

# OVER ALDERLEY PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD

MONDAY 17<sup>TH</sup> SEPTEMBER, 2018 at 7:45p.m.

at OVER ALDERLEY & BIRTLES READING ROOM, BIRTLES LANE, OVER ALDERLEY.

PRESENT - Councillors: D. Burns (Chairman), J. Potts, D. Caplin.  
Members of the Public (1).  
Cheshire East Borough Councillor P. Findlow.  
PCSO Anna Jenkinson - Macclesfield Local Policing Team.  
Dr. E. M. Maddock - Clerk & Responsible Financial Officer.

1. **APOLOGIES FOR ABSENCE** - Councillor S. Clarke - On holiday.  
Councillor M. Davies - On holiday.  
Councillor I. Beaumont - Work commitment.  
Councillor J. Venables - Work commitment.

25/18 **RESOLVED** a) That the apologies for absence, as listed above, be received and approved.

Proposed Councillor J. Potts                      Seconded: Councillor D. Caplin                      All in favour

2. **DECLARATIONS OF INTEREST** - None.

3. **MINUTES** -

- i) The Minutes of the Parish Council Meeting held 16<sup>th</sup> July, 2018 had been previously circulated to all Members.

26/18 **RESOLVED** a) That the Minutes of the Parish Council Meeting held 16<sup>th</sup> July, 2018 be confirmed as a correct record and signed by the Chairman.

Proposed Councillor J. Potts                      Seconded: Councillor D. Caplin                      All in favour

4. **PUBLIC FORUM FOR QUESTIONS** -

No questions had been received from or were presented by members of the public.

5. **REPORTS FROM EXTERNAL ORGANISATIONS** -

- i) **Macclesfield Local Policing Team** - [Item deferred until after Item 10(v)] PCSO A. Jenkinson reported that there have been a number of suspicious individuals within the area looking around outbuildings. Residents are urged to be vigilant and report anything suspicious to the Police. An update has not yet been made available regarding the speed review of Macclesfield Road, however, PCSO A. Jenkinson offered to follow this up and provide the Clerk with contact details of the relevant officer.  
[PCSO A. Jenkinson arrived at 8:05p.m. and left at 8:12p.m.]

- ii) **Cheshire East Ward Member Cllr. P. Findlow** - [Item deferred until after Item 14] Borough Councillor P. Findlow reported that he had received an update in respect of the rollout of superfast broadband which indicated that five properties within the Parish would be receiving upgraded services in the near future. Further work is to be completed during the Autumn which may result in further properties receiving improved broadband services.

Borough Councillor P. Findlow reported that he intends to speak at the Cheshire East Council Strategic Planning Board meeting in support of the Parish Council representations regarding planning application 18/2585M (Land South of Dunge Farm, Macclesfield Road).

Borough Councillor P. Findlow had not received any further updates relating to progress with either the sale of the former Primary School or the proposed housing development at Ashbrook Road.

6. **FINANCE** -

- i) **Financial Statement 2018/19 as at 17<sup>th</sup> September, 2018.** (Appendix A)

Members considered the financial statement 2018/19 which was unanimously accepted.

- ii) **To authorise the following payment** - the Chairman outlined the basis of the following payment:

a) Direct Debit                      United Utilities                      £107.41      Water charges: 06/04/18 - 18/07/18.

- iii) **Receipts** - the Clerk reported that the following receipts had been received since the last meeting:

a) NatWest Bank plc.                      £0.11      Gross Interest - April, 2018.

b) NatWest Bank plc.                      £0.11      Gross Interest - May, 2018.

c) NatWest Bank plc.                      £0.10      Gross Interest - June, 2018.

d) H.M. Revenue & Customs                      £33.71      VAT Reclaim 2017/18.

e) Cheshire East Borough Council                      £1,575.00      Precept 2018/19 (50%).

27/18 **RESOLVED** a) That the Statement of Account, as at 17<sup>th</sup> September, 2018 be received and the Clerk's observations duly noted.

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- b) That the schedule of 1 payment be approved and duly authorised.
- c) That the report on receipts since the last meeting be received and duly noted.

Proposed Councillor D. Caplin      Seconded: Councillor D. Burns      All in favour

## 7. CORRESPONDENCE -

- i) To consider the specific correspondence received by the Parish Council since the date of the last ordinary meeting and to determine such action as Members consider appropriate thereto:

- a) Cheshire East Council - Site Allocations and Development Policies Document - Consultation.

