

OVER ALDERLEY PARISH COUNCIL

AGENDA

PARISH COUNCIL MEETING

DATE: MONDAY 16TH JULY, 2018

TIME: 7:45 p.m.

VENUE: OVER ALDERLEY & BIRTLES READING ROOM, BIRTLES LANE, OVER ALDERLEY.

To Members of Over Alderley Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. APOLOGIES FOR ABSENCE -**
- 2. DECLARATIONS OF INTEREST -**
 - i) To receive the Declaration of Acceptance of Office and Register of Interests forms from the newly co-opted Member.
 - ii) To receive Declarations of Interest on any item on the agenda.
- 3. MINUTES -**
 - i) To approve the Minutes of the Annual Parish Council meeting held 21st May, 2018 as a correct record and authorise signing by the Chairman.
- 4. PUBLIC FORUM FOR QUESTIONS -**
- 5. REPORTS FROM EXTERNAL ORGANISATIONS -**
 - i) Knutsford Rural Policing Team - Report on matters of interest / concern within the Parish.
 - ii) Cheshire East Ward Member Cllr. P. Findlow - Report on items of interest to the Parish Council.
- 6. FINANCE -**
 - i) To receive and consider the Financial Statement 2018/19 as at 16th July, 2018. (Appendix A)
 - ii) To authorise the following payments -
 - a) Direct Debit United Utilities £7.33 Water charges: 24/01/18 - 05/04/18.
 - iii) To note the following receipts since the last meeting - None.
 - iv) To receive the Internal Audit Action Plan 2017/18.
- 7. CORRESPONDENCE -**
 - i) To consider the specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate thereto:
 - a) Manchester Airport - Draft Noise Action Plan (2019-2023) Consultation.
 - b) Cheshire East Council - Town & Parish Council Conference - 26th September, 2018.
 - c) Cheshire East Council - Proposed Changes to Highways' Maintenance Priorities - Well Managed Highways Infrastructure Consultation - 05/07/18 - 27/08/18.
 - ii) To note other correspondence received since the date of the last ordinary meeting - Appendix B.
- 8. PLANNING -**
 - i) To receive the latest planning schedule and discuss new applications - Appendix C.
 - ii) Ashbrook Road Development update.
 - iii) Activities on Macclesfield Road update.
- 9. HIGHWAY MAINTENANCE & ENHANCEMENTS -**
 - i) Highway defects and repairs - To receive an update relating to highway defects and repairs.
 - ii) To receive highway matters for attention from Members.
 - iii) Macclesfield Road (B5087) - Speed Review.
- 10. COMMUNITY -**
 - i) Over Alderley Primary School Charity.
 - ii) Provision of superfast broadband.
 - iii) Ashbrook Road Allotments.
 - iv) Red Telephone Kiosk.
 - v) Alderley Park Liaison Committee.

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11. INFORMATION HANDLING POLICIES -

- i) To consider and adopt (subject to inclusion of bespoke particulars) the following documents -
 - a) General Data Protection Regulations (GDPR) -
 - i) Privacy Notice - staff, councillors and role holders.
 - ii) Privacy Notice - general.
 - iii) Privacy Policy.
 - iv) Subject access policy and template response letters.
 - b) Information and Data Retention and Disposal Policy.
 - c) Freedom of Information Publication Scheme.

12. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA -

13. DATE OF NEXT MEETING - Monday 17th September, 2018 at 7:45p.m. at Over Alderley & Birtles Reading Room.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

14. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS - (as required)

E.M.Maddock

Dr. E. M. Maddock CiLCA (Dist.),
Clerk & Responsible Financial Officer.

Dated 9th July, 2018.

