste transfer station and redevelopment for a Full-Sized Sports Pitch (Use Class D2) including ground engineering works, erection of site boundaries and landscaping.	
18/0831M 18/0832M (19/02/18)	Birtles Farm, Hocker Lane, Over Alderley. SK10 4SB	Restoration and refurbishment of listed building, demolition of brick lean-to and steel portal frame building, with extension and conversion of listed building to residential dwelling as enabling works.	16/07/18 - Withdrawn.
18/0868M (28/02/18)	Land to north and south of Lower Courtyard Buildings, Alderley Park, Congleton Road, Nether Alderley. SK10 4TF	Application for approval of reserved matters (access, appearance, landscaping, layout and scale) (following the grant of planning permission reference 15/5401M) to secure approval for different house types to the south of the lower courtyard buildings without podium car parking and for alternative car parking layout to land north of the lower courtyard buildings.	
18/1816M (12/04/18)	The Farmhouse, Higher House Farm, Hocker Lane, Over Alderley. SK10 4SD	Single storey extension and renovation of existing garage.	10/07/18 - Approved with Conditions.
18/2289M (31/05/18)	Alderley Park, Congleton Road, Nether Alderley, Macclesfield. SK10 4TF	Reserved matters application following outline approval 15/5401M, for the extension of the Parklands office building to provide additional office floorspace (use class B1), external works to facilitate expansion, new vehicular and pedestrian access, car parking, landscaping arrangements, a back-up generator and other associated works.	29/08/18 - Approved with Conditions.
18/2585M (30/05/18)	Land South of Dunge Farm, Macclesfield Road, Over Alderley. SK10 4SN	Proposed erection of agricultural building and track, alteration of site levels (part retrospective) and associated landscaping works.	Currently scheduled for Strategic Planning Board - 24/10/18.
18/2676M (07/06/18)	Holbert Farm, School Lane, Over Alderley. SK10 4SG	Demolition of existing conservatory and construction of single storey rear lounge and shower room, new front entrance porch and creation of new study/workshop over existing garage.	02/08/18 - Refused.
18/3054M (29/06/18)	White Barn Farm, Slade Lane, Over Alderley. SK10 4SF	Variation of condition 2 (approved plans) on application 17/5630M - Conversion of existing integral garage to living accommodation, two storey extension to the east side of the property and erection of a detached garage.	20/08/18 - Approved with Conditions.
18/3263M (12/07/18)	Baguley Farm, Hocker Lane, Over Alderley. SK10 4SB	Installation of a ground mounted 12kW solar PV system in the field adjacent to the property.	
18/3571M (25/07/18)	Lower Yew Tree Farm, Birtles Lane, Over Alderley. SK10 4RY	Variation of Condition 2 on Approval 17/4030M for demolition of existing dwelling & outbuildings and replacement with new dwelling and outbuildings.	

**NEW PLANNING APPLICATIONS - None.**