**DECISION a) That no comments be submitted in respect of the above consultation.**

- b) ChALC - New Homes Bonus Community Fund.

The Clerk reported that she had attended the event at which a presentation was given relating to the proposed use of some of the New Homes Bonus funds which had been received by Cheshire East Council in respect of housing developments during the period 2011 to 2017. Cheshire East area had been split into seven regions and the funds were allocated to each region in accordance with the net increase in housing for each area. Each area would award the funds applicable to their area in accordance with criteria which had been devised by Cheshire East Council. The Parishes within each area were asked to nominate one representative who would act as the communication channel between Cheshire East Council and the Parishes. The details of the scheme were questioned by those present at the meeting and disappointment was expressed regarding the administration of the scheme. The clerk advised that confirmation had been received that Mr. P. Turner (Macclesfield Town Council) would act as the communication channel for the Macclesfield area.

**DECISION a) To receive and note the Clerk's report.**

- c) ChALC - Annual Meeting - 25<sup>th</sup> October, 2018.

**DECISION a) That any Members wishing to attend notify the Clerk as soon as possible.**

- ii) To note other correspondence received since the date of the last meeting. (Appendix B)

**DECISION a) That other items of correspondence be received and noted.**

## 8. PLANNING APPLICATIONS -

- i) To receive the latest planning schedule and discuss new applications. (Appendix C.)

- a) Members noted the planning decisions which had been issued by Cheshire East Council in respect of development within the Parish since the last meeting. No new planning applications had been received.

- ii) **Ashbrook Road Development update** - There was nothing to report.

- iii) **Activities on land at Macclesfield Road** - The planning application relating to this site was scheduled to be considered by the Cheshire East Council Strategic Planning Board.

## 9. HIGHWAY MAINTENANCE & ENHANCEMENTS -

- i) **Update on outstanding highway matters** - There were no updates to report.

- ii) **To receive highway matters for attention from Members -**

- Councillor D. Caplin reported that the potholes on Macclesfield Road (near to Smithy Cottage) are now developing again.
  - Councillor D. Burns reported that the chevron sign at the end of Prestbury Road had been knocked down.
  - Councillor D. Burns reported that the signs opposite the junction of Finlow Hill Lane with Macclesfield Road had been knocked down.
  - Councillor D. Burns reported that the chevron sign at the junction of Sandy Lane with Macclesfield Road had been knocked down.

**DECISION a) That the Clerk report the above defects to Cheshire East Council.**

- iii) **Macclesfield Road (B5087) Speed Review** - There was nothing to report.

## 10. COMMUNITY -

- i) **Over Alderley Primary School Charity** - It was reported that no objections, during the public consultation, had been received in respect of the disposal of a parcel of open space with the former Primary School building.

- ii) **Provision of Superfast Broadband** - There was nothing to report.

- iii) **Ashbrook Road Allotments** - It was reported that there was now a vacant allotment plot.

**DECISION a) That the Clerk contact individuals on the Allotment Waiting List to establish if they were still interested in an allotment at Ashbrook Road.**

- iv) **Red Telephone Kiosk within Parish** - The Clerk reported that prior to the telephone kiosk being moved to a new location it would be necessary for BT to remove the electricity connection.

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**DECISION** a) That the Clerk arrange for the removal of the electrical connection to the telephone kiosk.

v) Alderley Park Liaison Committee - Councillor I. Beaumont was not present at the meeting to report.

## 11. INFORMATION HANDLING POLICIES -

i) **Personal Data Breaches and Data Protection Impact Assessments** - Guidance information had been previously circulated to all Members relating to Personal Data Breaches and Data Protection Impact Assessments.

ii) **Personal Data Audit Questionnaires** - This item was deferred to the next meeting.

iii) **Deposition of archive Parish Council documents to the Cheshire Record Office** - The Clerk suggested that in order to best preserve the archive documents of the Parish Council these should be lodged with the Cheshire Record Office.

**28/18 RESOLVED** a) That approval be given for archive documents to be lodged with the Cheshire Record Office.

Proposed Councillor J. Potts

Seconded: Councillor D. Caplin

All in favour

## 12. MATTERS FOR INCLUSION ON NEXT/FUTURE MEETING AGENDA -

i) Planning position in respect of the development of agricultural buildings.

**13. DATE OF NEXT MEETING** - Monday 19<sup>th</sup> November, 2018 at 7:45p.m. at Over Alderley & Birtles Reading Room.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

**DECISION** a) That a resolution to exclude the Public and Press from the remainder of the Meeting was not necessary as no items were to be considered at Item 14.


