

Over Alderley Neighbour Plan Steering Group Meeting – 27th March

Present: Louise Kirkup (LK) - remote, Ian Beaumont (IB), Jo Wilson (JW), Shanella Pett (SP), Fiona Douglas (FD)

Heritage Asset List

- JW has completed the letters to go out to occupiers/owners of buildings and will pass to FD to print
- FD & SP & IB to help JW distribute letters
- FD, SP, IB & JW to take photos of buildings when we deliver the letters
- JW to update descriptions subject to feedback/comments (if any) by property owners – us to retain editorial control
- JW to request Tom (Cheshire East) to map heritage assets on map

Draft NHDP

- JW to contact Tom (Cheshire East) to request map detailing public rights of way
- Maps highlighted in red to be provided by Cheshire East – IB to follow up with Cheshire East
- Aspirational green routes (Appendix 3) to be drafted for inclusion by JW, FD & SP
- FD to check with Elizabeth who owns the green spaces – us as a parish or Cheshire East

Reg 14 Consultation Process:

- Aim is to get everything online - hard copies to be “loaned out” from clerk, Parish councillors and available at events.
- JW to request costs and invoice – to be included in this financial year – for 10 copies (90 pages per copy) of design codes and 10 copies (approx. 90 pages) of NDP
- LK to provide documents in PDF to pass onto printers.
- Aim is to get comments online preferably by emailing to Elizabeth – or alternatively through post boxes (?) At places where hard copies are available or through steering group members?
- IB to run the “formal” letter past Tom at CEC
- We need to approve the plan from LK as a Parish Council – do we need a special meeting – check with Elizabeth – or are there enough of us on the steering group to carry this forward?

Consultation Event/Process

- Needs to happen between 8.5 and 19.6 – we opted for 19.5. FD to check dates with Reading Room and book for 6-8pm.
- JW to advertise in the Messenger and forward to Elizabeth for publication on the website
- Identify local groups that use Reading Rooms and Church and exist in the Over Alderley parish
- FD & SP to ask locals for details of landowners they know of
- Potentially ask Elizabeth Maddock (clerk) how we determine Over Alderley residents within Alderley Park
- IB to contact Tom to request details of consultation bodies and Elizabeth to write to these bodies formally.
- Posted on the home page on the parish website IB to brief Elizabeth.
- Notices up around the parish – suggested places : the church, Festival Drive and Reading Rooms – keep records of these notices in the form of photos taken (see below)

- Promote through Facebook and local WhatsApp group - JW

Evidence needed to verify consultation process – keep records

- Records of notices posted in Messenger.
- Photos of notices posted on noticeboards around the parish.
- Email addresses of recipients
- Keep records of any other publicity

Current potential timescales

IB to take ownership of the table provided by LK

- **8th May** – begin 6 week reg 14 formal consultation
 - o Included in this 6 weeks a public event, posters around the parish etc
- **June 19th** – consultation ends and responses are considered and incorporated into NDP where appropriate, Kirkwells to produce relevant statements as required. (basic conditions and consultation statements)
- **July 11th** – amended NHP put forward at parish council meeting in July for approval
- **Over Summer** – submitted to Cheshire East – usually they publish quickly – who put NHP out for final 6 week consultation before examination

Next Meeting – 27th April at 7pm – venue to be decided