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APPENDIX A

Financial Statement - 2018/19					
as at 16 July 2018					
Actual 2017/18 £.	Details	2018/19 Budget £.	Actual to May 18 £.	Agenda Jul. 18 £.	Budget Balance £.
Receipts					
2,750.00	Precept	3,150.00	1,575.00		1,575.00
0.00	Balances	0.00	0.00		0.00
0.64	Investment Interest	0.00	0.00		0.00
0.00	Sale of Assets	0.00	0.00		0.00
410.94	Grants, Donations & Refunds	0.00	0.00		0.00
195.00	Allotment Fees	0.00	0.00		0.00
38.02	V.A.T. Refund	0.00	0.00		21.02
3,394.60	Total Receipts	3,150.00	1,575.00	0.00	1,596.02
Payments					
797.87	Salary (Clerk)	900.00	0.00		900.00
0.00	National Insurance (Employer)	0.00	0.00		0.00
110.70	Allowances (Clerk)	115.00	0.00		115.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
13.44	Administration	35.00	0.00		35.00
98.00	Audit Fees (internal & external)	110.00	99.00		11.00
257.60	Insurance	290.00	0.00		290.00
1,000.00	Grant - Over Alderley & Birtles Reading Room	1,000.00	0.00		1,000.00
0.00	s.137 Donations	200.00	0.00		200.00
70.54	Allotments - Water Charges	100.00	0.00	6.11	93.89
123.55	Subscriptions/Affiliation Fees	155.00	91.08		63.92
90.00	Room Hire	100.00	0.00		100.00
0.00	Notice Board Maintenance	50.00	0.00		50.00
1.00	Contingency	95.00	0.00		95.00
33.71	V.A.T.		19.80	1.22	
2,596.41	Total Payments	3,150.00	209.88	7.33	2,953.81

Cash/Bank Reconciliation	01/04/18	21/05/18	16/07/18	31/03/19
Balance B/Fwd.	3,986.01	3,986.01	5,351.13	5,343.80
Add Total Receipts	0.00	1,575.00	0.00	1,596.02
Less Total Payments	0.00	-209.88	-7.33	-2,953.81
Balance C/Fwd.	3,986.01	5,351.13	5,343.80	3,986.01
Cumulative Balances				
	Balance	Balance	Balance	Balance
	01/04/18	21/05/18	16/07/18	31/03/19
General Funds	2,986.01	4,351.13	4,343.80	2,986.01
Earmarked Reserves	1,000.00	1,000.00	1,000.00	1,000.00
	3,986.01	5,351.13	5,343.80	3,986.01

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CASH/BANK RECONCILIATION AS AT - 16 July 2018

CASH

Balance Brought Forward 01/04/18	
Current Account	1,503.95
Business Reserve Account	2,482.06
Plus Receipts	1,575.00
	<u>5,561.01</u>
Less Payments	217.21
Balance Carried Forward 16/07/18	<u><u>5,343.80</u></u>

BANK (Natwest)

Business Reserve Account -	2,482.06	05/04/18
Add income/transfer received since above Statement		
	<u>0.00</u>	
Less unrepresented cheques		
	<u>0.00</u>	
		2,482.06 16/07/18
Current Account -	3,078.95	05/04/18
Add income received since above Statement		
	<u>0.00</u>	
		0.00
Less unrepresented cheques/ Transfer		
Approved	-209.88	
For approval	<u>-7.33</u>	
		-217.21
		2,861.74 16/07/18
Total Bank Balances 16/07/18	<u><u>5,343.80</u></u>	

APPENDIX B

CORRESPONDENCE

Cheshire Association of Local Councils (ChALC)

- ChALC Weekly Bulletin - 24, 31 May 2018; 7, 14, 21, 28 June 2018; 5 July 2018.
- Self Care Workshop - 5th June, 2018.
- Being a good Councillor Training - 28th June, 2018.
- Police & Crime Commissioner - Volunteering Opportunities with Cheshire Police.
- NALC Newsletter.
- Cheshire and Warrington Local Enterprise Partnership draft Transport Strategy consultation event - 12th June, 2018.
- Reminder: Update on the future for Cheshire Archives - 10th July, 2018.
- Feedback from Cheshire and Warrington Local Enterprise Partnership Transport Strategy Consultation meeting.