## 14. MATTERS FOR CONSIDERATION INCLUDING THOSE TRANSFERRED FROM ABOVE ITEMS -

None.

8:15 p.m. - Borough Councillor P. Findlow joined the meeting.

The Meeting was declared closed by the Chairman at 8:20 p.m.

Signed: .....



Approval Date - 19<sup>th</sup> November, 2018

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APPENDIX A

Financial Statement - 2018/19 as at 17 September 2018					
Actual 2017/18 £.	Details	2018/19 Budget £.	Actual to Jul. 18 £.	Agenda Sep. 18 £.	Budget Balance £.
<b>Receipts</b>					
2,750.00	Precept	3,150.00	1,575.00	1,575.00	0.00
0.00	Balances	0.00	0.00		0.00
0.64	Investment Interest	0.00	0.00	0.32	0.00
0.00	Sale of Assets	0.00	0.00		0.00
410.94	Grants, Donations & Refunds	0.00	0.00		0.00
195.00	Allotment Fees	0.00	0.00		0.00
38.02	V.A.T. Refund	0.00	0.00	33.71	38.92
<b>3,394.60</b>	<b>Total Receipts</b>	<b>3,150.00</b>	<b>1,575.00</b>	<b>1,609.03</b>	<b>38.92</b>
<b>Payments</b>					
797.87	Salary (Clerk)	900.00	0.00		900.00
0.00	National Insurance (Employer)	0.00	0.00		0.00
110.70	Allowances (Clerk)	115.00	0.00		115.00
0.00	Chairman/Member Allowances	0.00	0.00		0.00
13.44	Administration	35.00	0.00		35.00
98.00	Audit Fees (internal & external)	110.00	99.00		11.00
257.60	Insurance	290.00	0.00		290.00
1,000.00	Grant - Over Alderley & Birtles Reading Room	1,000.00	0.00		1,000.00
0.00	s.137 Donations	200.00	0.00		200.00
70.54	Allotments - Water Charges	100.00	6.11	89.51	4.38
123.55	Subscriptions/Affiliation Fees	155.00	91.08		63.92
90.00	Room Hire	100.00	0.00		100.00
0.00	Notice Board Maintenance	50.00	0.00		50.00
1.00	Contingency	95.00	0.00		95.00
33.71	V.A.T.		21.02	17.90	
<b>2,596.41</b>	<b>Total Payments</b>	<b>3,150.00</b>	<b>217.21</b>	<b>107.41</b>	<b>2,864.30</b>

Cash/Bank Reconciliation	01/04/18	16/07/18	17/09/18	31/03/19
Balance B/Fwd.	3,986.01	3,986.01	5,343.80	6,845.42
Add Total Receipts	0.00	1,575.00	1,609.03	38.92
Less Total Payments	0.00	-217.21	-107.41	-2,864.30
<b>Balance C/Fwd.</b>	<b>3,986.01</b>	<b>5,343.80</b>	<b>6,845.42</b>	<b>4,020.04</b>
<b>Cumulative Balances</b>				
	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/18</b>	<b>16/07/18</b>	<b>17/09/18</b>	<b>31/03/19</b>
General Funds	2,986.01	4,343.80	5,845.42	3,020.04
Earmarked Reserves	1,000.00	1,000.00	1,000.00	1,000.00
	<b>3,986.01</b>	<b>5,343.80</b>	<b>6,845.42</b>	<b>4,020.04</b>

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## CASH/BANK RECONCILIATION AS AT - 17 September 2018

### CASH

Balance Brought Forward 01/04/18		
Current Account	1,503.95	
Business Reserve Account	2,482.06	
Plus Receipts	3,184.03	
	7,170.04	
Less Payments	324.62	
Balance Carried Forward 17/09/18	6,845.42	

### BANK (Natwest)

<b>Business Reserve Account -</b>	2,482.38	05/07/18
Add income/transfer received since above Statement		
	0.00	
Less unrepresented cheques		
	0.00	
		2,482.38 17/09/18
<b>Current Account -</b>	2,895.45	03/08/18
Add income received since above Statement		
	1,575.00	
	1,575.00	
Less unrepresented cheques/ Transfer		
For approval	-107.41	
	-107.41	
		4,363.04 17/09/18
<b>Total Bank Balances 17/09/18</b>	<b>6,845.42</b>	

### APPENDIX B

#### CORRESPONDENCE

##### **Cheshire Association of Local Councils (ChALC)**

- ChALC Weekly Bulletin - 12, 19, 26 July 2018; 3, 16, 23, 30 August 2018; 6 September 2018.
- Employment Survey.
- Vacancy - Temporary Finance Officer at Alsager Town Council.
- Information request to Local Council schemes supporting vulnerable residents.
- Cheshire West & Chester Council - Code of Conduct Training.

