**OVER ALDERLEY PARISH COUNCIL NEIGHBOURHOOD PLAN MEETING**

**MINUTES**

LOCATION: Zoom

DATE: Thursday 11th November 2021  
TIME: 1800 hrs

ATTENDEES: Ian Beaumont IB, Shanella Pett SP, Joanne Rogers JR, Fiona Douglas FD, Louise Kirkup LK ( from Kirkwells Neighbourhood Planning Consultant)

**AGENDA ITEMS**

1. **Grant application form**
2. **Draft Vision & Aims (V&A)**
3. **Actions .**

**Grant application form**

1 A small number of outstanding points on the budget need to be concluded. JR and SP will liaise and load the information onto the portal to complete the submission asap

**Draft Vision & Aims (V&A)**

1 LK has incorporated the Steering group comments into the first draft - awaiting photographs.

Agreed to see if David (Wizzyparkphotography) is willing to provide some images for review by the steering group on the basis of these being free issue and free of I.P.rights subject to an agreed credit

2 An O.S. Map license agreement is required, this is free of charge. LK will send the public sector mapping service contract to Elizabeth for signature

3 Public consultations discussed, agreed still targeting 11.12.21 at 17.00 hrs. prior to the brass band concert at The Reading Rooms. No requirement for catering.

4 Agreed on balance no requirement for LK to attend the consultation on 11.12.21 as this was viewed as being an introductory opening session for exchange of views between the community and the steering group

5 The aim is for the draft V&A to be loaded onto the PCC website on 01.12.21 with a link to Tom Evans’s list of relevant planning policies and to the C.E. Planning Policy site

6 Notice of the consultation event will be published in The Messenger, to be issued 01.12.21. The print deadline is the last Thursday in the month, to meet this, the final draft V&A, with images, is to be circulated mid next week

**Actions**

1. JR & SP to conclude outstanding items for budget and submit for funding
2. FD to contact photographer tomorrow – images to be circulated for selection and passed to LK to conclude draft V&A
3. LK to send O.S. Maps license to the clerk of the P.C. for signature
4. JR to arrange for notice to be included in The Messenger and contact Christine regarding booking the Reading Rooms on 11.12.21

Topic: Neighbourhood planning meeting with consultant 3 6pm

Time: Nov 11, 2021 06:00 PM London

Join Zoom Meeting

https://zoom.us/j/93254016418

Meeting ID: 932 5401 6418