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Cheshire East Council

- Traffic Management LAP Reports - 24, 31 May 2018; 7, 21, 28 June 2018; 5 July 2018.
- Connected Communities Newsletter - May/June 2018; Call for articles July/August 2018.
- Neighbourhood Planning Fortnightly Update - 1, 15, 29 June 2018.
- Spatial Planning Update - June 2018.
- Changes to comments on planning applications on Cheshire East Council website.
- Cheshire East Reflects Engagement - Armistice Weekend Events.
- Live Well Cheshire East.

Cheshire East Council - Temporary Road Closures / Restrictions

- Parking Restriction: Church Street, Bollington from the junction with Ingersley Road to the junction with Lord Street - 23/05/18 & 05/06/18.
- Queens Avenue, Macclesfield from the junction with Hulley Road for approximately 100 metres - 02/07/18.
- Park Mount Drive, Macclesfield from the junction with Ivy Lane for approximately 50 metres - 03/06/18.
- Pedley Hill, Macclesfield from the junction with Cawley Lane to approximately 50 metres past Pedley Hill Bridge - 28/06/18.
- Bakestonedale Road, Macclesfield approximately 500 metres either side of Green Close Methodist Church - 20-21/08/18.
- Calrofold Lane, Macclesfield from the junction with Rainow Road for approximately 200 metres - 25/05/18 - 15/06/18.
- Parking Restriction: Calrofold Lane, Macclesfield from the junction with Rainow Road for approximately 200 metres - 25/05/18 - 15/06/18.
- Davenport Lane, Gawsworth Ward, Macclesfield outside Davenport Lane Farm - 06-10/08/18.
- Buxton Road, Wildboarclough - 30/07/18 - 04/11/18.
- Water Street, Bollington from outside number 8 to outside number 24 - 15/08/18.
- Woodhouse End Road, Gawsworth from the junction with Leek Road for approximately 100 metres - 21/06/18.
- Pierce Street, Macclesfield from the junction with Catherine Street for approximately 50 metres - 16-18/07/18.
- Brocklehurst Avenue, Macclesfield - 20/08/18 - 07/09/18.
- Dover Road, Macclesfield - 10-21/09/18.
- Greystoke Road, Macclesfield - 24-28/09/18.
- Kendal Road, Macclesfield from the junction with Kenilworth Road to the junction with Ambleside Close - 10/09/18.
- B5359/B5087 Wilmslow Road, Alderley Edge - 06-19/08/18.
- Various roads in vicinity of Macclesfield Forest (closure for safety reasons) - 05-06/07/18.
- Barton Street, Macclesfield from the junction with South Park Road to outside number 15 - 06-10/08/18.
- Finlow Hill Lane, Nether Alderley from the junction with Bradford Lane to outside Finlow Hill Cottage - 03-06/08/18.

Other Correspondence

- Community & Voluntary Services - 25/05/18 - e-Bulletin; 08/06/18 - e-Bulletin; 22/06/18 - e-Bulletin.
- Information Commissioner's Office - Newsletter - June 2018; July 2018.
- Age UK - Newsletter - May 2018; June 2018.

APPENDIX C

OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
16/1420M (23/03/16)	Garage site at eastern end of Ashbrook Road, Over Alderley.	Demolition of existing garages and construction of 5 no. 2 bed 4 person houses within curtilage parking and additional parking for use by visitors.	06/10/17 - Recommendation of approval subject to legal agreement and conditions.
17/0530M (07/02/17)	Alderley Park, Congleton Road, Nether Alderley. SK10 4TJ	Reserved matters application for demolition of existing waste transfer station and redevelopment for a Full-Sized Sports Pitch (Use Class D2) including ground engineering works, erection of site boundaries and landscaping.	
18/0733M (26/02/18)	Alderley House, Alderley Park, Congleton Road, Nether Alderley. SK10 4TF	Advertisement consent for one hoarding sign and one stack sign.	11/06/18 - Approved with Conditions.
18/0831M 18/0832M (19/02/18)	Birtles Farm, Hocker Lane, Over Alderley. SK10 4SB	Restoration and refurbishment of listed building, demolition of brick lean-to and steel portal frame building, with extension and conversion of listed building to residential dwelling as enabling works.	