##### **Cheshire East Council**

- Traffic Management LAP Reports - 19, 26 July 2018; 2, 16, 23, 30 August 2018; 6 September 2018.
- Connected Communities Newsletter - July/August 2018; Call for articles September/October 2018.
- Neighbourhood Planning Fortnightly Update - 13, 27 July 2018; 10, 24 August 2018; 7 September 2018.
- Spatial Planning Update - June 2018.
- Calveley Regulation 16 Neighbourhood Plan Consultation - 09/07/18 - 24/08/18.

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- Proposed Changes to Highways' Maintenance Priorities - Well Managed Highways Infrastructure Consultation - 05/07/18 - 27/08/18.
- Cheshire East to host first LGBT+ event in September.
- Invite to Afternoon Tea with the Mayor of Cheshire East Borough Council.
- Wrenbury Regulation 16 Neighbourhood Planning Consultation - 20/07/18 - 31/08/18.
- Cheshire East Cemeteries Strategy Consultation - 20/07/18 - 14/09/18.
- Moston Regulation 16 Neighbourhood Planning Consultation - 31/07/18 - 14/09/18.
- New Homes Bonus Community Fund.
- Know Your Numbers Week - Blood Pressure Testing.
- Road naming within Alderley Park Development.

## Cheshire East Council - Temporary Road Closures / Restrictions

- B5090 Palmerston Street, Bollington from the junction with Clarence Road to the junction with Church Street - 23-25/07/18.
- Buxton Old Road, Disley from the junction with Mudhurst Lane for approximately 250 metres - 19/09/18.
- Chelford Road, Prestbury from the junction with Collar House Lane for approximately 200 metres - 24-28/09/18.
- Woodhouse Lane, Macclesfield from junction with Wardle Crescent for approximately 150 metres - 15-19/10/18.
- Shellow Lane, Gawsworth approximately 10m north of Shellow Farm - 15/10/18.
- Butley Lanes, Prestbury from the junction with Bonis Hall Lane for approximately 300 metres - 22-23/10/18.
- Church Street, Macclesfield from junction with Back Wallgate to junction with Church Street - 08/08/18 - 18/09/18.
- Temporary Speed Restriction: Holehouse Lane, Adlington for its full extent - 30mph - 03-24/08/18.
- Ecton Avenue, Macclesfield from the junction with Buxton Road to the junction with Roewood Lane - 10-11/09/18.
- Lark Hall Road, Macclesfield for its full extent - 06-07/09/18.
- Andrew Grove, Macclesfield for its full extent - 05-06/09/18.
- Bonis Hall Lane, Prestbury from the junction with London Road for approximately 500 metres - 14/09/18.
- Lees Lane/Wilmslow Road/Bonis Hall Lane, Prestbury - Lees Lane with the junction of Wilmslow Road to the Junction of Bonis Hall road with the A523 - 08-09/09/18.
- A536 Macclesfield Road, Macclesfield from junction with School Lane to junction with Moss Lane - 01-05/09/18.
- Street Lane, Adlington from the junction with the A523 to the junction with Cawley Lane - 05-07/09/18.
- Weight Restriction Suspension - Hulley Road, Macclesfield from the junction with Queens Avenue to the junction with Hurdsfield Road - 02/10/18.
- Queens Avenue, Macclesfield from the junction with Hulley Road to the junction with Hurdsfield Road - 02/10/18.
- Bunce Lane, Gawsworth from the junction with Congleton Road to the junction with Marton Hall Lane - 01/11/18.
- Andrew Grove, Macclesfield for its full extent - 05-07/09/18.
- Lark Hall Road, Macclesfield for its full extent - 05-07/09/18.
- Kishfield Lane, Kettleshulme - 08-26/10/18.
- Hurst Lane, Bollington - 08-21/10/18.
- Wood Lane South, Adlington - 30/10/18 - 05/11/18.
- Moss Lane, Gawsworth - 05-16/11/18.