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18/0863M (20/02/18)	Dickens Farm, Mottram Road, Alderley Edge. SK9 7JF	Variation of condition 2 (approved plans) to planning application 17/5557M - Demolition of existing dwelling and leisure building and erection of replacement dwelling with basement and associated works (re-submission of application 17/1058M).	22/05/18 - Approved with Conditions.
18/0868M (28/02/18)	Land to north and south of Lower Courtyard Buildings, Alderley Park, Congleton Road, Nether Alderley. SK10 4TF	Application for approval of reserved matters (access, appearance, landscaping, layout and scale) (following the grant of planning permission reference 15/5401M) to secure approval for different house types to the south of the lower courtyard buildings without podium car parking and for alternative car parking layout to land north of the lower courtyard buildings.	
18/1408M (22/03/18)	The Wall House, Birtles Lane, Over Alderley. SK10 4RX	Construction of an attached four car garage.	24/05/18 - Refused.
18/1744M (17/04/18)	White Barn Farm, Slade Lane, Over Alderley. SK10 4SF	Amendments to approved application 17/5630M - Conversion of existing integral garage to living accommodation, two storey extension to the east side of the property and erection of a detached garage.	25/05/18 - Refused.
18/1816M (12/04/18)	The Farmhouse, Higher House Farm, Hocker Lane, Over Alderley. SK10 4SD	Single storey extension and renovation of existing garage.	
18/1835M 18/1836M (13/04/18)	Whirley Hall, Whirley Lane, Henbury. SK10 4RN	New orangery style breakfast room to side of kitchen extension on east side of house.	11/06/18 - Approved with Conditions.
18/1983M (23/04/18)	Cranes Bill, Hocker Lane, Over Alderley. SK10 4SD	Bungalow and garage at Haymans Farm, Hocker Lane, Over Alderley.	14/05/18 - Approved.
18/2042M (25/04/18)	Highlees, Birtles Lane, Over Alderley. SK10 4RY	Alterations to access and visibility splays, remove and rebuild stone wall and reposition gate posts.	08/06/18 - Approved with Conditions.

NEW PLANNING APPLICATIONS

Application Reference	Location	Proposed Development	Consultation Deadline
18/2289M (31/05/18)	Alderley Park, Congleton Road, Nether Alderley, Macclesfield. SK10 4TF	Reserved matters application following outline approval 15/5401M, for the extension of the Parklands office building to provide additional office floorspace (use class B1), external works to facilitate expansion, new vehicular and pedestrian access, car parking, landscaping arrangements, a back-up generator and other associated works.	17/07/18
18/2585M (30/05/18)	Land South of Dunge Farm, Macclesfield Road, Over Alderley. SK10 4SN	Proposed erection of agricultural building and track, alteration of site levels (part retrospective) and associated landscaping works.	17/07/18 (Currently scheduled for Strategic Planning Board 01/08/18)
18/2653M (01/06/18)	Plot 23 The Serpentine, Congleton Road, Nether Alderley, Macclesfield. SK10 4TF	Proposed German Wintergarden out of powder coated aluminium.	27/06/18 - Withdrawn.
18/2676M (07/06/18)	Holbert Farm, School Lane, Over Alderley. SK10 4SG	Demolition of existing conservatory and construction of single storey rear lounge and shower room, new front entrance porch and creation of new study/workshop over existing garage.	17/07/18
18/3054M (29/06/18)	White Barn Farm, Slade Lane, Over Alderley. SK10 4SF	Variation of condition 2 (approved plans) on application 17/5630M - Conversion of existing integral garage to living accommodation, two storey extension to the east side of the property and erection of a detached garage.	20/07/18