## Other Correspondence

- Community & Voluntary Services - 06/07/18 - e-Bulletin; 20/07/18 - e-Bulletin; 07/08/18 - Spotlight e-Bulletin; 17/08/18 - e-Bulletin; 31/08/18 - e-Bulletin.
- Information Commissioner's Office - Newsletter - August 2018; September 2018.
- Age UK - Newsletter - July 2018; August 2018.
- United Utilities - Hosepipe ban starts 5th August, 2018.
- Ester McVey MP - Drop-in Event.
- United Utilities - Hosepipe ban cancelled.
- Healthwatch Cheshire East - Employment opportunity.
- Middlewich Neighbourhood Plan: Regulation 14 Consultation. (Closes 19/09/18)
- Healthwatch Cheshire East - Newsletter.
- North West Air Ambulance Charity - Brew with the Crew for North West Air Ambulance Charity.
- Healthwatch Cheshire East - Macmillan Coffee Morning - 28<sup>th</sup> September, 2018.

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APPENDIX C

## OUTSTANDING PLANNING APPLICATIONS & RECENT PLANNING DECISIONS

Application Reference	Location	Proposed Development	Cheshire East Council Decision
16/1420M (23/03/16)	Garage site at eastern end of Ashbrook Road, Over Alderley.	Demolition of existing garages and construction of 5 no. 2 bed 4 person houses within curtilage parking and additional parking for use by visitors.	06/10/17 - Recommendation of approval subject to legal agreement and conditions.
17/0530M (07/02/17)	Alderley Park, Congleton Road, Nether Alderley. SK10 4TJ	Reserved matters application for demolition of existing waste transfer station and redevelopment for a Full-Sized Sports Pitch (Use Class D2) including ground engineering works, erection of site boundaries and landscaping.	
18/0831M 18/0832M (19/02/18)	Birtles Farm, Hocker Lane, Over Alderley. SK10 4SB	Restoration and refurbishment of listed building, demolition of brick lean-to and steel portal frame building, with extension and conversion of listed building to residential dwelling as enabling works.	16/07/18 - Withdrawn.
18/0868M (28/02/18)	Land to north and south of Lower Courtyard Buildings, Alderley Park, Congleton Road, Nether Alderley. SK10 4TF	Application for approval of reserved matters (access, appearance, landscaping, layout and scale) (following the grant of planning permission reference 15/5401M) to secure approval for different house types to the south of the lower courtyard buildings without podium car parking and for alternative car parking layout to land north of the lower courtyard buildings.	
18/1816M (12/04/18)	The Farmhouse, Higher House Farm, Hocker Lane, Over Alderley. SK10 4SD	Single storey extension and renovation of existing garage.	10/07/18 - Approved with Conditions.
18/2289M (31/05/18)	Alderley Park, Congleton Road, Nether Alderley, Macclesfield. SK10 4TF	Reserved matters application following outline approval 15/5401M, for the extension of the Parklands office building to provide additional office floorspace (use class B1), external works to facilitate expansion, new vehicular and pedestrian access, car parking, landscaping arrangements, a back-up generator and other associated works.	29/08/18 - Approved with Conditions.
18/2585M (30/05/18)	Land South of Dunge Farm, Macclesfield Road, Over Alderley. SK10 4SN	Proposed erection of agricultural building and track, alteration of site levels (part retrospective) and associated landscaping works.	Currently scheduled for Strategic Planning Board - 24/10/18.
18/2676M (07/06/18)	Holbert Farm, School Lane, Over Alderley. SK10 4SG	Demolition of existing conservatory and construction of single storey rear lounge and shower room, new front entrance porch and creation of new study/workshop over existing garage.	02/08/18 - Refused.
18/3054M (29/06/18)	White Barn Farm, Slade Lane, Over Alderley. SK10 4SF	Variation of condition 2 (approved plans) on application 17/5630M - Conversion of existing integral garage to living accommodation, two storey extension to the east side of the property and erection of a detached garage.	20/08/18 - Approved with Conditions.
18/3263M (12/07/18)	Baguley Farm, Hocker Lane, Over Alderley. SK10 4SB	Installation of a ground mounted 12kW solar PV system in the field adjacent to the property.	
18/3571M (25/07/18)	Lower Yew Tree Farm, Birtles Lane, Over Alderley. SK10 4RY	Variation of Condition 2 on Approval 17/4030M for demolition of existing dwelling & outbuildings and replacement with new dwelling and outbuildings.	

**NEW PLANNING APPLICATIONS - None.**